

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
November 21, 2023
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 21, 2023 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Howe, Janssens, Manor and Raymo.

Others Present: Chief Cherney and thirteen (13) audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of October 17, 2023, Workshop Minutes of November 9, 2023 and Special Meeting Minutes and Closed Session Minutes of November 13, 2023).

Motion #1. Motion by Manor, supported by Raymo to approve the Regular Meeting Minutes of October 17, 2023, Workshop Minutes of November 9, 2023 and Special Meeting Minutes and Closed Session Minutes of November 13, 2023, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Barton abstained, Janssens yes, Smith yes, Barron yes.
Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Howe, supported by Raymo to approve the payment of bills and invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Barton, yes, Smith yes, Manor yes, Barron yes.
Motion carried.

ZONING BOARD OF APPEALS REPORT

Motion #3. Motion by Manor, supported by Janssens to accept the Zoning Board of Appeals report, as presented.

Roll call vote: Manor yes, Janssens yes, Raymo yes, Smith yes, Barton yes, Howe yes, Barron yes.
Motion carried.

PLANNING COMMISSION REPORT

Motion #4. Motion by Smith, supported by Howe to accept the Planning Commission Report, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Manor yes, Raymo yes, Janssens yes, Barron yes.
Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

FIRE DEPARTMENT REPORT

Motion #5. Motion by Raymo, supported by Janssens to accept and place on file the Fire Department Report for the month of October 2023, as presented.

Roll call vote: Raymo yes, Janssens yes, Smith yes, Manor yes, Howe yes, Barton yes, Barron yes.
Motion carried.

SHERIFF DEPARTMENT REPORT

Motion #6. Motion by Howe, supported by Smith to accept and place on file the Sheriff Department Report for the month of October 2023, as presented.

Roll call vote: Howe yes, Smith yes, Raymo yes, Manor yes, Janssens yes, Barton yes, Barron yes.
Motion carried.

CONSENT AGENDA

Financial Reports:

1. Clerk's 2023 Budget Summary Report, period ending October 31, 2023.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2023.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence Comcast Communications dated November 6, 2023, Re: Programming Advisory
2. Correspondence from the Monroe County Sheriff Department and the Monroe County Road Commission regarding weight restrictions and weight limits.

Motion #7. Motion by Barton, supported by Raymo to accept the Consent Agenda and place on file, as presented.

Roll call vote: Barton yes, Raymo yes, Manor yes, Janssens yes, Howe yes, Smith yes, Barron yes.
Motion carried.

NEW BUSINESS

Approve request of Brandon Siebarth for a one year leave of absence beginning November 10, 2023-November 10, 2024, as recommended by Chief Cherney.

Motion #8. Motion by Smith, supported by Manor to approve request of Brandon Siebarth for a one year leave of absence beginning November 10, 2023-November 10, 2024, as recommended by Chief Cherney, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

NEW BUSINESS (con't)

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Howe yes, Barton yes, Barron yes.

Motion carried.

Extend leave of absence for Firefighter Daniel Liddy from November 1, 2023 to February 1, 2024, as recommended by Chief Cherney.

Motion #9. Motion by Raymo, supported by Smith to approve extending leave of absence for Firefighter Daniel Liddy from November 1, 2023 to February 1, 2024, as recommended by Chief Cherney, as presented.

Roll call vote: Raymo yes, Smith yes, Janssens yes, Barton yes, Howe yes, Manor yes, Barron yes.

Motion carried.

Approve Chadd Johnson return to full Firefighter duty as of October 1, 2023, as recommended by Chief Cherney.

Motion #10. Motion by Howe, supported by Manor to approve Chadd Johnson to return to full Firefighter duty as of October 1, 2023, as recommended by Chief Cherney, as presented.

Roll call vote: Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes.

Motion carried.

Accept resignation of Jarrett Cicero from the Fire Department effective November 9, 2023, as recommended by Chief Cherney.

Motion #11. Motion by Smith, supported by Raymo to accept resignation of Jarrett Cicero from the Fire Department effective November 9, 2023, as recommended by Chief Cherney, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barton yes, Janssens yes, Barron yes.

Motion carried.

Consider approving \$17,850.00 to Motorola Solutions for portable radios for the Fire Department.

Motion #12, Motion by Barton, supported by Howe to consider approving \$17,850.00 to Motorola Solutions for portable radios for the Fire Department to be paid out of the fire millage fund, as presented.

Roll call vote: Barton yes, Howe yes, Manor yes, Smith yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Consider approving \$7,835.00 to Herkimer Radio Service for ten (10) pagers for the Fire Department.

Motion #13. Motion by Manor, supported by Raymo to consider approving \$7,835.00 to Herkimer Radio Service for ten (10) pagers for the Fire Department to be paid out of the fire millage fund, as presented.

Roll call vote: Manor yes, Raymo yes, Barton yes, Janssens yes, Howe yes, Smith yes, Barron yes.

Motion carried.

Approve payment to Halt Fire for \$20,347.46 for repairs to Engine 6.

Motion #14. Motion by Howe, supported by Barton to approve payment to Halt Fire for \$20,347.46 for repairs to Engine 6 to be paid out of the fire millage fund, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

NEW BUSINESS (con't)

Roll call vote: Howe yes, Barton yes, Smith yes, Janssens yes, Manor yes, Raymo yes, Barron yes.

Motion carried.

Consider approving purchase of sign from Johnson Sign Company for \$39,997.50 for the main fire station and authorize Supervisor and Clerk to sign contract.

Motion #15. Motion by Raymo, supported by Barton to consider approving purchase of sign from Johnson Sign Company for \$39,997.50 to be paid out of the fire millage fund for the main fire station and authorize Supervisor and Clerk to sign contract, as presented.

Roll call vote: Raymo yes, Barton yes, Smith yes, Howe yes, Manor yes, Janssens yes, Barron yes.

Motion carried.

Consider approving payment of \$4,200.00 to West Shore Fire for seven voice amplifiers for the Fire Department, as recommended by Chief Cherney.

Motion #16. Motion by Howe, supported by Raymo to consider approving payment of \$4,200.00 to West Shore Fire for seven voice amplifiers for the Fire Department to be paid out of the fire millage funds, as recommended by Chief Cherney.

Roll call vote: Howe yes, Raymo yes, Manor yes, Smith yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Consider approving the purchase of new turnout gear, helmets, boots and hoods from Phoenix Safety Outfitters in the amount of \$198,740.00 to be paid out of the millage funds.

Motion #17. Motion by Smith, supported by Manor to consider approving the purchase of new turnout gear, helmets, boots and hoods from Phoenix Safety Outfitters in the amount of \$198,740.00 to be paid out of the millage funds, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Barton yes, Raymo yes, Howe yes, Barron yes.

Motion carried.

Consider approving purchase of Fire Department Rescue Boat from Ocean Craft Marine in the amount of \$358,254.06 or with optional equipment and accessories in the amount of \$398,200.06.

Motion #18. Motion by Manor, supported by Smith to consider approving purchase of Fire Department Rescue Boat from Ocean Craft Marine with optional equipment and accessories in the amount of \$398,200.06 to be paid out of the fire millage funds, as presented.

Roll call vote: Manor yes, Smith yes, Barton yes, Howe yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Approve Salary and Wage Amendment #32 for employees, effective January 1, 2024.

Motion #19. Motion by Smith, supported by Raymo to approve Salary and Wage Amendment #32 for employees, effective January 1, 2024, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barton yes, Janssens yes, Barron yes.

Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

NEW BUSINESS (con't)

Approve amended 2024 Holiday schedule.

Motion #20. Motion by Barton, supported by Smith to approve amended 2024 Holiday schedule, as presented.

Roll call vote: Barton yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Manor yes, Barron yes.

Motion carried.

Approve payment to Monroe County Road Commission for \$9,587.50 for roadside mowing.

Motion #21. Motion by Manor, supported by Smith to approve payment to Monroe County Road Commission for \$9,587.50 for roadside mowing, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barton yes, Barron yes.

Motion carried.

Approve payment to Park Place Technologies for \$355.44 to warranty backup server at Township Hall.

Motion #22. Motion by Smith, supported by Howe to approve payment to Park Place Technologies for \$355.44 to warranty backup server at Township Hall, as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Barton yes, Manor yes, Janssens yes, Barron yes.

Motion carried.

Approve marijuana Business License Renewal Request Form, as recommended by Zoning Enforcement Officer/Community Development Director and Township Attorney.

Motion #23. Motion by Manor, supported by Raymo to approve marijuana Business License Renewal Request Form, as recommended by Zoning Enforcement Officer/Community Development Director and Township Attorney, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Smith yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Consider approving Special Event for Green Mountain Monroe, LLC at 14750 LaPlaisance Road for December 1, 2023; 12:00 p.m. to 8:00 p.m. (1)

Motion #24. Motion by Manor, supported by Howe to consider approving Special Event for Green Mountain Monroe, LLC at 14750 LaPlaisance Road for December 1, 2023; 12:00 p.m. to 8:00 p.m., as presented.

Roll call vote: Manor yes, Howe yes, Barton yes, Smith yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Consider approving Special Event for Hempnotize LLC at 14733 S. Telegraph Road for November 22 and November 24, 2023; 9:00 a.m. to 8:00 p.m. (3)

Motion #25. Motion by Manor, supported by Howe to consider approving Special Event for Hempnotize LLC at 14733 S. Telegraph Road for November 22 and November 24, 2023; 9:00 a.m. to 8:00 p.m., as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

NEW BUSINESS (con't)

Roll call vote: Manor yes, Howe yes, Barton yes, Janssens yes, Smith yes, Raymo yes, Barron yes.

Motion carried.

Consider funding Eagle Scout Service Project to build four (4) wheelchair accessible picnic tables and two (2) benches for the Kamp Kids Program and park, not to exceed \$1,200.00. (Parks and Recreation budget.)

Motion #26. Motion by Smith, supported by Raymo to consider funding Eagle Scout Service Project to build four (4) wheelchair accessible picnic tables and two (2) benches for the Kamp Kids Program and park, not to exceed \$1,200.00., as presented.

Roll call vote: Smith yes, Raymo yes, Janssens yes, Barton yes, Howe yes, Manor yes, Barron yes.

Motion carried.

RESOLUTIONS

Adopt Resolution #23-11, authorizing early voting, as required by federal and state law.

Motion #27. Motion by Smith, supported by Howe to adopt Resolution #23-11, authorizing early voting, as required by federal and state law, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Manor yes, Raymo yes, Barton yes, Barron yes.

Motion carried.

Adopt Resolution #23-12, 2023 General Fund Budget Amendment #2 Adopt Resolution #23-13, 2023 Special Revenue Budget Amendment #2 Adopt Resolution #23-14, 2023 Capital Projects Budget Amendment #2 Adopt Resolution #23-15, 2023 Debt Service Budget Amendment #2.

Motion #28. Motion by Smith, supported by Barton to Adopt Resolution #23-12, 2023 General Fund Budget Amendment #2 Adopt Resolution #23-13, 2023 Special Revenue Budget Amendment #2 Adopt Resolution #23-14, 2023 Capital Projects Budget Amendment #2 Adopt Resolution #23-15, 2023 Debt Service Budget Amendment #2, as presented.

Roll call vote: Smith yes, Barton yes, Raymo yes, Howe yes, Manor yes, Janssens yes, Barron yes.

Motion carried.

NEW BUSINESS (con't)

Approve increase of \$3.00 per run for Firefighters and Sergeants effective January 1, 2024. (Does not include Lieutenants, Captains or Chief).

Motion #29. Motion by Barton, supported by Smith to approve increase of \$3.00 per run for Firefighters and Sergeants effective January 1, 2024, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Raymo yes, Manor yes, Janssens yes, Barron yes.

Motion carried.

PUBLIC COMMENTS

Began at 7:42 p.m. and ended at 7:47 p.m.

There were two comments. One comment was pertaining to the Fire Department and the other was a complaint to an ongoing blight issue on Bacon St.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 21, 2023

ADJOURNMENT

Motion #30. Motion by Raymo, supported by Howe to adjourn the Regular Board Meeting at 7:48 p.m.

Roll call vote: Raymo yes, Howe yes, Manor yes, Smith yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township