

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN**

Regular Meeting Minutes

March 17, 2020

7:00 p.m.

CALL TO ORDER

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, March 17, 2020, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees, Manor and Blank.

Excused: Trustees Heck and Pancone

Others Present: Chief Cherney and (5) people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of February 18, 2020)

Motion#1. Motion by Manor, supported by Barton to approve Regular Meeting Minutes of February 18, 2020, as presented.

Roll call vote: Manor yes, Barton yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Manor, supported by Blank to approve payment of bills/invoices, as listed by the Clerk.

Roll call vote: Manor yes, Blank yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Cherney updated the Board on the fire runs for the month of February 2020 and table the 2019 Fire Department Annual Report to April 21, 2020 Board Meeting.

Motion #3. Motion by Blank, supported by Manor to accept and place on file the February 2020 Fire Department Report and table the 2019 Fire Department Annual Report to April 21, 2020 Board Meeting, as presented by Chief Cherney.

Roll call vote: Blank yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Deputy Michael Swiercz updated the Board on police activity for the month of February 2020.

Motion #4. Motion by Manor, supported by Barton to accept and place on file the February 2020 Sheriff Department Report, as presented by Deputy Swiercz.

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SHERIFF DEPARTMENT REPORT (Con't)

Roll call vote: Manor yes, Barton yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports:

1. Clerk's 2020 Budget Summary Report, period ending February 29, 2020.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending February 29, 2020.

General Reports:

1. Building Official.
2. Blight Report.

Communications:

1. Charter Letter dated February 28, 2020 Ref: Upcoming Changes.
2. Comcast Letter dated February 10, 2020 Ref: Changes in pricing.
3. Comcast Letter dated March 3, 2020 Ref: Cartoon Network Package

Motion #5. Motion by Barton, supported by Blank to accept the Consent Agenda and place on file, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

PROCLAMATION

Adopt Proclamation #20-01, recognizing March 22-28, 2020 as National Agricultural Week and March 24, 2020 as National Agricultural Day, as presented.

Motion #6. Motion by Barton, supported by Manor to Adopt Proclamation #20-01, recognizing March 22-28, 2020 as National Agricultural Week and March 24, 2020 as National Agricultural Day.

Roll call vote: Barton yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

APPOINTMENTS

Appoint Cindy Chesney as an alternate member of the Monroe Charter Township Board of Review.

Motion #7. Motion by Barton, supported by Manor to appoint Cindy Chesney as an alternate member of the Monroe Charter Township Board of Review, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

NEW BUSINESS

Authorize Assessor, Cathy Cousineau, to attend Assessing III.NET Training Class on May 14, 2020.

Motion #8. Motion by Smith, supported by Barton to Authorize Assessor, Cathy Cousineau, to attend Assessing III.NET Training Class on May 14, 2020, as presented.

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NEW BUSINESS (Con't)

Roll call vote: Smith yes, Barton yes, Blank yes, Manor yes, Barron yes. **Motion carried.**

Authorize Assessor Cathy Cousineau to attend the 2020 Property Assessing Summit on Thursday, May 28, 2020 in Alaiedon Township.

Motion #9. Motion by Barton, supported by Manor to authorize Assessor Cathy Cousineau to attend the 2020 Property Assessing Summit on Thursday, May 28, 2020 in Alaiedon Township, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve request of Chief Cherney to hire retiree David Noland to perform fire hydrant maintenance. (This was discussed at the Budget Workshop).

Motion #10. Motion by Manor, supported by Smith to Approve request of Chief Cherney to hire retiree David Noland to perform fire hydrant maintenance, as presented.

Roll call vote: Manor yes, Smith yes, Barton yes, Blank yes, Barron yes. **Motion carried.**

Approve request of Chief Cherney to increase Lieutenants on-call pay during the hours of 11:00 p.m. and 7 a.m. from \$21.00 a call to \$23.00 a call.

Motion #11. Motion by Barton, supported by Smith to approve request of Chief Cherney to increase Lieutenants on-call pay during the hours of 11:00 p.m. and 7 a.m. from \$21.00 a call to \$23.00 a call, as presented.

Roll call vote: Barton yes, Smith yes, Blank yes, Manor yes, Barron yes. **Motion carried.**

Consider approving the week of May 11th through 15th of 2020 as "Free Building Permit" week in honor of Michigan Week.

Motion #12. Motion by Barton, supported by Blank to approve the week of May 11th through 15th of 2020 as "Free Building Permit" week in honor of Michigan Week, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

Approve recommendation of Personnel Committee to approve Building Inspector Eric Kronk as a full-time regular employee, with benefits, increasing his hours from 25 to 35; effective March 23, 2020.

Motion #13. Motion by Barton, supported by Manor to approve recommendation of Personnel Committee to approve Building Inspector Eric Kronk as a full-time regular employee, with benefits, increasing his hours from 25 to 35; effective March 23, 2020, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve recommendation of Personnel Committee to decrease Building Official Mike Black's salaried hours from 40 to 30 with pro-rated benefits as set forth in the Personal Policy; effective March 23, 2020.

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NEW BUSINESS (Con't)

Motion #14. Motion by Manor, supported by Barton to approve recommendation of Personnel Committee to decrease Building Official Mike Black's salaried hours from 40 to 30 with pro-rated benefits as set forth in the Personnel Policy; effective March 23, 2020, as presented.

Roll call vote: Manor yes, Barton no, Smith yes, Blank no, Barron yes. **Motion carried.**

Authorize the Supervisor and Clerk to sign Public Safety Radio Communications System Subscriber Agreement

Motion #15. Motion by Manor, supported by Blank to authorize the Supervisor and Clerk to sign Public Safety Radio Communications System Subscriber Agreement, as presented.

Roll call vote: Manor yes, Blank yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

Approve new lease agreement with MT Business Technologies, Inc. for four new multi-functional copier/ printer /scanners for Clerk/Assessor, Treasurer, Building Department & Fire Department contingent on trial period to determine functionality for individual departments.

Motion #16. Motion by Barton, supported by Manor to approve New lease agreement with MT Business Technologies, Inc. for four new multi-functional copier/ printer/ scanners for Clerk/Assessor, Treasurer, Building Department & Fire Department contingent on trial period to determine functionality for individual departments, as presented.

Roll call vote: Barton yes, Manor yes, Blank no, Smith yes, Barron yes. **Motion carried.**

Consider hiring a part-time maintenance person for summer months, beginning on or near May 4th, 2020.

Motion #17. Motion by Barton, supported by Smith to approve hiring a part-time maintenance person for summer months, beginning on or near May 4th, 2020, as presented.

Roll call vote: Barton yes, Smith yes, Manor yes, Blank yes, Barron yes. **Motion carried.**

Approve Chief Cherney to open credit account with Pennsylvania Tool Sales and Service of Ann Arbor.

Motion #18. Motion by Barton, supported by Blank to approve Chief Cherney to open credit account with Pennsylvania Tool Sales and Service of Ann Arbor, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public and Board comments began at 7:53 p.m. Troy Goodnough introduced himself and announced that he will be running for Monroe County Sheriff. He explained what changes he would implement if elected. Darrick Whitaker, 4990 Southpointe Pkwy, Monroe, MI 48161, asked for clarification on the benefits being extended to Mike Black and also asked Clerk for clarification on the absentee voter applications. Trustee Blank wanted it noted that in November the board could have changed the Marijuana opt in through an ordinance. He also mentioned chairpersons not being present for board meetings. Clerk Smith advised of a teleconference with Secretary of State Jocelyn Benson regarding the May 5, 2020 Special Election being changed to Absentee Voting only, in response to COVID-19. Chief Cherney asked for clarification

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PUBLIC AND BOARD COMMENTS (Con't)

on the pay increase for Lieutenant's on calls between 11 p.m. – 7 a.m. Public and Board comments ended at 8:03 p.m.

ADJOURNMENT

Motion #19. Motion by Manor, supported by Blank to adjourn the meeting at 8:05 p.m.

Roll call vote: Manor yes, Blank yes, Barton yes, Smith yes, Barron yes. **Motion carried.**



Christina Smith, Clerk

Monroe Charter Township

Attested:



Alan Barron, Supervisor

Monroe Charter Township