

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
March 19, 2024  
7:00 p.m**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, March 19, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Janssens, Howe, Manor and Raymo.

**Others Present:** Chief Cherney, Sheriff Goodnough, Attorney McCormick and (22) twenty-two audience members.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of February 20, 2024)**

**Motion #1.** Motion by Manor, supported by Howe to approve the Regular Meeting Minutes of February 20, 2024, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Raymo yes, Barton Abstained, Smith yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Raymo, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Janssens yes, Howe yes, Barton yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #3.** Motion by Howe, supported by Smith to accept the Planning Commission Report, as presented.

Roll call vote: Howe yes, Smith yes, Janssens yes, Raymo yes, Barton yes, Manor yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #4.** Motion by Raymo, supported by Manor to accept and place on file the Fire Department Report for February 2024 and the 2023 Annual Fire Department Report, as presented.

Brian Merkle announced that the Monroe Township Firefighters Association would be holding a community CPR class on May 19<sup>th</sup> between the hours of 1:00 p.m. – 4:00 p.m.

Roll call vote: Raymo yes, Manor yes, Smith yes, Howe yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**FIRE COMMITTEE REPORT**

**Motion #5.** Motion by Smith, supported by Janssens to accept and place on file the Fire Committee Report, as presented.

Roll call vote: Smith yes, Janssens yes, Raymo yes, Manor yes, Howe yes, Barton yes, Barron yes.  
**Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Motion #6.** Motion by Raymo, supported by Howe to accept and place on file the Sheriff Department Report for the month of February 2024 and the 2023 Annual Sheriff Department Report, as presented.

Sheriff Goodnough discussed the new vehicle needed for the additional Deputy that the Township is planning to contract with, speed trailer data, Township stats from 2022/2023, trash pickup throughout the Township, homeless outreach program, youth mentoring program and work with the Clerk to get left turn lights at Telegraph and Dunbar Road; and South Dixie and Dunbar Road.

Roll call vote: Raymo yes, Howe yes, Barton yes, Janssens yes, Manor yes, Smith yes, Barron yes.  
**Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2024 Budget Summary Report, period ending February 29, 2024.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending February 29, 2024.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Communications:**

1. Correspondence from Charter Communications dated March 8, 2024, Re: Upcoming changes.
2. Correspondence from Comcast dated February 29, 2024, Re: changes to the channel line-up.

**Motion #7.** Motion by Manor, supported by Smith to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Smith yes, Howe yes, Barton yes, Raymo yes, Janssens yes, Barron yes.  
**Motion carried.**

**ORDINANCES**

**Waive the first reading of General Ordinance 164, a Franchise Agreement with Michigan Gas Utilities Corporation, and to have published in Monroe News and brought back to the April 16, 2024, Regular Meeting of the Monroe Charter Township Board.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**ORDINANCES (Con't)**

**Motion #8.** Motion by Smith, supported by Manor to waive the first reading of General Ordinance 164, a Franchise Agreement with Michigan Gas Utilities Corporation, and to have published in Monroe News and brought back to the April 16, 2024, Regular Meeting of the Monroe Charter Township Board, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Barron yes.

**Motion carried.**

**Waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 16, Nonconformities and Article 5, Section 5.02.n, Schedule of Regulations (Minimum Distance between Residential Structures), to further regulate new decks, porches, and additions that they may be constructed within an approved nonconforming side yard setback, and to have published in the Monroe News and become effective 8 days after publication.**

**Motion #9.** Motion by Smith, supported by Howe to waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 16, Nonconformities and Article 5, Section 5.02.n, Schedule of Regulations (Minimum Distance between Residential Structures), to further regulate new decks, porches, and additions that they may be constructed within an approved nonconforming side yard setback, and to have published in the Monroe News and become effective 8 days after publication.

Roll call vote: Smith yes, Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

**Waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 9, Section 9.05.B.2, Parking, Loading, and Access Management (Maximum Permitted Parking Spaces), to regulate the maximum amount of off-street parking spaces for a commercial public parking lot use, and to have published in the Monroe News and become effective eight (8) days after publication.**

**Motion #10.** Motion by Smith, supported by Janssens to waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 9, Section 9.05.B.2, Parking, Loading, and Access Management (Maximum Permitted Parking Spaces), to regulate the maximum amount of off-street parking spaces for a commercial public parking lot use, and to have published in the Monroe News and become effective eight (8) days after publication, as presented.

Roll call vote: Smith yes, Janssens yes, Raymo yes, Manor yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

**Waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 7, Section 7.102.A.B., C-2 General Commercial District (Permitted Uses and Permitted Uses after Special Approval) and Article 4, Section 4.302, Table of Permitted Uses by District (Commercial Uses), all to reference the list of Permitted Uses and Permitted Uses after Special Approval in the C-2 (General Commercial) Zoned District, and to have published in the Monroe News and become effective 8 days after publication.**

**Motion #11.** Motion by Manor, supported by Smith to waive the second reading and adopt Zoning Ordinance 52-2010 as amended to include text amendments to Article 7, Section 7.102.A.B., C-2 General Commercial District (Permitted Uses and Permitted Uses after Special Approval) and Article 4, Section 4.302, Table of Permitted Uses by District (Commercial Uses), all to reference the list of Permitted Uses

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**ORDINANCES (Con't)**

and Permitted Uses after Special Approval in the C-2 (General Commercial) Zoned District, and to have published in the Monroe News and become effective 8 days after publication, as presented.

Roll call vote: Manor yes, Smith yes, Barton yes, Janssens yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Supervisor and Clerk to sign contract with MDOT for traffic signal upgrade work on US-24 and Seventh Street at a cost of \$58,800.00. (Board approved \$40,000.00 at the March 21, 2023 meeting)**

**Motion #12.** Motion by Howe, supported by Manor to authorize Supervisor and Clerk to sign contract with MDOT for traffic signal upgrade work on US-24 and Seventh Street at a cost of \$58,800.00, as presented.

Roll call vote: Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**Approve purchase of 2024 Chevrolet Equinox LS AWD for \$27,537.00 from Berger Chevrolet.**

**Motion #13.** Motion by Howe, supported by Smith to approve purchase of 2024 Chevrolet Equinox LS AWD for \$27,537.00 from Berger Chevrolet, as presented.

Roll call vote: Howe yes, Smith yes, Barton yes, Manor yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Approve purchase of 2024 Chevrolet Tahoe 4WD police package for \$53,395.00 from Berger Chevrolet.**

**Motion #14.** Motion by Smith, supported by Raymo to approve purchase of 2024 Chevrolet Tahoe 4WD police package for \$53,395.00 from Berger Chevrolet using ARPA Funds, as presented.

Roll call vote: Smith yes, Raymo yes, Janssens yes, Barton yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**Approve Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work at a cost of \$76,540.**

**Motion #15.** Motion by Howe, supported by Smith to approve Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work at a cost of \$76,540 to be paid using ARPA Funds, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

**Approve Clerk attending MAMC Clerk's Summer Conference on June 17th-June 21st at Grand Traverse Resort. Meals, lodging and other related expenses.**

**Motion #16.** Motion by Janssens, supported by Howe to approve Clerk attending MAMC Clerk's Summer Conference on June 17th-June 21st at Grand Traverse Resort. Meals, lodging and other related expenses, as presented.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**NEW BUSINESS (Con't)**

Roll call vote: Janssens yes, Howe yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes.

**Motion carried.**

**Approve Fire Inspector Pancone attending Winter Education Seminar in Mt. Pleasant as part of his continuing education for Fire Inspector License and Certification. Meals, lodging and other related expenses.**

**Motion #17.** Motion by Raymo, supported by Howe to approve Fire Inspector Pancone attending Winter Education Seminar in Mt. Pleasant as part of his continuing education for Fire Inspector License and Certification. Meals, lodging and other related expenses, as presented.

Roll call vote: Raymo yes, Howe yes, Baron yes, Janssens yes, Manor yes, Smith yes, Barron yes.

**Motion carried.**

**Consider approving renewal of marihuana adult use retailer license for Michigan Green Life LLC (Uniq Cannabis) and consider approving renewal of marihuana processor license for Michigan Green Pioneers LLC of 14394 LaPlaisance Rd, (Property I.D. #5812-010-205-00) from 4/4/24- 4/4/25.**

**Motion #18.** Motion by Manor, supported by Howe to consider approving renewal of marihuana adult use retailer license for Michigan Green Life LLC (Uniq Cannabis) and consider approving renewal of marihuana processor license for Michigan Green Pioneers LLC of 14394 LaPlaisance Rd, (Property I.D. #5812-010-205-00) from 4/4/24- 4/4/25, as presented.

Roll call vote: Manor yes, Howe yes, Janssens no, Raymo yes, Barton yes, Smith yes, Barron yes.

**Motion carried.**

**Consider approving renewal of marihuana adult use retailer license for Jar Capital LLC (Joyology) of 14930 LaPlaisance Rd, units 121 & 122, (Property I.D. #5812-020-261-11) from 5/2/24 – 5/2/25.**

**Motion #19.** Motion by Barton, supported by Smith to consider approving renewal of marihuana adult use retailer license for Jar Capital LLC (Joyology) of 14930 LaPlaisance Rd, units 121 & 122, (Property I.D. #5812-020-261-11) from 5/2/24 – 5/2/25, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Manor yes, Raymo yes, Janssens yes, Barron yes.

**Motion carried.**

**Consider approving renewal of marihuana adult use retailer license for CMH Holdings 2 LLC (House of D^nk) of 14750 LaPlaisance Rd, H160 (Property I.D. #5812-010-228-10) from 4/4/24 – 4/4/25.**

**Motion #20.** Motion by Manor, supported by Raymo to consider approving renewal of marihuana adult use retailer license for CMH Holdings 2 LLC (House of D^nk) of 14750 LaPlaisance Rd, H160 (Property I.D. #5812-010-228-10) from 4/4/24 – 4/4/25, as presented.

Roll call vote: Manor yes, Raymo yes, Janssens no, Smith yes, Barton yes, Howe yes, Barron yes.

**Motion carried.**

**Consider application for a Special Outdoor Event to be held by Pyrotecnico Fireworks Inc., located at the Monroe County Fairgrounds for a firework display on July 26, 2024 at dusk. With a rain date of September 20, 2024.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**NEW BUSINESS (Con't)**

**Motion #21.** Motion by Smith, supported by Raymo to consider application for a Special Outdoor Event to be held by Pyrotecnico Fireworks Inc., located at the Monroe County Fairgrounds for a firework display on July 26, 2024 at dusk. With a rain date of September 20, 2024, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Manor yes, Janssens yes, Barton yes, Barron yes.

**Motion carried.**

**Consider application for one special outdoor event (1) to be held by Crave Cannabis at 1100 S. Monroe St (Property I.D. #5812-020-216-00) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #22.** Motion by Smith, supported by Howe to consider application for one special outdoor event (1) to be held by Crave Cannabis at 1100 S. Monroe St (Property I.D. #5812-020-216-00) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Manor yes, Janssens no, Barton yes, Barron yes.

**Motion carried.**

**Consider application for one special outdoor event (1) to be held by Pure Cannabis Outlet at 15311 S. Dixie Hwy (Property I.D. #5812-010-342-10) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #23.** Motion by Howe, supported by Manor to consider application for one special outdoor event (1) to be held by Pure Cannabis Outlet at 15311 S. Dixie Hwy (Property I.D. #5812-010-342-10) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Howe yes, Manor yes, Barton yes, Janssens no, Raymo yes, Smith yes, Barron yes.

**Motion carried.**

**Consider application for two special outdoor events (2) to be held by Uniq Cannabis at 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) on (1) Friday, April 19, 2024 and (2) Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #24.** Motion by Manor, supported by Raymo to consider application for two special outdoor events (2) to be held by Uniq Cannabis at 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) on (1) Friday, April 19, 2024 and (2) Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Manor yes, Raymo yes, Janssens no, Howe yes, Barton yes, Smith yes, Barron yes.

**Motion carried.**

**Consider application for eight special outdoor events (8) to be held by King of Budz at 14500 LaPlaisance Rd, D10 (Property I.D. #5812-010-221-00) on (1) Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m.; (2) Saturday, May 25, 2024 from 11:00 a.m. to 7:00 p.m.; (3) Saturday, June 29, 2024 from 11:00 a.m. to 7:00 p.m.; (4) Wednesday, July 10, 2024 from 11:00 a.m. to 7:00 p.m.; (5) Saturday, August 31, 2024 from 11:00 a.m. to 7:00 p.m.; (6) Saturday, September 28, 2024 from 11:00 a.m. to 7 p.m.; (7) Thursday, October 31, 2024 from 11:00 a.m. to 7:00 p.m.; and (8) Wednesday, November 27, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #25.** Motion by Barton, supported by Howe to consider application for one special outdoor event to be held by King of Budz at 14500 LaPlaisance Rd, D10 (Property I.D. #5812-010-221-00) on (1) Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**NEW BUSINESS (Con't)**

Roll call vote: Barton no, Howe yes, Manor yes, Raymo yes, Janssens no, Smith yes, Barron yes. **Motion carried.**

**Consider application for three special outdoor events (3) to be held by Mint Cannabis at 760 S. Telegraph Rd (Property I.D. #5812-020-052-30) on (1) Friday, April 19, 2024; (2) Saturday, April 20, 2024; and (3) Saturday, May 18, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #26.** Motion by Raymo, supported by Howe to consider application for two special outdoor events to be held by Mint Cannabis at 760 S. Telegraph Rd (Property I.D. #5812-020-052-30) on (1) Friday, April 19, 2024; (2) Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Raymo yes, Howe yes, Janssens no, Smith no, Barton no, Manor yes, Barron yes. **Motion carried.**

**Consider application for one special outdoor event (1) to be held by NAR at 14733 S. Telegraph Rd (Property I.D. #5812-010-442-33) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m.**

**Motion #27.** Motion by Manor, supported by Raymo to consider application for one special outdoor event (1) to be held by NAR at 14733 S. Telegraph Rd (Property I.D. #5812-010-442-33) on Saturday, April 20, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Manor yes, Raymo yes, Smith yes, Howe yes, Janssens no, Barton yes, Barron yes.

**Motion carried.**

**Consider application for one special outdoor event (1) to be held by Puff Cannabis at 14750 LaPlaisance Rd, H180 (Property I.D. #5812-010-228-10) on Saturday, April 20, 2024 from 11:00 a.m. to 8:00 p.m.**

**Motion #28.** Motion by Smith, supported by Raymo to consider application for one special outdoor event (1) to be held by Puff Cannabis at 14750 LaPlaisance Rd, H180 (Property I.D. #5812-010-228-10) on Saturday, April 20, 2024 from 11:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Janssens no, Barton yes, Barron yes.

**Motion carried.**

**Consider application for one special outdoor event (1) to be held by Urb at 14515 LaPlaisance Rd (Property I.D. #5812-010-234-00) on Saturday, April 20, 2024 from 10:00 a.m. to 8:00 p.m.**

**Motion #29.** Motion by Smith, supported by Howe to consider application for one special outdoor event (1) to be held by Urb at 14515 LaPlaisance Rd (Property I.D. #5812-010-234-00) on Saturday, April 20, 2024 from 10:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Janssens no, Manor yes, Raymo yes, Barron yes.

**Motion carried.**

**Approve Clerk & Deputy Clerk attending MAMC retreat on April 9, 2024 at Soaring Eagle. Meals lodging and other related expenses.**

**Motion #30.** Motion by Howe, supported by Manor to approve Clerk & Deputy Clerk attending MAMC retreat on April 9, 2024 at Soaring Eagle. Meals lodging and other related expenses, as presented.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**March 19, 2024**

**NEW BUSINESS (Con't)**

Roll call vote: Howe yes, Manor yes, Barton yes, Raymo yes, Janssens yes, Smith yes, Barron yes.

**Motion carried.**

**PUBLIC COMMENTS**

Began at 8:06 p.m. and ended at 8:19p.m.

There were two public comments.

Resident inquired about the Marihuana funds that the Township received from the State and how to hold businesses accountable for unpaid taxes when requesting business renewal and special event approval.

The second resident asked about a shooting range in the vicinity of Sheffield Village and concerns of safety.

**ADJOURNMENT**

**Motion #31.** Motion by Raymo, supported by Smith to adjourn the meeting at 8:19 p.m.

Roll call vote: Raymo yes, Smith yes, Manor yes, Janssens yes, Howe yes, Barton yes, Barron yes.

**Motion carried.**



Christina Smith, Clerk  
Monroe Charter Township

Attested:



Alan Barron, Supervisor  
Monroe Charter Township