

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN**

**Regular Meeting Minutes**

**December 17, 2019**

**7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 17, 2019, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

Present: Supervisor Barron, Treasurer Barton, Trustees Blank, Heck, Manor and Pancone.

Others Present: Chief Cherney, Attorney McCormick and nine (9) people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPOINTMENT OF CLERK**

**Motion #1.** Motion by Manor, supported by Pancone to appoint Christina Smith as Clerk for the remainder of the vacated term effective immediately, ending at Noon on November 20, 2020, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Barton yes, Barron yes. **Motion carried.**

**APPROVAL OF MINUTES (Regular Meeting Minutes of November 19, 2019).**

**Motion #2.** Motion by Barton, supported by Blank to approve the Regular Meeting Minutes of November 19, 2019, as presented.

Roll call vote: Barton yes, Blank yes, Heck yes, Pancone yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #3.** Motion Manor, supported by Heck to approve the payment of bills/invoices, as listed by the Clerk.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**December 17, 2019**

**APPROVE PAYMENT OF BILLS/INVOICES (Con't)**

Roll call vote: Manor yes, Heck yes, Blank yes, Pancone yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

Chief Cherney updated the Board on fire runs for the month of November 2019

**Motion #4.** Motion Heck, supported by Blank to accept and place on file the November 2019 Fire Department Report, as presented by Chief Cherney.

Roll call vote: Heck yes, Blank yes, Pancone yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

Deputy Michael Swiercz updated the Board on police activity for the month of November 2019.

**Motion #5.** Motion Manor, supported by Pancone to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Manor yes, Pancone yes, Barton yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2019 Budget Summary Report ending November 30, 2019. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2019.

**General Reports:** Supervisor, Building official, Blight Report, Fire Chief.

**Communications:** Charter letter dated November 13, 2019 Re: Video-on-Demand subscriptions; Comcast letter dated November 15, 2019 Re: Price Changes; and Charter letter dated November 30, 2019 Re: Channel Line-up Changes.

**Motion #6.** Motion by Manor, supported by Barton to accept the consent agenda and place on file, as presented.

Roll call vote: Manor yes, Barton yes, Heck yes, Blank yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

**ORDINANCE**

**Adoption of proposed Tax Exemption Ordinance #138 for Mable H. Kehres Apartments.**

**Motion #7.** Motion by Barton, supported by Pancone to waive the second reading, adopt Tax Exemption Ordinance #138 for Mable H. Kehres Apartments and send to Monroe News for Publishing.

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**MINUTES**

**December 17, 2019**

**ORDINANCE (Con't)**

Roll call vote: Barton yes, Pancone yes, Manor yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

**Adopt Resolution # 19-28, Fiscal Officer Appointment.**

**Motion #8.** Motion by Barton, supported by Manor to adopt Resolution # 19-28, appointing Accountant Lisa Sulfaro as Fiscal Officer effective immediately, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Pancone yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

**Adopt Resolution #19-29, 2019 General Fund Budget Amendment #5, Resolution #19-30, 2019 Special Revenue Fund Budget Amendment #5, Resolution #19-31, 2019 Capital Projects Fund Budget Amendment #5, and Resolution #19-32, 2019 Debt Service Fund Budget Amendment #5, Resolution #19-33, 2020 General Fund Budget Amendment #1, Resolution #19-34, 2020 Special Revenue Fund Budget Amendment #1, Resolution #19-35, 2020 Capital Projects Fund Budget Amendment #1, Resolution #19-36, 2020 Debt Service Fund Budget Amendment #1 .**

**Motion #9.** Motion by Barton, supported by Pancone to adopt Resolution # 19-29, 2019 General Fund Budget Amendment #5, Resolution #19-30, 2019 Special Revenue Budget Amendment #5, Resolution #19-31, 2019 Capital Projects Fund Budget Amendment #5, Resolution #19-32, 2019 Debt Service Fund Budget #5, Resolution #19-33, 2020 General Fund Budget Amendment #1, Resolution #19-34, 2020 Special Revenue Fund Budget Amendment #1, Resolution #19-35, 2020 Capital Projects Fund Budget Amendment #1, Resolution #19-36, 2020 Debt Service Fund Budget Amendment #1, as presented.

Roll call vote: Barton yes, Pancone yes, Manor yes, Blank yes, Heck yes, Smith yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize the Municipal Services Agreement with Monroe Township Associate Limited Dividend Housing Association.**

**Motion #10.** Motion by Manor, supported by Pancone to approve the Municipal Services Agreement with Monroe Township Associate Limited Dividend Housing Association, as recommended by the Supervisor, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**Approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2019.**

**MONROE CHARTER TOWNSHIP  
MEETING**

**REGULAR**

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**December 17, 2019**

**NEW BUSINESS (Con't)**

**Motion #11.** Motion by Barton, supported by Heck to approve the contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for year ending December 31, 2019, as presented.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

**Approve 2020 Appointments, as recommended by the Supervisor.**

**Motion #12.** Motion by Heck, supported by Manor to approve the 2020 Appointments, as recommended by the Supervisor, as presented.

Roll call vote: Heck yes, Manor yes, Pancone yes, Blank yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**Consider approving the Fifth (5<sup>th</sup>) Amended Judgement with Michigan Materials and Aggregate Company (Stoneco).**

**Motion #13.** Motion by Manor, supported by Barton (contingent that walking trail around wetlands be paved if possible) to approve the Fifth (5<sup>th</sup>) Amended Judgement with Michigan Materials and Aggregate Company (Stoneco), as presented.

Roll call vote: Manor yes, Barton yes, Heck yes, Blank no, Pancone yes, Smith yes, Barron yes. **Motion carried.**

**Authorize Supervisor and Clerk to sign the 2020 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$31,538.00. (2% increase over the 2019 amount of \$30,920.00).**

**Motion #14.** Motion by Barton, supported by Pancone to authorize the Supervisor and Clerk to sign the 2020 Agreement with Lake Erie Transit Commission and authorize payment of \$31,538.00 (2% increase over the 2019 amount of \$30, 920.00), as presented.

Roll call vote: Barton yes, Pancone yes, Manor yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

**PUBLIC AND BOARD COMMENTS**

Public comments started at 7:37 p.m. There were three public and board comments. Eric Bredschneider of 15540 Parkwood Dr. addressed a complaint regarding where his utility trailer is parked. Referred to Zoning Ordinance Board for further review. Richard Janssens of 3315 W. Albain Rd is requesting increased patrols due to speeders. Public comments ended at 7:47 p.m.

**ADJOURNMENT**

**Motion #15.** Motion by Heck, supported by Pancone to adjourn meeting at 7:47 p.m.

Roll call vote: Heck yes, Pancone yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP  
MEETING**

**REGULAR**

**MINUTES  
2019**

**DECEMBER 17,**

**ADJOURNMENT (Con't)**

Attested:

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Christina Smith, Clerk

Monroe Charter Township

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Alan Barron, Supervisor

Monroe Charter Township