

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Meeting Minutes  
December 21, 2021  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 21, 2021 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Janssens, Howe and Raymo.

**Excused:** Trustee Manor

**Others Present:** Chief Cherney, Attorney McCormick and six (6) attendees.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of November 16, 2021, Public Hearing Minutes of December 14, 2021 and Special Meeting Minutes of December 14, 2021.)**

**Motion #1.** Motion by Raymo, supported by Janssens to approve the Regular Meeting Minutes of November 16, 2021, Public Hearing Minutes of December 14, 2021 and Special Meeting Minutes of December 14, 2021, as presented.

Roll call vote: Raymo yes, Janssens yes, Howe yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**ZONING BOARD OF APPEALS REPORT**

**Motion #2.** Motion by Barton, supported Janssens to accept the Zoning Board of Appeals report, as presented.

Roll call vote: Barton yes, Janssens yes, Raymo yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #3.** Motion by Howe, supported by Raymo to approve payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion # 4.** Motion by Janssens, supported by Howe to accept and place on file the Fire Department report for the Month of November 2021, as presented.

Roll call vote: Janssens yes, Howe yes, Barton yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2021 Budget Summary Report, period ending November 30, 2021.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2021.

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
December 21, 2021**

**CONSENT AGENDA (con't)**

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Communications:**

1. Correspondence from Charter Communications dated 11-29-2021; Re: upcoming changes.
2. Correspondence from Comcast dated 11-18-2021 and 12-14-2021; Re: changes to Xfinity TV Services.
3. Correspondence from Comcast dated 11-11-2021; Re: Price Changes.

**Motion # 5.** Motion by Raymo, supported by Howe to accept the Consent Agenda and place on file, as presented.

Roll call vote: Raymo yes, Howe yes, Barton yes, Smith yes, Janssens yes, Barron yes. **Motion carried.**

**ORDINANCES**

**Waive the second reading of Ordinance #142, for the request of Nathan Cole, 15213 South Dixie Hwy., Monroe, MI, Property I.D. #5812-010-349-00, to rezone a portion of property from R-3 (High Density Residential) to C-2 (General Commercial), total area containing approximately 1.942 acres, and to be published in the Monroe News after adoption.**

**Motion #6.** Motion by Howe, supported by Smith to waive the second reading of Ordinance #142, for the request of Nathan Cole, 15213 South Dixie Hwy., Monroe, MI, Property I.D. #5812-010-349-00, to rezone a portion of property from R-3 (High Density Residential) to C-2 (General Commercial), total area containing approximately 1.942 acres, and to be published in the Monroe News after adoption, as presented.

Roll call vote: Howe yes, Smith yes, Raymo yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**

**Waive the second reading of Ordinance #143, an ordinance to provide a service charge in lieu of taxes for Charring Square Apartments, publish in the Monroe News and become effective upon final publication.**

**Motion #7.** Motion by Raymo, supported by Smith to waive the second reading of Ordinance #143, an ordinance to provide a service charge in lieu of taxes for Charring Square Apartments, publish in the Monroe News and become effective upon final publication, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**

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**NEW BUSINESS**

**Approve payment of annual dues to SEMCOG in the amount of \$1,702,00.**

**Motion #8.** Motion by Janssens, supported by Howe to approve payment of annual dues to SEMCOG in the amount of \$1,702,00, as presented.

Roll call vote: Janssens yes, Howe yes, Smith yes, Barton yes, Raymo yes, Barron yes. **Motion carried.**

**Authorize the Clerk to sign restatement of the Township's 401(a) Pension Plan through Burnham and Flower Insurance Group.**

**Motion #9.** Motion by Raymo, supported by Barton to authorize the Clerk to sign restatement of the Township's 401(a) Pension Plan through Burnham and Flower Insurance Group, as presented.

Roll call vote: Raymo yes, Barton yes, Janssens yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

**Consider approving new fee schedule for Building permit fees, effective January 1, 2022.**

**Motion # 10.** Motion by Smith, supported by Barton to approve new fee schedule for Building permit fees, effective January 1, 2022, as presented.

Roll call vote: Smith yes, Barton yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

**Authorize Monroe County Health Department to hold Christmas Tree Recycling Program at the Township Hall from December 26-January 9.**

**Motion # 11.** Motion by Smith, supported by Barton to authorize Monroe County Health Department to hold Christmas Tree Recycling Program at the Township Hall from December 26-January 9, as presented.

Roll call vote: Smith yes, Barton yes, Raymo yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

**Consider Lease extension and Lease options for St. Mary's Catholic Central for Diamond 1.**

**Motion #12.** Motion by Howe, supported by Janssens to consider lease extension and lease options for St. Mary's Catholic Central for diamond 1, as presented.

Roll call vote: Howe no, Janssens yes, Raymo no, Smith no, Barton yes, Barron no. **Motion denied.**

**Approve 2022 appointments as recommended by the Supervisor.**

**Motion #13.** Motion by Barton, supported by Smith to approve 2022 appointments as recommended by the Supervisor, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**Approve registering and participating in the proposed Opioid Settlement Agreement with Janssen Pharmaceuticals, Inc.**

**Motion #14.** Motion by Smith, supported by Barton to approve registering and participating in the proposed Opioid Settlement Agreement with Janssen Pharmaceuticals, Inc., as presented.

Roll Call vote: Smith yes, Barton yes, Janssens yes, Howe yes, Raymo yes, Barron yes. **Motion carried**

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**PUBLIC COMMENTS**

Public comments began at 7:34 p.m. and ended at 8:02 p.m.

There were two public comments one regarding drainage problem at Parkwood Dr and Westwood Dr and the other regarding the lease of ball diamond 1 to St. Mary Catholic Central.

**ADJOURNMENT**

**Motion #15.** Motion by Raymo, supported by Howe to adjourn the meeting at 8:02 p.m.

Roll call vote: Raymo yes, Howe yes, Smith yes, Barton yes, Janssens yes, Barron yes. **Motion carried.**



Christina Smith, Clerk

Monroe Charter Township

Attested:



Alan Barron, Supervisor

Monroe Charter Township