

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
July 19, 2022  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, July 19, 2022 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Janssens, Howe, Raymo and Manor.

Others Present: Chief Cherney, Attorney McCormick and twenty-seven (27) audience members.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of June 21, 2022).**

**Motion #1.** Motion by Manor, supported by Howe to approve the Regular Meeting Minutes of June 21, 2022, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Janssens yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Raymo, supported by Manor to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Manor yes, Howe yes, Janssens yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

**ZONING BOARD OF APPEALS REPORT**

**Motion #3.** Motion by Smith, supported by Janssens to accept the Zoning Board of Appeals Report, as presented.

Roll call vote: Smith yes, Janssens yes, Barton yes, Manor yes, Howe yes, Raymo yes, Barron yes.  
**Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #4.** Motion by Smith, supported by Janssens to accept the Planning Commission Report, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Raymo yes, Manor yes, Barton yes, Barron yes.  
**Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion # 5.** Motion by Smith, supported by Janssens to accept and place on file the Fire Department Report for the month of June 2022, as presented.

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**FIRE DEPARTMENT REPORT (Con't)**

Roll call vote: Smith yes, Janssens yes, Raymo yes, Howe yes, Manor yes, Barton yes, Barron yes.  
**Motion carried.**

**Approve Daniel Liddy, Jarret Cicero and Robert Origel as firefighters for the Monroe Charter Township Volunteer Fire Department, effective July 1, 2022.**

**Motion #6.** Motion by Manor, supported by Howe to approve Daniel Liddy, Jarret Cicero and Robert Origel as firefighters for the Monroe Charter Township Volunteer Fire Department, effective July 1, 2022, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Barton yes, Raymo yes, Smith yes, Barron yes.  
**Motion carried.**

**Supervisor Barron swore in new Firefighters Daniel Liddy, Jarrett Cicero and Sgt. Livermore, who was approved at a the February 15, 2022 Regular Board Meeting.**

**SHERIFF DEPARTMENT REPORT**

**Motion #7.** Motion by Janssens, supported by Raymo to accept and place on file the Sheriff Department Report for the month of June 2022, as presented.

Roll call vote: Janssens yes, Raymo yes, Smith yes, Barton yes, Manor yes, Howe yes, Barron yes.  
**Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2022 Budget Summary Report, period ending June 30, 2022.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending June 30, 2022.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Communications:**

1. Charter Communications correspondence dated June 24, 2022 Re: Upcoming Changes
2. Direct TV correspondence dated July 7, 2022 Re: Annual Video Report

**Motion #8.** Motion by Manor, supported by Howe to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

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**RESOLUTIONS**

**Adopt Resolution #22-10, 2022 General Fund Budget Amendment #2. Adopt Resolution #22-11, 2022 Special Revenue Fund Budget Amendment #2. Adopt Resolution #22-12, 2022 Capital Projects Fund Budget Amendment #2.**

**Motion #9.** Motion by Janssens, supported by Smith to Adopt Resolution #22-10, 2022 General Fund Budget Amendment #2. Adopt Resolution #22-11, 2022 Special Revenue Fund Budget Amendment #2. Adopt Resolution #22-12, 2022 Capital Projects Fund Budget Amendment #2, as presented.

Roll call vote: Janssens yes, Smith yes, Raymo yes, Howe yes, Manor yes, Barton yes, Barron yes.  
**Motion carried.**

**Adopt Resolution #22-09, to Approve an Application from Ford Motor Company for Industrial Facilities Exemption Certificate.**

**Motion #10.** Motion by Barton, supported by Manor to adopt Resolution #22-09, to Approve an Application from Ford Motor Company for Industrial Facilities Exemption Certificate with the condition that Monroe Charter Township and Ford Motor Company have an agreement in place, as presented.

Roll call vote: Barton yes, Manor yes, Howe yes, Janssens yes, Smith yes, Raymo yes, Barron yes.  
**Motion carried.**

**Approve the proposed agreement with Ford Motor Company for Industrial Facilities Exemption Certificate.**

**Motion #11.** Motion by Manor, supported by Barton to approve the proposed agreement with Ford Motor Company for Industrial Facilities Exemption Certificate, as presented.

Roll call vote: Manor yes, Barton yes, Howe yes, Janssens yes, Smith yes, Raymo yes, Barron yes.  
**Motion carried.**

**ORDINANCE**

**Waive the second reading of Ordinance #148 for the request of James Jacobs Architects/Donna Rupp, Rupp Funeral Home, Inc., 2345 South Custer Road, Monroe, Michigan, Property I.D. #5812-220-083-00, to rezone occupied property from R-2 (Medium Density Residential) to C-1 (Local Commercial), total area containing approximately 3 acres, and to have published in Monroe News and become effective 8 days after publication after adoption.**

**Motion #12.** Motion by Smith, supported by Raymo to waive the second reading of Ordinance #148 for the request of James Jacobs Architects/Donna Rupp, Rupp Funeral Home, Inc., 2345 South Custer Road, Monroe, Michigan, Property I.D. #5812-220-083-00, to rezone occupied property from R-2 (Medium Density Residential) to C-1 (Local Commercial), total area containing approximately 3 acres, and to have published in Monroe News and become effective 8 days after publication after adoption, as presented.

Roll call vote: Smith yes, Raymo yes, Barton yes, Manor yes, Howe yes, Janssens yes, Barron yes.  
**Motion carried.**

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**NEW BUSINESS**

**Authorize payment of 3rd quarter 2022 service agreement to Monroe County Business Development Corporation in the amount of \$750.00.**

**Motion #13.** Motion by Smith, supported by Janssens to authorize payment of 3rd quarter 2022 service agreement to Monroe County Business Development Corporation in the amount of \$750.00, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Raymo yes, Manor yes, Barton yes, Barron yes.

**Motion carried.**

**Authorize payment to Cooley, Hehl, Sabo & Calkins for audit services, including preparation of the F-65 and qualifying statement in the amount of \$16,800.00.**

**Motion #14.** Motion by Howe, supported by Barton to authorize payment to Cooley, Hehl, Sabo & Calkins for audit services, including preparation of the F-65 and qualifying statement in the amount of \$16,800.00, as presented.

Roll call vote: Howe yes, Barton yes, Raymo yes, Janssens yes, Manor yes, Smith yes, Barron yes.

**Motion carried.**

**Authorize payment to the Monroe County Drain Commission for Plum Creek Drain Assessment in the amount of \$28,521.00.**

**Motion #15.** Motion by Manor, supported by Howe to authorize payment to the Monroe County Drain Commission for Plum Creek Drain Assessment in the amount of \$28,521.00, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes.

**Motion carried.**

**Authorize payment to Mannik & Smith for Fire Station #2 Foundation Investigation in the amount of \$1,200.00.**

**Motion #16.** Motion by Barton, supported by Smith to authorize payment to Mannik & Smith for Fire Station #2 Foundation Investigation in the amount of \$1,200.00, as presented.

Roll call vote: Barton yes, Smith yes, Manor yes, Howe yes, Janssens yes, Raymo yes, Barron yes.

**Motion carried.**

**Authorize payment to Mannik & Smith for Barron's Way and Stoneco Park Parking Lot Repaving in the amount of \$11,600.00.**

**Motion #17.** Motion by Manor, supported by Howe to authorize payment to Mannik & Smith for Barron's Way and Stoneco Park Parking Lot Repaving in the amount of \$11,600.00, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Janssens yes, Barton yes, Smith yes, Barron yes.

**Motion carried.**

**Authorize payment to Mannik & Smith for Township Park Addition and Expansion in the amount of \$25,400.00.**

**Motion #18.** Motion by Smith, supported by Barton to authorize payment to Mannik & Smith for Township Park Addition and Expansion in the amount of \$25,400.00, as presented.

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**NEW BUSINESS (Con't)**

Roll call vote: Smith yes, Barton yes, Howe yes, Janssens yes, Raymo yes, Manor yes, Barron yes.  
**Motion carried.**

**Consider application for a Special Outdoor Event to be held by Monroe County Flea Market, located at 14750 LaPlaisance Road beginning on Friday, July 22, 2022 through Sunday, August 14, 2022, to be held every Friday, Saturday and Sunday between the hours of 10:00 a.m. and 10:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk.**

**Motion #19.** Motion by Smith, supported by Raymo to consider application for a Special Outdoor Event to be held by Monroe County Flea Market, located at 14750 LaPlaisance Road beginning on Friday, July 22, 2022 through Sunday, August 14, 2022, to be held every Friday, Saturday and Sunday between the hours of 10:00 a.m. and 8:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk, as presented.

Roll call vote: Smith yes, Raymo yes, Barton yes, Manor yes, Howe yes, Janssens yes, Barron yes.  
**Motion carried.**

**Consider application for a Special Outdoor Event to be held by Mint Cannabis, located at 760 S. Telegraph Rd on the following dates Saturday, July 23, 2022 and Saturday, August 20, 2022, between the hours of 10:00 a.m. and 10:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk.**

**Motion #20.** Motion by Manor, supported by Howe to consider application for a Special Outdoor Event to be held by Mint Cannabis, located at 760 S. Telegraph Rd on the following dates Saturday, July 23, 2022 and Saturday, August 20, 2022, between the hours of 10:00 a.m. and 8:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk, as presented.

Roll call vote: Manor yes, Howe yes, Raymo no, Janssens no, Barton yes, Smith yes, Barron yes. **Motion carried.**

**Consider application for a Special Outdoor Event to be held by UM1, LLC dba HEADS, located at 14750 LaPlaisance Rd., Unit H260 beginning on Friday, July 29, 2022 through Sunday, July 31, 2022, between the hours of 10:00 a.m. and 8:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk.**

**Motion #21.** Motion by Manor, supported by Smith to consider application for a Special Outdoor Event to be held by UM1, LLC dba HEADS, located at 14750 LaPlaisance Rd., Unit H260 beginning on Friday, July 29, 2022 through Sunday, July 31, 2022, between the hours of 10:00 a.m. and 8:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk, as presented.

Clerk Smith inquired on what security measures are being taken in order to prevent consumption on premises. Representative stated that they will have outdoor security.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Barron yes.  
**Motion carried.**

**Consider application for a Special Outdoor Event to be held by Lamar Jarbo dba Crave, located at 1100 S. Monroe St. on Friday, July 22, 2022 and Saturday, August 20, 2022, between the hours of**

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**NEW BUSINESS (Con't)**

**10:00 a.m. and 7:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk.**

**Motion #22.** Motion by Manor, supported by Howe to consider application for a Special Outdoor Event to be held by Lamar Jarbo dba Crave, located at 1100 S. Monroe St. on Friday, July 22, 2022 and Saturday, August 20, 2022, between the hours of 10:00 a.m. and 8:00 p.m. Food trucks are contingent on application information being received and issued by the Clerk, as presented.

Clerk Smith inquired on what security measures will be taken in order to prevent consumption on premises. Representative stated there will be extra security outside and vendors have been advised to watch and report.

Roll call vote: Manor yes, Howe yes, Smith yes, Barton yes, Janssens yes, Raymo yes, Barron yes.

**Motion carried.**

**Consider amending application for a Special Outdoor Event and Permit #2022- 21 held by Quality Roots, located at 1121 S. Monroe St., to include an 8 x 8 pop-up tent to be used by parking lot attendants during construction through Thursday, September 15, 2022.**

**Motion #23.** Motion by Smith, supported by Manor to consider amending application for a Special Outdoor Event and Permit #2022- 21 held by Quality Roots, located at 1121 S. Monroe St., to include an 8 x 8 pop-up tent to be used by parking lot attendants during construction through Thursday, September 15, 2022, as presented.

Roll call vote: Smith yes, Manor yes, Raymo yes, Howe yes, Janssens yes, Barton yes, Barron yes.

**Motion carried.**

**PUBLIC COMMENTS**

Public comments began at 7:36 p.m. and ended at 7:42 p.m.

There were 2 Board comments and 1 public comment. There were concerns regarding blight on Keegan Road and the Plum Creek clean-up. Asking for Board assistance with the Drain Commission to retain as many of the mature trees as possible or finding a tree service that would be willing to give discounts to senior residents in the area for clean-up.

**ADJOURNMENT**

**Motion #24.** Motion by Raymo, supported by Manor to adjourn the meeting at 7:42 p.m.

Roll call vote: Raymo yes, Manor yes, Howe yes, Smith yes, Barton yes, Janssens yes, Barron yes.

**Motion carried.**



Christina Smith, Clerk  
Monroe Charter Township

Attested:



Alan Barron, Supervisor  
Monroe Charter Township