

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
November 19, 2019  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 19, 2019, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Blank, Heck, Manor and Pancone.

**Others Present:** Chief Cherney and 18 people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Public Budget Hearing of October 15, 2019 and the Regular Meeting Minutes of October 15, 2019).**

**Motion #1.** Motion by Manor, supported by Barton to approve the Public Budget Hearing of October 15, 2019 and the Regular Meeting Minutes of October 15, 2019, as presented.

Roll call vote: Manor yes, Barton yes, Heck yes, Pancone yes, Blank yes, Schnurr yes, Barron yes.  
**Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Heck, supported by Pancone to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**FIRE DEPARTMENT REPORT**

Chief Cherney updated the Board on fire runs for the month of October 2019.

**Motion #3.** Motion by Heck, supported by Blank to accept and place on file the October 2019 Fire Department Report, as presented by Chief Cherney.

Roll call vote: Heck yes, Blank yes, Manor yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**SHERIFF DEPARTMENT REPORT**

Deputy Michael Swiercz updated the Board on police activity for the month of October 2019.

**Motion #4.** Motion by Manor, supported by Pancone to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Manor yes, Pancone yes, Blank yes, Heck yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**PLANNING COMMISSION REPORT**

Trustee Manor updated the Board on the Planning Commission Meeting for the month of November 2019.

**Motion #5.** Motion by Barton, supported by Heck to accept and place on file the Planning Commission Report for the month of November 2019, as presented by Trustee Manor.

Roll call vote: Barton yes, Heck yes, Manor yes, Pancone yes, Blank no, Schnurr yes, Barron yes.  
**Motion carried.**

**ZONING BOARD OF APPEALS REPORT**

Trustee Heck updated the Board on the Zoning Board of Appeals Meeting for the month of November 2019.

**Motion #6.** Motion by Pancone, supported by Manor to accept and place on file the Zoning Board of Appeals Report for the month of November 2019, as presented by Trustee Heck.

Roll call vote: Pancone yes, Manor yes, Heck yes Blank yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2019 Budget Summary Report, period ending October 31, 2019. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending September 30, 2019 and October 31, 2019.

**General Reports:** Supervisor, Building Official, Blight, Fire Chief.

**Communications:** Charter letter dated October 10, 2019 Re: Upcoming Changes; Charter letter dated October 15, 2019 Re: New Channel Addition; Comcast letter dated October 15, 2019 Re: Xfinity TV Channel Updates; Comcast letter dated October 29, 2019 Re: Opening of new store in Taylor, MI and Comcast letter dated November 1, 2019 Re: Xfinity TV Channel Updates.

**Motion #7.** Motion by Barton, supported by Heck to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**ORDINANCE**

**First reading and consideration of proposed Tax Exemption Ordinance #138 for Mable H. Kehres Apartments.**

**Motion #8.** Motion by Schnurr, supported by Manor to waive the first reading, publish and place proposed Tax Exempt Ordinance #138 for Mable H. Kehres Apartments on the December 17, 2019 Regular Board Meeting Agenda for adoption consideration.

Roll call vote: Schnurr yes, Manor yes, Barton yes, Blank yes, Heck yes, Pancone yes, Barron yes.  
**Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #19-23, 2019 General Fund Budget Amendment #4, Resolution #19-24, 2019 Special Revenue Fund Budget Amendment #4, Resolution #19-25, 2019 Capital Projects Fund Budget Amendment #4, and Resolution #19-26, 2019 Debt Service Fund Budget Amendment #4.**

**Motion #9.** Motion by Barton supported by Blank to adopt Resolution #19-23, 2019 General Fund Budget Amendment #4, Resolution #19-24, 2019 Special Revenue Fund Budget Amendment #4, Resolution #19-25, 2019 Capital Projects Fund Budget Amendment #4, and Resolution #19-26, 2019 Debt Service Fund Budget Amendment #4, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Heck yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Adopt Resolution #19-27, Moratorium to Allow for Amending Township Ordinances to regulate Recreational Marihuana Facilities.**

**Motion #10.** Motion by Manor supported by Pancone to adopt Resolution #19-27, Moratorium to allow for Amending Township Ordinances to regulate Recreational Marihuana Facilities.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Barton no, Schnurr yes, Barron yes.  
**Motion carried.**

**NEW BUSINESS**

**Approve General Liability Insurance renewal, with Cyber Liability, for 2020.**

**Motion #11.** Motion by Barton, supported by Pancone to approve the General Liability Insurance renewal, with Cyber Liability, for 2019, as presented.

Roll call vote: Barton yes, Pancone yes, Heck yes, Manor yes, Blank yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Approve 2020 Salary & Wage Scale #27.**

**Motion #12.** Motion by Barton, supported by Heck to approve the 2020 Salary & Wage Scale #27, as presented.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Consider joining SEMCOG, upon recommendation of the Planning Commission**

Presentation by Amy Malmer from SEMCOG.

**Motion #13.** Motion by Barton, supported by Manor to authorize the Township to join SEMCOG at a cost of \$1,631, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Pancone yes, Blank yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Consider bids for sale of 1990 Pierce Pumper Vin 0447.**

Received one (1) bid from Danny C. Smith in the amount of \$3,550.

**Motion #14.** Motion by Manor, supported by Heck to authorize the sale of the 1990 Pierce Pumper Vin 0447 to Danny C. Smith for the amount of \$3,550.00, as presented.

Roll call vote: Manor yes, Heck yes, Blank yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**NEW BUSINESS (Con't)**

**Consider bids for the purchase of Self Contained Breathing Apparatus (SCBA).**

Received one (1) bid from West Shore Fire in the amount of \$240,500.

**Motion #15.** Motion by Manor, supported by Blank to authorize the purchase of Self Contained Breathing Apparatus (SCBA) gear in the amount of \$240,500 to West Shore Fire, as presented.

Roll call vote: Manor yes, Blank yes, Pancone yes, Heck yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Accept and place on file the Letter of Resignation from Clerk Schnurr for the purpose of retirement and moving out of the State of Michigan.**

**Motion #16.** Motion by Supervisor Barron, supported by Manor to accept and place on file the Letter of resignation from Clerk Schnurr for the purpose of retirement and moving out of the State of Michigan, with many, many, many, many, many regrets. Clerk Schnurr's last official day will be December 15, 2019.

Roll call vote: Barron yes, Manor yes, Heck yes, Blank yes, Pancone yes, Barton yes, Schnurr yes.  
**Motion carried.**

**PROCLAMATIONS**

**Adopt Proclamation 19-04, Proclaiming December 15, 2019 as Bob Schnurr Day.**

**MOTION #17.** Motion by Heck, supported by Blank to adopt Proclamation 19-04, Proclaiming December 15, 2019 as Bob Schnurr Day.

Supervisor Barron read and presented the Proclamation to Clerk Bob Schnurr.

Roll call vote: Heck yes, Blank yes, Manor yes, Pancone yes, Barton yes, Schnurr abstained, Barron yes. **Motion carried.**

**PUBLIC AND BOARD COMMENTS**

Public comments started at 8:14 p.m. There were three public and board comments. Trustee Blank mentioned that the Township Lights Parade is on December 20, 2019 at 6:00 p.m. Trustee Heck wished everyone a Happy Thanksgiving and Dale Deslover mentioned that the Township would be authorized one (1) voting member with SEMCOG and this member needs to be an elected official. Public and board comments ended at 8:17 p.m.

**ADJOURNMENT**

**Motion #18.** Motion by Barton, supported by Heck to adjourn the meeting at 8:18 p.m.

Roll call vote: Barton yes, Heck yes, Blank yes, Pancone yes, Manor yes, Schnurr yes, Barron yes.  
**Motion carried.**

  
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Bob Schnurr, Clerk  
Monroe Charter Township

Attested:

  
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Alan Barron, Supervisor  
Monroe Charter Township