

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
October 15, 2024
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, October 15, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Raymo, Manor and Howe.

Excused: Trustee Janssens

Others Present: Chief Cherney, Attorney McCormick and (19) nineteen audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of September 17, 2024 and Workshop Minutes of October 8, 2024).

Motion #1. Motion by Manor, supported by Raymo to approve the Regular Meeting Minutes of September 17, 2024 and Workshop Minutes of October 8, 2024, as presented.

Roll call vote: Manor yes, Raymo yes, Barton yes, Smith yes, Howe yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Barton, supported by Manor to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Barton yes, Manor yes, Smith yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

PLANNING COMMISSION REPORT

Motion #3. Motion by Smith, supported by Howe to accept the Planning Commission Report, as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Manor yes, Barton yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #4. Motion by Raymo, supported by Smith to accept and place on file the Fire Department Report for the month of September 2024, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Manor yes, Barton yes, Barron yes. **Motion carried.**

FIRE COMMITTEE REPORT

Motion #5. Motion by Manor, supported by Raymo to approve the recommendations of the Fire Committee, as presented.

Roll call vote: Manor yes, Raymo yes, Barton yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

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SHERIFF DEPARTMENT REPORT

Motion #6. Motion by Smith, supported by Barton to accept and place on file the Sheriff Department Report for the Month of September 2024, as presented.

Roll call vote: Smith yes, Barton yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

ZONING BOARD OF APPEAL REPORT

Motion #7. Motion by Smith, supported by Manor to accept the Zoning Board of Appeal Report, as presented.

Roll call vote: Smith yes, Manor yes, Raymo yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports:

1. Clerk's 2024 Budget Summary Report, period ending September 30, 2024.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending September 30, 2024.
3. Adopt Resolution #24-18, 2024 General Fund Budget Amendment #3
4. Adopt Resolution #24, 19, 2024 Special Revenue Budget Amendment #3
5. Adopt Resolution #24-20, 2024 Capital Projects Budget Amendment #3
6. Adopt Resolution #24-21, 2024 Debt Service Budget Amendment #3
7. Approve Blue Cross/Blue Shield renewal, effective 12/01/2024 – 11/30/2025.
8. Approve Delta Dental Renewal, effective 12/01/2024 – 11/30/2025.
9. Approve 3-year contract with Precision Irrigation and Lawn Care. This must also be approved by the Monroe County Road Commission.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence from Charter Communications dated September 19, 2024, Re: Upcoming Changes-New Customers only
2. Accept and place on file Planning Consultant McKenna's fee schedule update and amended application, effective October 1, 2024.
3. Approve Resolution #24-17, for Medical Insurance-Blue Cross/Blue Shield.
4. Approve 2025 Holiday Schedule.
5. Approve 2025 Regular Board Meeting Schedule.

Motion #8. Motion by Barton, supported by Howe to accept and place on file the Consent Agenda, as presented.

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CONSENT AGENDA (con't)

Roll call vote: Barton yes, Howe yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

ORDINANCE

Waive the first reading of proposed General Ordinance No. 168, Sewer Use Ordinance Amendment (an amendment to Chapter 30, Article III, Section 30-93, of the Monroe Charter Township Code of Ordinances), regarding additional pollutant limits established to protect against pass through and interference, as approved by EGLE and in accordance with the Monroe Metropolitan Water Pollution Control System National Pollution Discharge Elimination System, all to reference pollutant limits for sewer use, and to have published in the Monroe News and brought back to the November 19, 2024, Regular Meeting of the Monroe Charter Township Board.

Motion #9. Motion by Smith, supported by Manor to waive the first reading of proposed General Ordinance No. 168, Sewer Use Ordinance Amendment (an amendment to Chapter 30, Article III, Section 30-93, of the Monroe Charter Township Code of Ordinances), regarding additional pollutant limits established to protect against pass through and interference, as approved by EGLE and in accordance with the Monroe Metropolitan Water Pollution Control System National Pollution Discharge Elimination System, all to reference pollutant limits for sewer use, and to have published in the Monroe News and brought back to the November 19, 2024, Regular Meeting of the Monroe Charter Township Board, as presented.

Roll call vote: Smith yes, Manor yes, Barton yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve Olivia Merkle and Christopher Manley as Probationary Firefighters effective November 1, 2024, as recommended by Chief Cherney.

Motion #10. Motion by Raymo, supported by Smith to approve Olivia Merkle and Christopher Manley as Probationary Firefighters effective November 1, 2024, as recommended by Chief Cherney, as presented.

Roll call vote: Raymo yes, Smith yes, Manor yes, Barton yes, Howe yes, Barron yes. **Motion carried.**

Approve promoting Sgt. Scott Livermore to Lieutenant effective November 1, 2024, as recommended by Chief Cherney.

Motion #11. Motion by Smith, supported by Barton to approve promoting Sgt. Scott Livermore to Lieutenant effective November 1, 2024, as recommended by Chief Cherney, as presented.

Roll call vote: Smith yes, Barton yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

Approve 4th quarter payment of \$750.00 to Monroe County Business Alliance.

Motion #12. Motion by Howe, supported by Smith to approve 4th quarter payment of \$750.00 to Monroe County Business Alliance, as presented.

Roll call vote: Howe yes, Smith yes, Raymo yes, Manor yes, Barton yes, Barron yes. **Motion carried.**

Approve payment of \$45,678.75 to James Jacobs Architects.

Motion #13. Motion by Smith, supported by Manor to approve payment of \$45,678.75 to James Jacobs Architects, as presented.

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NEW BUSINESS (con't)

Roll call vote: Smith yes, Manor yes, Barton no, Howe yes, Raymo yes, Barron yes. **Motion carried.**

Approve Lisa Sulfaro, Kim Broman Canales and Jen Barron to attend a one-day MTA Treasurer Department Seminar on November 25, 2024 in Frankenmuth, Michigan, including meals, lodging and other related expenses.

Motion #14. Motion by Barton, supported by Smith to approve Lisa Sulfaro, Kim Broman Canales and Jen Barron to attend a one-day MTA Treasurer Department Seminar on November 25, 2024 in Frankenmuth, Michigan, including meals, lodging and other related expenses, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

Consider approving renewal of marihuana adult use retailer license for TC MI Ann Arbor 2 LLC (W. Cannabis) of 1118 S. Telegraph Rd., Ste A, (Property I.D. #5812- 020-067-20) from 11/3/24 - 11/3/25, contingent upon approval from Township Fire Inspector.

Motion #15. Motion by Manor, supported by Howe to consider approving renewal of marihuana adult use retailer license for TC MI Ann Arbor 2 LLC (W. Cannabis) of 1118 S. Telegraph Rd., Ste A, (Property I.D. #5812- 020-067-20) from 11/3/24 - 11/3/25, contingent upon approval from Township Fire Inspector, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

Consider approving renewal of marihuana adult use retailer and medical provisioning licenses for UM1, LLC (Exclusive Cookies) of 14750 LaPlaisance Rd., H260 (Property I.D. #5812-010-228-10) from 11/3/24-11/3/25, contingent upon approval from Township Fire Inspector.

Motion #16. Motion by Howe, supported by Smith to consider approving renewal of marihuana adult use retailer and medical provisioning licenses for UM1, LLC (Exclusive Cookies) of 14750 LaPlaisance Rd., H260 (Property I.D. #5812-010-228-10) from 11/3/24-11/3/25, contingent upon approval from Township Fire Inspector, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Barton yes, Raymo yes, Barron yes. **Motion carried.**

Consider application for one special outdoor event (7th event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Road (Property I.D. #5812- 010-234-00) on Friday, October 25, 2024 from 10 a.m. to 7 p.m.

Motion #17. Motion by Manor, supported by Smith to consider application for one special outdoor event (7th event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Road (Property I.D. #5812- 010-234-00) on Friday, October 25, 2024 from 10 a.m. to 7 p.m., as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Barton no, Barron yes. **Motion carried.**

Authorize Mannik & Smith to seek bids for masonry repairs & door replacements for Fire Station #2 on LaPlaisance Road.

Motion #18. Motion by Smith, supported by Howe to authorize Mannik & Smith to seek bids for masonry repairs & door replacements for Fire Station #2 on LaPlaisance Road, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

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NEW BUSINESS (con't)

Approve hiring Karen Kidd to fill Accountant position, effective November 4, 2024.

Motion #19. Motion by Barton, supported by Smith to approve hiring Karen Kidd to fill Accountant position, effective November 4, 2024, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Motion #20. Motion by Smith, supported by Manor to adjourn the meeting at 7:23 p.m.

Roll call vote: Smith yes, Manor yes, Raymo yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township