

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
January 21, 2020
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, January 21, 2020, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Trustees Blank, Heck, Manor and Pancone.

Excused: Treasurer Barton

Others Present: Chief Cherney, Attorney McCormick and (6) six people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of December 17, 2019).

Motion #1. Motion by Manor, supported by Blank to approve Regular Meeting Minutes of December 17, 2019, as presented

Roll call vote: Manor yes, Blank yes, Heck yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Heck, supported by Pancone to approve payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Pancone yes, Blank yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Cherney updated the Board on the fire runs for the month of December 2019.

Motion #3. Motion by Blank, supported by Pancone to accept and place on file the December 2019 Fire Department Report, as presented by Chief Cherney.

Roll call vote: Blank yes, Pancone yes, Heck yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Deputy Michael Swiercz updated the Board on police activity for the month of December 2019.

Motion #4. Motion by Manor, supported by Blank to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

January 21, 2020

SHERIFF DEPARTMENT REPORT (Con't)

Roll call vote: Manor yes, Blank yes, Pancone yes, Heck yes, Smith yes, Barron yes. **Motion carried.**

PLANNING COMMISSION REPORT

Trustee Manor updated the Board on the Planning Commission Meeting for the month of December 2019.

Motion #5. Motion by Heck, supported by Pancone to accept and place on file the Planning Commission Report for the month of December 2019, as presented by Trustee Manor.

Roll call vote: Heck yes, Pancone yes, Blank yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

ZONING BOARD OF APPEALS REPORT

Trustee Heck updated the Board on the cancellation of the Zoning Board of Appeals Meeting for the month of December 2019.

Motion #6. Motion by Heck, supported by Manor to accept and place on file the Zoning Board of Appeals Report, as presented by Trustee Heck.

Roll call vote: Heck yes, Manor yes, Blank yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Treasurer's Monthly Statement of Bank Accounts & Investments, period ending December 31, 2019.

General Reports: Supervisor, Building official, Blight Report, Fire Chief.

Communications: Charter Letter dated 01-09-2020; Ref: Network changes. Comcast Letter dated 01-09-2020; Ref: Upcoming changes.

Motion #7. Motion by Barron, supported by Smith to accept the Consent Agenda and place on file, as presented.

Motion carried.

ORDINANCE

First reading of proposed zoning ordinance # 20-01 change of parcel #5812-020-261-00, a portion of vacant property located on the South side of East Dunbar Road, from C-2 (General Commercial) to L-I (Light Industrial), as recommended by MCT Planning Commission.

Motion #8. Motion by Manor, supported by Heck to waive the first reading, publish and place proposed zoning ordinance # 20-01 on the February 18, 2020 Regular Board Meeting Agenda for adoption consideration, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
January 21, 2020**

RESOLUTIONS

Adopt Resolution # 20-01, Resolution to set poverty guidelines to be used by Township Board of Review and to repeal Resolution #19-01, dated January 15, 2019.

Motion #9. Motion by Manor, supported by Pancone to adopt Resolution # 20-01 to set poverty guidelines to be used by Township Board of Review and to repeal Resolution # 19-01, dated January 15, 2019, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve payment to Monroe County Business Development Corporation for 1st quarter fees for \$750.00

Motion #10. Motion by Manor, supported by Blank to authorize the payment to Monroe County Business Development Corporation for 1st quarter fees of \$750.00.

Roll call vote: Manor yes, Blank yes, Pancone yes, Heck yes, Smith yes, Barron yes. **Motion carried.**

Approve request of Monroe Missionary Baptist Church, Viasat and Selective Site Consultants to refund the \$375.00 Zoning Board of Appeals fee, as recommended by the Zoning Enforcement Officer, Kim Fortner.

Motion #11. Motion by Blank, supported by Manor to approve request of Monroe Missionary Baptist Church, Viasat and Selective Site Consultants to refund the \$375.00 Zoning Board of Appeals fee, as recommended by Zoning Enforcement Officer, Kim Fortner, as presented.

Roll call vote: Blank yes, Manor yes, Heck yes, Pancone yes, Smith yes, Barron yes, **Motion carried.**

Approve adding Clerk Christina Smith's name on Commercial Checking and Trust and Agency Accounts effective January 27, 2020.

Motion #12. Motion by Heck, supported by Pancone to approve adding Clerk Christina Smith's Name on Commercial Checking and Trust and Agency Accounts effective January 27, 2020, as presented.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve adding Clerk Christina Smith's name on First Merchants Credit Card with a \$5,000.00 limit.

Motion #13. Motion by Manor, supported by Pancone to approve adding Clerk Christina Smith's name on First Merchants Credit Card with a \$5,000.00 limit, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Authorize Township Officials to attend the 2020 Annual Michigan Township Association Annual Educational Conference in Grand Traverse, MI, April 27-30.

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
January 21, 2020**

NEW BUSINESS (Con't)

Motion #14. Motion by Heck, supported by Pancone to authorize Township Officials to attend the 2020 Annual Michigan Township Association Annual Educational Conference in Grand Traverse, MI, April 27-30, as presented.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Accept resignation of Leslie Hill from the Monroe Charter Township Board of Review, effective immediately.

Motion #15. Motion by Heck, supported by Pancone to accept resignation of Leslie Hill from the Monroe Charter Township Board of Review, effective immediately, as presented.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve 2020 Roadside mowing contract with Monroe County Road Commission for a total of \$9,600.00.

Motion #16. Motion by Manor, supported by Heck to approve 2020 Roadside mowing contract with Monroe County Road Commission for a total of \$9,600.00, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve re-hiring Annette Peters in the Assessing Department effective January 27, 2020 (she resigned on 11/27/2019), as recommended by the Assessor and Executive Committee, beginning at the pay rate when she resigned and no accrued seniority.

Motion #17. Motion by Heck, supported by Manor to approve re-hiring Annette Peters in the Assessing Department effective January 27, 2020 (she resigned on 11/27/2019), as recommended by the Assessor and Executive Committee, beginning at the pay rate when she resigned and no accrued seniority, as presented.

Roll call vote: Heck yes, Manor yes, Pancone yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

Approve payment to Allen Chevrolet for \$9,512.95 for fire truck repairs.

Motion #18. Motion by Heck, supported by Pancone to approve payment to Allen Chevrolet for \$9,512.95 for fire truck repairs, as presented.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

APPOINTMENTS

Approve appointment of Clerk Christina Smith to; Census Committee; Election Commission; Sewer and Water Committee, as recommended by the Supervisor.

Motion #19. Motion by Heck, supported by Blank to approve appointment of Clerk Christina Smith to; Census Committee; Election Commission; Sewer and Water Committee, as recommended by the Supervisor, as presented.

Roll call vote: Heck yes, Blank yes, Manor yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
January 21, 2020**

APPOINTMENTS (Con't)

Appoint Adam McLaughlin to the Monroe Charter Township Board of Review, to fill term of Leslie Hill, expiring 01-01-2021.

Motion #20. Motion by Manor, supported by Pancone to appoint Adam McLaughlin to the Monroe Charter Township Board of Review, to fill term of Leslie Hill, expiring 01-01-2021, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank yes, Smith yes, Barron yes. **Motion carried.**

ANNOUNCEMENTS

**Wednesday, February 12, 2020
7:00 p.m.**

**Zoning Board of Appeals
Regular Meeting**

Monday, February 17, 2020

**Presidents Day
Closed**

**Tuesday, February 18, 2020
7:00 p.m.**

Regular Board Meeting

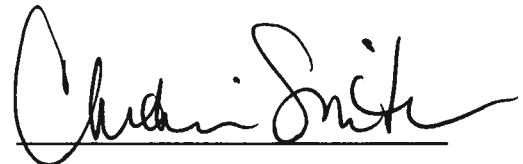
PUBLIC COMMENTS

Public comments started at 7:30 p.m., there were two public comments. Joshua Gray, 1955 Lotus Drive, Erie, Michigan 48133 from Lake Erie Labs introduced himself and his future intentions for a medicinal marijuana dispensary. Darrick Whitaker, 4990 Southpointe Pkwy, Monroe, Michigan 48161, stated that a Township street light was out on the western side of Rutherford Blvd entrance into Southpointe Subdivision. Public Comments ended at 7:33 p.m.

ADJOURNMENT

Motion #21. Motion by Heck, supported by Manor to adjourn meeting at 7:33 p.m.

Roll call vote: Heck yes, Manor yes, Blank yes, Pancone yes, Smith yes. Barron yes.



Christina Smith, Clerk

Monroe Charter Township

Attested:



Alan Barron, Supervisor

Monroe Charter Township