

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
February 21, 2023
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, February 21, 2023 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Trustee's Howe, Janssens, Manor and Raymo.

Excused: Treasurer Barton

Others Present: Chief Cherney, Attorney McCormick and fourteen (14) audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of January 17, 2023 and Corrected Regular Meeting Minutes of September 20, 2022).

Motion #1. Motion by Manor, supported by Raymo to approve the Regular Meeting Minutes of January 17, 2023 and the corrected Meeting Minutes of September 20, 2022, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Raymo, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Janssens yes, Manor yes, Smith yes, Howe yes, Barron yes. **Motion carried.**

ZONING BOARD OF APPEALS REPORT

Motion #3. Motion by Manor, supported by Smith to accept the Zoning Board of Appeals report, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #4. Motion by Smith, supported by Raymo to accept and place on file the Fire Department Report for the month of January 2023, as presented.

Roll call vote: Smith yes, Raymo yes, Janssens yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Motion #5. Motion by Janssens, supported by Howe to accept and place on file the Sheriff Department Report for the month of January 2023, as presented.

Roll call vote: Janssens yes, Howe yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

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CONSENT AGENDA

Financial Reports:

1. Clerk's 2023 Budget Summary Report, period ending January 31, 2023.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending January 31, 2023.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence from Charter Communications dated 01-30-2023; Re: upcoming changes.
2. Email Correspondence from Comcast dated 01-25-23; Re: Commitment to the Military Community.

Motion #6. Motion by Manor, supported by Raymo to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Raymo yes, Janssens yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

ORDINANCE

Waive first reading to repeal Mobile Food Vendors General Ordinance No. 144 and add to the General Ordinance and adopt Code of Ordinances No. 150, Mobile Food Vendors Ordinance, and to have published in Monroe News and brought back to the March 21, 2023, Regular Meeting of the Monroe Charter Township Board.

Motion #7. Motion by Howe, supported by Raymo to waive first reading to repeal Mobile Food Vendors General Ordinance No. 144 and add to the General Ordinance and adopt Code of Ordinances No. 150, Mobile Food Vendors Ordinance, and to have published in Monroe News and brought back to the March 21, 2023, Regular Meeting of the Monroe Charter Township Board, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Smith yes, Manor yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve and place on file Planning Commission 2022 Annual Planning Report and 2023 Work Plan presented by McKenna.

Motion #8. Motion by Manor, supported by Howe to approve and place on file Planning Commission 2022 Annual Planning Report and 2023 Work Plan presented by McKenna, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Smith yes, Raymo yes, Barron yes. **Motion carried.**

Approve May 20 as Spring Clean-up Day from 9:00 a.m. to 3:00 p.m. and October 21 as Fall Clean-up Day from 9:00 a.m. to 3:00 p.m., with Steven's Disposal as waste hauler.

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NEW BUSINESS (con't)

Motion #9. Motion by Smith, supported by Janssens to approve May 20 as Spring Clean-up Day from 9:00 a.m. to 3:00 p.m. and October 21 as Fall Clean-up Day from 9:00 a.m. to 3:00 p.m., with Steven's Disposal as waste hauler, as presented.

Roll call vote: Smith yes, Janssens yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign 2023 Monroe Charter Township Firefighters Agreement.

Motion #10. Motion by Howe, supported by Raymo to authorize Supervisor and Clerk to sign 2023 Monroe Charter Township Firefighters Agreement, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

Approve amendment to Salary and Wage Scale Amendment #31. (Added Fire Inspector Assistant and Fire Inspector 1 positions).

Motion #11. Motion by Smith, supported by Raymo to approve amendment to Salary and Wage Scale Amendment #31, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Janssens yes, Howe yes, Barron yes. **Motion carried.**

Consider request from Monroe Travel Center, Inc., Michigan Green Pioneers LLC, Michigan Green Life, LLC, to extend the April 4, 2023 deadline to obtain a State of Michigan license for a marihuana grower, processor, and retailer at 14394 LaPlaisance Road for an additional year, as presented.

Motion #12. Motion by Manor, supported by Howe to consider request from Monroe Travel Center, Inc., Michigan Green Pioneers LLC, Michigan Green Life, LLC, to extend the April 4, 2023 deadline to obtain a State of Michigan license for a marihuana grower, processor, and retailer at 14394 LaPlaisance Road for an additional year.

Public and Board Comments: Attorney McCormick discussed that the Ordinance does not specifically give the Board the right to extend. The applicant has shown continuous progress as noted in Zoning Enforcement Officer/Community Development Director Kim Fortner's letter. This is not a "Grandfathered" property and the Board could require a new application and this request could be tabled.

There is confirmed continuous progress at the location. Concerns over setting a precedence in allowing an extension and starting the process over again that could delay the completion of the project. There was discussion regarding the hurdles at the property in dealing with getting EGLE permits and the consideration that was given for another business to be granted an extension. The denials for extension for other businesses were due to lack of any progress being made at the location.

Property owner discussed how the weather has made an impact on completing the parking lot but he has been able to get sidewalks poured and was considering pouring concrete at an added expense just to be able to move forward.

Roll call vote: Manor yes, Howe yes, Raymo no, Smith yes, Janssens yes, Barron yes. **Motion carried.**

Accept resignation of Adam McLaughlin from the Planning Commission, Zoning Board of Appeals, Board of Review, Salary Compensation Commission and Housing Advisory Board of Appeals effective March 11, 2023, with regrets and gratitude for his service to the Township. (Moving out of Township).

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NEW BUSINESS (con't)

Motion #13. Motion by Manor, supported by Smith to accept resignation of Adam McLaughlin from the Planning Commission, Zoning Board of Appeals, Board of Review, Salary Compensation Commission and Housing Advisory Board of Appeals effective March 11, 2023, with regrets and gratitude for his service to the Township, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

Appoint Eric Linsenmeyer to the Planning Commission and the Zoning Board of Appeals effective March 13, 2023. Planning Commission term expiring 01-01- 2024 and Zoning Board of Appeals term expiring 01-01-2025.

Motion #14. Motion by Howe, supported by Smith to Appoint Eric Linsenmeyer to the Planning Commission and the Zoning Board of Appeals effective March 13, 2023. Planning Commission term expiring 01-01- 2024 and Zoning Board of Appeals term expiring 01-01-2025, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

Approve fees for 2023 Custer Baseball/Softball.

Motion #15. Motion by Raymo, supported by Smith to approve fees for 2023 Custer Baseball/Softball, as presented.

Roll call vote: Raymo yes, Smith yes, Manor yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

Appoint Cheryl McLaughlin as Custer Baseball/Softball Director.

Motion #16. Motion by Howe, supported by Raymo to appoint Cheryl McLaughlin as Custer Baseball/Softball Director, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

Appoint Jill Wilson as CampKids Director.

Motion #17. Motion by Smith, supported by Manor to appoint Jill Wilson as CampKids Director, as presented.

Roll call vote: Smith yes, Manor yes, Raymo yes, Janssens yes, Howe yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for single chip seal of Keegan Road from West Albain to East Dunbar at no cost to the Township.

Motion #18. Motion by Raymo, supported by Howe to authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for single chip seal of Keegan Road from West Albain to East Dunbar at no cost to the Township, as presented.

Roll call vote: Raymo yes, Howe yes, Janssens yes, Smith yes, Manor yes, Barron yes. **Motion carried.**

Approve Britney Panches be removed from probation and approved as a Firefighter, effective March 01, 2023.

Motion #19. Motion by Smith, supported by Manor to approve Britney Panches be removed from probation and approved as a Firefighter, effective March 01, 2023, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

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NEW BUSINESS (con't)

Accept a one-year leave of absence for Dave Nadeau effective March 1, 2023 to March 1, 2024, as recommended by Chief Cherney.

Motion #20. Motion by Smith, supported by Howe to accept a one-year leave of absence for Dave Nadeau effective March 1, 2023 to March 1, 2024, as recommended by Chief Cherney, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign agreement with Lexipol for \$4,500.00 to write a grant for a new rescue boat.

Motion #21. Motion by Manor, supported by Smith to authorize Supervisor and Clerk to sign agreement with Lexipol for \$4,500.00 to write a grant for a new rescue boat, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public comments began at 7:49 p.m. and ended at 7:53 p.m.

There were two public comments regarding an unlicensed vehicle and an upcoming expo for fire services.

ADJOURNMENT

Motion #22. Motion by Raymo, supported by Howe to adjourn the meeting at 7:54 p.m.

Roll call vote: Raymo yes, Howe yes, Manor yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**



Christina Smith, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township