

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
November 15, 2022
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 15, 2022 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Janssens, Raymo and Howe.

Excused: Trustee Manor.

Others Present: Attorney McCormick and eight (8) audience members.

INVOCATION

APPROVAL OF MINUTES (Regular Meeting Minutes of October 18, 2022)

Motion #1. Motion by Howe, supported by Janssens to approve the Regular Meeting Minutes of October 18, 2022, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

ZONING BOARD OF APPEALS REPORT

Motion #2. Motion by Raymo, supported by Barton to accept the Zoning Board of Appeals Report, as presented.

Roll call vote: Raymo yes, Barton yes, Howe yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #3. Motion by Raymo, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Janssens yes, Howe yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #4. Motion by Smith, supported by Howe to accept and place on file the Fire Department Report for the month of September 2022 and October 2022, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports:

1. Clerk's 2022 Budget Summary Report, period ending October 31, 2022.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2022.

General Reports:

1. Supervisor.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 15, 2022

CONSENT AGENDA (con't)

2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications: 1. Correspondence from Charter Communications dated 10-29-2022; Re: upcoming changes.

Motion #5. Motion by Raymo, supported by Smith to accept the Consent Agenda and place on file, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #22-20, 2023 General Fund Budget. Adopt Resolution #22-21, 2023 Special Revenue Fund Budget. Adopt Resolution #22-22, 2023 Capital Projects Fund Budget. Adopt Resolution #22-23, 2023 Debt Service Fund Budget.

Motion #6. Motion by Howe, supported by Raymo to adopt Resolution #22-20, 2023 General Fund Budget. Adopt Resolution #22-21, 2023 Special Revenue Fund Budget. Adopt Resolution #22-22, 2023 Capital Projects Fund Budget. Adopt Resolution #22-23, 2023 Debt Service Fund Budget, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

NEW BUSINESS

Consider request of BRT Capital 3, LLC to extend the November 3, 2022 deadline to obtain a State of Michigan license for a marihuana adult use retailer at 15530 S. Telegraph Rd. for an additional year.

Motion #7. Motion by Barton, supported by Smith to consider request of BRT Capital 3, LLC to extend the November 3, 2022 deadline to obtain a State of Michigan license for a marihuana adult use retailer at 15530 S. Telegraph Rd. for an additional year, as presented.

PUBLIC COMMENTS

Ermal Madija representing BRT Capital 3, LLC asking for extension as they just received approval from Mannik and Smith. There were five reviews and issues with the plans. There were also issues with the Architect and they have since changed professionals. Because it took so much time we need an extension to complete the project and believe a year is sufficient.

Supervisor Barron advised the Board that there is a letter in the Board packet from the Zoning Enforcement Officer/Community Development Director regarding the time line.

Trustee Howe inquired as to how many extensions were seen by the Board and asked how many were approved.

There have been two adult use retailers before the Board. One has been denied and one was approved with many stipulations.

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
November 15, 2022**

NEW BUSINESS (con't)

Mr. Mandija stated they would be willing to accept stipulations.

Clerk Smith inquired as to whether the building has been purchased or not?

Mr. Mandija stated that it had.

Treasurer Barton left the meeting to verify the sale of the property in the Township records database.

Clerk Smith asked what were the reasons for the five revisions?

Mr. Mandija stated that there were issues noted by Mannik and Smith and that there was a miscommunication between their hired Engineers and Architects.

Trustee Howe questioned the level of interest in getting the project done and stated that Mr. Mandija's clients had not shown up to two Planning Commission meetings that they were on the agenda for. There has been a lack of interaction.

Mr. Mandija stated that there were issues with their professionals and that the new Architect was present at the meeting. He also referred back to the 60-day stipulations on the other business stating that the granted extension was for demolition purposes and that this company does not have that issue.

Trustee Howe stated that there was a lack of motivation and consistency that he feels the five reviews were an attempt to provide the Township with anything regardless if it was correct or not.

Mr. Mandija stated that they had issues with their professionals and that they are not Architects. We relied on our professionals to complete the objectives and that did not happen. There was hesitation in firing this person in the middle of the project and the reviews. In hindsight maybe, we could have switched them out earlier.

Trustee Raymo inquired as to why they missed two Planning Commission meetings?

Mr. Mandija stated had he been the Attorney at that time he would have been present at the meetings.

Treasurer Barton stated that she looked into our database and the property is still showing being owned by Cepo.

Attorney McCormick stated the site plan is expired for the location which is why they are going back before the Planning Commission. She also noted that under our ordinance we really don't have any provisions in the ordinance to allow for an extension related to site plan. This is distinct in that regard but if we do give an extension it has to be very specific because it is not provided for us.

Roll call vote: Barton no, Smith no, Janssens no, Raymo no, Howe no, Barron no. **Motion denied.**

Approve 2-year extension of roadside mowing contract with Precision Irrigation.

Motion #8. Motion by Howe, supported by Smith to approve 2-year extension of roadside mowing contract with Precision Irrigation, as presented.

Roll call vote: Howe yes, Smith yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

Consider proposals from Southeastern Fencing to replace existing fence at Fire Station #1.

Motion #9. Motion by Raymo, supported by Howe to table proposals from Southeastern Fencing to replace existing fence at Fire Station #1, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 15, 2022

NEW BUSINESS (con't)

Roll call vote: Raymo yes, Howe yes, Barton no, Janssens yes, Smith yes, Barron yes. **Motion carried.**

Consider contract from Monroe County Road Commission to clean and upgrade alley near Bacon Street at a cost of \$5,568.00 and authorize Supervisor and Clerk to sign contract.

Motion #10. Motion by Howe, supported by Smith to consider contract from Monroe County Road Commission to clean and upgrade alley near Bacon Street at a cost of \$5,568.00 and authorize Supervisor and Clerk to sign contract, as presented.

Roll call vote: Howe yes, Smith no, Janssens no, Raymo no, Barton no, Barron yes. **Motion denied.**

Consider contract from Monroe County Road Commission for dust control on East Dunbar Road at a cost of \$450.00 and authorize Supervisor and Clerk to sign contract.

Motion #11. Motion by Smith, supported by Janssens to consider contract from Monroe County Road Commission for dust control on East Dunbar Road at a cost of \$450.00 and authorize Supervisor and Clerk to sign contract, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Barton yes, Raymo yes, Barron yes. **Motion carried.**

Consider approving a \$3.00 wage increase for Township employees who work elections only for Election day. Retroactive to November 8, 2022, General Election Day.

Motion #12. Motion by Howe, supported by Raymo to consider approving a \$3.00 wage increase for Township employees who work elections only for Election day. Retroactive to November 8, 2022, General Election Day, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

Accept a one-year leave of absence for Rodney Bray effective October 7, 2022 to October 7, 2023, as recommended by Chief Cherney.

Motion #13. Motion by Smith, supported by Raymo to accept a one-year leave of absence for Rodney Bray effective October 7, 2022 to October 7, 2023, as recommended by Chief Cherney, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

Consider application for a Special Outdoor Event to be held by Hempnotize, DBA Glass Jar, located at 14733 S. Telegraph Road, on November 23, 2022 between the hours of 9:00 a.m. and 8:00 p.m.

Motion #14. Motion by Smith, supported by Raymo to consider application for a Special Outdoor Event to be held by Hempnotize, DBA Glass Jar, located at 14733 S. Telegraph Road, on November 23, 2022 between the hours of 9:00 a.m. and 8:00 p.m., as presented.

Roll call vote: Smith yes, Raymo yes, Janssens no, Barton yes, Howe yes, Barron yes. **Motion carried.**

Waive first reading to add to the General Ordinance and adopt Code of Ordinances No. 149, Liquor License Ordinance, and to have published in the Monroe News and brought back to the December 20, 2022, Regular Meeting of the Monroe Charter Township Board.

Motion #15. Motion by Howe, supported by Barton to waive first reading to add to the General Ordinance and adopt Code of Ordinances No. 149, Liquor License Ordinance, and to have published in the Monroe

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 15, 2022

NEW BUSINESS (con't)

News and brought back to the December 20, 2022, Regular Meeting of the Monroe Charter Township Board, as presented.

Roll call vote: Howe yes, Barton yes, Janssens yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

Approve Lt. Joe Hernandez to attend Annual State of Michigan Instructors Conference in Traverse City on November 30, 2022 to December 4, 2022. Includes mileage and other approved expenses.

Motion #16. Motion by Smith, supported by Barton to approve Lt. Joe Hernandez to attend Annual State of Michigan Instructors Conference in Traverse City on November 30, 2022 to December 4, 2022. Includes mileage and other approved expenses, as presented.

Roll call vote: Smith yes, Barton yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

Authorize payment of \$33,717.60 for new 2023 GMC Sierra 2500HD 4x4 pickup truck.

Motion #17. Motion by Barton, supported by Howe to authorize payment of \$33,717.60 for new 2023 GMC Sierra 2500HD 4x4 pickup truck, as presented.

Roll call vote: Barton yes, Howe yes, Raymo yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

Consider seeking bids for the sale of the 2005 Chevy Silverado.

Motion #18. Motion by Howe, supported by Smith to consider seeking bids for the sale of the 2005 Chevy Silverado, as presented.

Roll call vote: Howe yes, Smith yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

Approve 2022-2023 Renewal with David Chapman Agency for Property & Casualty Insurance.

PUBLIC COMMENTS

Agent Jason Orton explained the slight increase due to adding the new ladder truck to the policy.

Motion #19. Motion by Barton, supported by Smith to approve 2022-2023 Renewal with David Chapman Agency for Property & Casualty Insurance, as presented.

Roll call vote: Barton yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public Comments began at 7:59 p.m. and ended at 8:05 p.m.

There were four comments. One was in regards to blight on Keegan Road and the other was an inquiry into including trash pickup or having marijuana tax money pay for trash pickup. Resident was advised that the Township did price it and it was well over \$1 million and that it would be a special assessment on their tax bill.

ADJOURNMENT

Motion #20. Motion by Smith, supported by Raymo to adjourn the meeting at 8:05 p.m.

Roll call: Smith yes, Raymo yes, Howe yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
November 15, 2022**



Christina Smith, Clerk

Monroe Charter Township

Attested:



Alan Barron, Supervisor

Monroe Charter Township