

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
January 18, 2022  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, January 18, 2022 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Howe, Raymo, Janssens and Manor.

**Others Present:** Chief Cherney, Attorney McCormick and eight (8) attendees.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of December 21, 2021.)**

**Motion #1.** Motion by Manor, supported by Janssens to approve Regular Meeting Minutes of December 21, 2021, as presented.

Roll call vote: Manor yes, Janssens yes, Smith yes, Barton yes, Raymo yes, Howe yes, Barron yes.

**Motion carried.**

**ZONING BOARD OF APPEALS REPORT**

**Motion #2.** Motion by Raymo, supported by Manor to accept Zoning Board of Appeals report, as presented.

Roll call vote: Raymo yes, Manor yes, Howe yes, Barton yes, Janssens yes, Smith yes, Barron yes.

**Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #3.** Motion by Raymo, supported by Howe to accept the Planning Commission report, as presented.

Roll call vote: Raymo yes, Howe yes, Barton yes, Smith yes, Manor yes, Janssens yes, Barron yes.

**Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #4.** Motion by Howe, supported by Manor to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Manor yes, Raymo yes, Janssens yes, Smith yes, Barton yes, Barron yes.

**Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #5.** Motion by Howe, supported by Raymo to authorize Chief Cherney to donate old air packs to local fire departments at his discretion, as presented.

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Roll call vote: Howe yes, Raymo yes, Smith yes, Manor yes, Barton yes, Janssens yes, Barron yes.  
**Motion carried.**

**Motion #6.** Motion by Howe, supported by Raymo to accept and place on file the Fire Department report for the month of December 2021, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Manor yes, Barton yes, Janssens yes, Barron yes.  
**Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Motion #7.** Motion by Manor, supported by Janssens to accept and place on file the Sheriff Department report for the month of December 2021, as presented.

Roll call vote: Manor yes, Janssens yes, Howe yes, Raymo yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

**CONSENT AGENDA**

**A. Financial Reports:**

1. Clerk's 2021 Budget Summary Report, period ending December 31, 2021.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending December 31, 2021.

**B. General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Motion #8.** Motion by Barton, supported by Raymo to accept the Consent Agenda and place on file, as presented.

Roll call vote: Barton yes, Raymo yes, Janssens yes, Manor yes, Smith yes, Howe yes, Barron yes.  
**Motion carried.**

**RESOLUTION**

**Adopt Resolution #22-01, set Poverty Exemption Guidelines and to repeal Resolution #21-03.**

**Motion #9.** Motion by Smith, supported by Howe to adopt Resolution #22-01, set Poverty Exemption Guidelines and to repeal Resolution #21-03, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Raymo yes, Barton yes, Janssens yes, Barron yes.  
**Motion carried.**

**APPOINTMENTS**

**Appoint Lauryn Reau and Linda Benson to the Parks and Recreation Committee, terms expiring on January 1, 2024.**

**Motion #10.** Motion by Raymo, supported by Manor to appoint Lauryn Reau and Linda Benson to the Parks and Recreation Committee, terms expiring on January 1, 2024, as presented.

Roll call vote: Raymo yes, Manor yes, Barton yes, Smith yes, Howe yes, Janssens yes, Barron yes.  
**Motion carried.**

#### **NEW BUSINESS**

**Authorize Supervisor and Clerk to sign 2022 Dust Control Application contract with the Monroe County Road Commission at a cost of \$450.00.**

**Motion #11.** Motion by Janssens, supported by Howe to authorize Supervisor and Clerk to sign 2022 Dust Control Application contract with the Monroe County Road Commission at a cost of \$450.00, as presented.

Roll call vote: Janssens yes, Howe yes, Raymo yes, Smith yes, Manor yes, Barton yes, Barron yes.  
**Motion carried.**

**Authorize Supervisor and Clerk to sign 2022 Roadside mowing contract with the Monroe County Road Commission at a cost of \$9,600.00.**

**Motion #12.** Motion by Smith, supported by Janssens to authorize Supervisor and Clerk to sign 2022 Roadside mowing contract with the Monroe County Road Commission at a cost of \$9,600.00, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Manor yes, Raymo yes, Barton yes, Barron yes.  
**Motion carried.**

**Approve 2022 Membership dues to the River Raisin Watershed Council in the amount of \$100.00.**

**Motion #13.** Motion by Janssens, supported by Manor to approve 2022 Membership dues to the River Raisin Watershed Council in the amount of \$100.00, as presented.

Roll call vote: Janssens yes, Manor yes, Howe yes, Raymo yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

**Approve first quarter payment to Monroe County Business Development Corporation in the amount of \$750.00.**

**Motion #14.** Motion by Howe, supported by Smith to approve first quarter payment to Monroe County Business Development Corporation in the amount of \$750.00, as presented.

Roll call vote: Howe yes, Smith yes, Janssens yes, Manor yes, Barton yes, Raymo yes, Barron yes.  
**Motion carried.**

**Authorize Supervisor and Clerk to sign 2022 contract agreement with Lake Erie Transit Commission in the amount of \$31,854.00.**

**Motion #15.** Motion by Barton, supported by Manor to authorize Supervisor and Clerk to sign 2022 contract agreement with Lake Erie Transit Commission in the amount of \$31,854.00, as presented.

Roll call vote: Barton yes, Manor yes, Raymo yes, Howe yes, Janssens yes, Smith yes, Barron yes.  
**Motion carried.**

**Consider lease extension proposal for SMCC, revised from December 14, 2021 meeting.**

**Motion #16.** Motion by Raymo, supported by Barton to table the lease extension proposal for SMCC, revised from December 14, 2021 meeting, as presented.

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**NEW BUSINESS (Con't)**

Roll call vote: Raymo yes, Barton yes, Smith yes, Manor no, Howe no, Janssens no, Barron no. **Motion denied.**

**Consider approving replacement of heat exchanger at Fire Station #1 at a cost of \$3,450.80 (Chief Cherney will discuss options).**

**Motion #17.** Motion by Barton, supported by Smith to consider approving replacement of heat exchanger at Fire Station #1 at a cost of \$3,450.80, as presented.

Roll call vote: Barton yes, Smith yes, Raymo no, Janssens yes, Howe yes, Manor yes, Barron yes. **Motion carried.**

**Approve use of Nature Center Parking Lot for Monroe County Household Hazardous Waste Day collection on Tuesday, May 24, 2022 from 3:00 p.m. – 7:00 p.m. and on Saturday, August 13, 2022 from 8:00 a.m. – 12:00 p.m. Document shredding will be included on August 13, 2022.**

**Motion #18.** Motion by Raymo, supported by Howe to approve use of Nature Center Parking Lot for Monroe County Household Hazardous Waste Day collection on Tuesday, May 24, 2022 from 3:00 p.m. – 7:00 p.m. and on Saturday, August 13, 2022 from 8:00 a.m. – 12:00 p.m. Document shredding will be included on August 13, 2022, as presented.

Roll call vote: Raymo yes, Howe yes, Smith yes, Manor yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**

**Approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2021.**

**Motion #19.** Motion by Barton, supported by Janssens to approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2021, as presented.

Roll call vote: Barton yes, Janssens yes, Howe yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**Consider approving a 1-year extension of Tentative Preliminary Plat approval for Sheffield Village Plats II & III.**

**Motion #20.** Motion by Barton, supported by Smith to consider approving a 1-year extension of Tentative Preliminary Plat approval for Sheffield Village Plats II & III, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Raymo yes, Manor yes, Janssens yes, Barron yes. **Motion carried.**

**PUBLIC COMMENTS**

Public comments began at 7:46 p.m. and ended at 7:49 p.m.

The board discussed potential dates for upcoming workshop.

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**ADJOURNMENT**

**Motion #21.** Motion by Raymo, supported by Howe to adjourn the meeting at 7:49 p.m.

Roll call vote: Raymo yes, Howe yes, Janssens yes, Manor yes, Smith yes, Barton yes, Barron yes.  
**Motion carried.**

Attested:

  
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Alan Barron, Supervisor  
Monroe Charter Township

  
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Christina Smith, Clerk  
Monroe Charter Township