

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Minutes of a Budget Workshop
Held September 14, 2021
5:30 p.m.**

CALL TO ORDER

A Budget Workshop of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 5:30 p.m. on Tuesday, September 14, 2021 in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Howe, Raymo, and Janssens.

Excused: Trustee Manor.

Others

Present: Fire Chief Cherney, Fiscal Officer Lisa Sulfaro and three (3) audience members.

Supervisor Barron reminded everyone that this is only a Workshop, not a Board Meeting; therefore, no board action can be taken today. The purpose is to discuss the proposed 2022 budget. The notice was posted on September 3, 2021 on the Doors and Website.

2022 Proposed Budget

Fire Department

The Fire Department is preparing to hire fire fighters beginning in July 2022 for shift work. Chief Cherney advised the board that we will need to look at how the Fire Chief is paid due to the staffing changes within the department.

Advised Chief Cherney to update job description for shift workers as well as volunteer fire fighters in order to clarify how the shift work will affect the volunteers.

Chief Cherney also advised that the 4-inch supply hoses need to be replaced as they do not have any locks on them. The gas fans will need to be replaced to battery operated fans. One of the AED's will need to be replaced at a cost of approximately \$1,500.

There was discussion on the future needs for the Fire Department:

- 2022 Reseal parking lots for fire stations 1 & 2.
- 2022 Replace tile floor in fire station #1, in kitchen and bathrooms.
- Epoxy bays in station #1.
- Build another garage behind station #1 to store rescue boat and other equipment in winter months.

Marihuana Licensure Fees

Fiscal Officer Lisa Sulfaro brought up the MRA (Marihuana Regulatory Agency) restricted funds from the \$5,000 licensure fees that will need to be used strictly for the administration and enforcement of marihuana businesses within the township.

Treasurer Barton mentioned using the money for an additional Deputy due to the increase in traffic and enforcement. Sheriff Goodnough stated that it would be possible to have another Deputy on the same shift as our contract Deputy. The annual cost to the Township would be approximately \$116,000.

**MONROE CHARTER TOWNSHIP
MINUTES**

**BUDGET WORKSHOP
September 14, 2021**

Marihuana Licensure Fees (Con't)

Clerk Smith discussed a fee schedule for renewal inspections on marihuana businesses and reviews with the Fire Inspector, Building Official and Zoning Enforcement Officer.

Building Department

It was also discussed that the Building Department should be self sufficient and at this time they are not. Treasurer Barton brought up increasing permit fees to help offset the deficit as it has been years since they've been increased.

American Rescue Plan Act

ARPA (American Rescue Plan Act) Funds were also discussed. Lisa advised that the Township will be getting half of the funds this year \$742,257.00 and the other half in 2022 and asked that Board members come up with a list where they'd like to see the money spent.

Road Projects

Road projects for 2022 total \$1,257,100.00 with the largest project being in Ravenwood, Dartmoor, and Teakwood Estates, including Airy Drive and Kay Drive.

There were no public comments.

It was agreed that we would need an additional workshop to get a better idea of where the Township could utilize the ARPA money and also come up with a fee schedule for the building department and the marihuana licensure fees. No date was set for the workshop.

ADJOURNMENT

The workshop was adjourned at 7:00 p.m.

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township