

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Agenda
August 19, 2025
7:00 p.m.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION/PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES (Regular Meeting Minutes of July 15, 2025)**
- V. APPROVE PAYMENT OF BILLS/INVOICES**
- VI. PLANNING COMMISSION REPORT**
- VII. ZONING BOARD OF APPEALS REPORT**
- VIII. FIRE DEPARTMENT REPORT**
 - *Fire Committee Report
 - *Fire Hydrant Maintenance Report July 10, 2025 – August 8, 2025
- VIX. SHERIFFS OFFICE REPORT**
- X. CONSENT AGENDA**
 - A. Financial Reports:**
 - 1. Clerk's 2025 Budget Summary Report, period ending July 31, 2025.
 - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending July 31, 2025.
 - B. General Reports:**
 - 1. Supervisor.
 - 2. Building Official.
 - 3. Blight Report.
 - 4. Zoning Enforcement Officer.
 - C. Communications:**
 - 1. Correspondence from Charter Communications dated June 25, July 3 and July 15, 2025 Re: Upcoming Changes
 - 2. Correspondence from DIRECTV dated July 28, 2025 Re: Annual Video Report
 - 3. Correspondence from Comcast dated August 11, 2025 Re: Programming Advisory
- XI. RESOLUTION**
 - A. Resolution #25-11, Investment & Depository Policy (updated)**
- XII. NEW BUSINESS**
 - A. Authorize the Supervisor and Clerk to sign the 2025 Tax Rate Request Form L-4029.**
 - B. Approve hiring Jeff Peters as Maintenance Supervisor and approve hourly rate increase to be retroactive to July 21, 2025.**

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XII. NEW BUSINESS (cont.)

- C. Approve posting Maintenance Assistant position internally.
- D. Approve advertising for Maintenance Assistant position, if necessary.
- E. Consider sending Assistant Fire Inspector Scott Pancone to the Michigan Fire Inspectors Society Fall Educational Conference from September 16th-19, 2025 and to include meals, lodging, transportation and conference costs.
- F. Consider a cost revision for the purchase of the Pierce Enforcer PUC Pumper truck for the Fire Department.
- G. Consider approving 3 year service contract with MacQueen for preventative maintenance on extrication tools and power units for the Fire Department.
- H. Jars Holdings, LLC renewal of marihuana business adult use retailer license (Jars) of 15519 S. Telegraph Rd. (Property I.D. #5812-010-072-01) from 10/20/25-10/20/26, contingent upon approval from Township Fire Inspector.
- I. Anna Sloan, LLC renewal of marihuana business adult use retailer license (Urb) at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) from 10/5/25 – 10/5/26, contingent upon approval from Township Fire Inspector.
- J. Monroe Solutions, LLC renewal of marihuana business adult use retailer license (Dacut) at 14921 LaPlaisance Rd. (Property I.D. #5812-020-500-01) from 10/3/25 – 10/3/26.
- K. Attitude Wellness, LLC renewal of marihuana business adult use retailer license (Lume) at 15391 South Dixie Hwy. (Property I.D. #5812-210-001-00) from 10/13/25 – 10/13/26, contingent upon approval from Township Fire Inspector.
- L. Urb (2nd special event for 2025), 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) on 10/3/25 from 9 a.m. to 7 p.m.
- M. Approve Kinzit to remove and destroy old hard drives and computers.
- N. Consider approving 2026 Kay Drive Park project.
- O. Consider approving five (5) additional e-mails for Fire Department Officers at a cost of \$150.00, per e-mail annually.

XIII. CLOSED SESSION

- A. Move that the Township Board go into closed session pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to “consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body” and pursuant to MCL15.268 (d) “for the purpose of discussing the purchase or lease of real estate.”

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XIV. RECONVENE OPEN SESSION:

Consider any motions of the Board based on the Closed Session.

XV. ANNOUNCEMENTS

Monday, August 25, 2025	Special Planning Commission Mtg.
Wednesday, August 20, 2025 6:00 p.m.	Board Workshop
Monday, September 1, 2025	Labor Day/Offices Closed
Monday, September 8, 2025 7:00 p.m.	Regular Planning Commission Mtg.
September 9, 2025 6:00 p.m.	Board Budget Workshop
Wednesday, September 10, 2025 7:00 p.m.	Zoning Board of Appeals
Tuesday, September 16, 2025 7:00 p.m.	Regular Township Board Mtg.

XVI. PUBLIC COMMENTS

XVII. ADJOURNMENT