

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Minutes of a Board Workshop  
Held March 25, 2021  
6:30 p.m.**

**CALL TO ORDER**

A Board Workshop of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 6:30 p.m. on Thursday, March 25, 2021 in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Janssens, Manor, Raymo and Howe.

**Others**

**Present:** Building Official Eric Kronk and three (3) people in the audience.

Supervisor Barron reminded everyone that this is only a Workshop, not a Board Meeting; therefore no board action can be taken today. The purpose is to discuss a variety of items. The notice was posted on the doors and website on March 22, 2021.

**BUILDING DEPARTMENT**

Building Official Eric Kronk spoke on the need for an Administrative Assistant for the entire Building and Zoning Department. There has been an increase in activity within the Township due to the Marihuana business and commercial business as well as resident requests. Making it more difficult for the staff to keep up on new business as well as taking care of existing business.

Supervisor Barron stated that there is a letter of request to hire Daniel Sulfaro from Kim Fortner. Daniel would be a good fit for the department but the position must be advertised.

Clerk Smith noted that Daniel had taken building classes in High School which could be beneficial for the position.

Zoning Enforcement Officer Kim Fortner submitted a formal request for a \$2.00 per hour pay raise due to the increase in responsibilities.

Treasurer Barton stated that she is ok with a pay raise for Kim.

Guy Howe asked if the amount Kim is requesting is enough.

Supervisor Barron stated that the increase falls within the pay scale and also reiterated that she saw a 3% increase in pay at the beginning of the year.

**CAPITAL PROJECTS**

Clerk Smith advised the board that our 2016 Police Interceptor was involved in an auto accident and is being deemed a total loss by the insurance company. The offer for salvage is \$12,900 plus the cost to replace add on equipment required. The Monroe County Sheriff Department has provided a list for acceptable replacement vehicles which are 2021 Dodge Charger AWD or 2021 Ford Explorer. There is approximately a \$2,000 difference in the purchase of either vehicle.

**MONROE CHARTER TOWNSHIP  
MINUTES**

**BOARD WORKSHOP  
March 25, 2021**

**BUDGET**

Treasurer Barton provided a breakdown of how much money will be left in the Health and Safety Capital Funds budget after the purchase of the new fire truck and police interceptor. She advised that the Board be prudent in authorizing additional expenditures. The new millage does not cover the police vehicle and the Health and Safety budget is for both Police and Fire.

Clerk Smith advised the Board that Monroe County will cease IT support for Monroe Charter Township in 60 days. There are requests for bids from two companies at this time and invited members to seek additional bids in order to make a decision and award a contract to a new IT company.

**BLIGHT**

Supervisor Barron stated that the Township is working on multiple blighted properties that are owned by Nevel located at 14470 S. Dixie Hwy and 15357 S Telegraph Rd. These have been an issue for over 20 years.

Clerk Smith stated that the Township needs to take a more proactive stance on blight if we are trying to entice new businesses into the area. Follow up is not happening like it should and suggested that we may need to hire an Assistant Blight Officer for Commercial business.

**CITIZEN CONCERNS**

Ron and Deb Teslow expressed concerns over the speed limit on South Dixie Highway being too high at 55 miles per hour. They asked that the Board consider petitioning the State to decrease the speed limit to 45 to the Monroe/La Salle Township border.

Supervisor Barron stated that the last time there was a study done in the area is when Sheffield Village was being built eight years ago.

**ANNOUNCEMENTS**

April 5, 2021 Planning Commission  
April 20, 2021 1<sup>st</sup> Reading Marihuana Ordinance  
May 18, 2021 Final Reading and Adoption

**ADJOURNMENT**

The workshop adjourned at 7:48 p.m.

Attested:



Alan Barron, Supervisor  
Monroe Charter Township



Christina Smith, Clerk  
Monroe Charter Township