

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Agenda
January 21, 2025
7:00 p.m.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION/PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES (Regular Meeting Minutes of December 17, 2024 and Closed Session Minutes of December 17, 2024)
- V. APPROVE PAYMENT OF BILLS/INVOICES
- VI. FIRE DEPARTMENT REPORT
- VII. SHERIFF DEPARTMENT REPORT
- VIX. CONSENT AGENDA
 - A. **Financial Reports:**
 - 1. Clerk's 2024 Budget Summary Report, period ending December 31, 2024.
 - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending December 31, 2024.
 - 3. Authorize Supervisor and Clerk to sign 2025 Monroe Charter Township Firefighters Agreement.
 - 4. Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for dust control at a cost of \$450.00.
 - 5. Approve membership dues to River Raisin Watershed Council for 2025 for \$100.
 - 6. Consider annual support renewal in the amount of \$498.00 for Soniclear digital recording software.
 - 7. Approve renewal of MiDEAL in the amount of \$230.00 (January 1, 2025 – December 31, 2025).
 - 8. Approve 1st quarter 2025 service agreement for \$750.00 to the Monroe County Business Alliance.
 - B. **General Reports:**
 - 1. Supervisor.
 - 2. Building Official.
 - 3. Blight Report.
 - 4. Zoning Enforcement Officer.
 - C. **Communications:**
 - 1. Correspondence Comcast Communications dated January 2, 2025, Re: Upcoming Changes
 - 2. Correspondence from Charter Communications dated December 16, 2024, Re: Upcoming Changes
- X. PROCLAMATION
 - A. Proclamation #25-01, Proclamation honoring David Noland for 62 years of Scouting Service.

XI. RESOLUTIONS

- A. Adopt Resolution #25-01, set Poverty Exemption Guidelines and to repeal Resolution #24-01.
- B. Adopt Resolution #25-02, 2024 General Fund Y/E Budget Amendment.
- C. Adopt Resolution #25-03, 2024 Special Revenue Fund Y/E Budget Amendment.
- D. Adopt Resolution #25-04, 2024 Capital Projects Fund Y/E Budget Amendment.
- E. Adopt Resolution #25-05, 2024 Debt Service Y/E Fund Budget Amendment.

XII. NEW BUSINESS

- A. Accept and place on file Planning Commission 2024 Annual Report and 2025 Work Plan from McKenna.
- B. Consider authorizing Township Planner McKenna to update the Zoning Map (not updated since 2010), as proposed in their 2025 work plan and recommended by Kim Fortner, Community Development Director & Zoning Enforcement Officer.
- C. Consider authorizing Township Planner McKenna to update the Landscape Ordinance, as proposed in their 2025 work plan and recommended by Kim Fortner, Community Development Director & Zoning Enforcement Officer.
- D. Approve and authorize Supervisor and Clerk to sign agreement with Mannik & Smith Group for construction engineering and inspection fees for the Township Park Addition and Barron's Way Resurfacing projects, in the amount of \$72,900.00.
- E. Approve Christina Smith, Lisa Sulfaro and any other Board Members that are interested to attend the Annual MTA Educational Conference and Expo March 30, 2025-April 3, 2025 in Grand Rapids, Michigan, including meals, lodging and other related expenses.
- F. Approve May 17 as Spring Clean-up Day from 9:00 a.m. to 3:00 p.m. and October 18 as Fall Clean-up Day from 9:00 a.m. to 3:00 p.m., with Steven's Disposal as waste hauler.
- G. Approve contract from Calkins, Hehl, & Rafko for conducting the audit for the year ending December 31, 2024, in the amount of \$18,200.00 and any other additional costs.
- H. Approve and authorize Supervisor and Clerk to sign the following 2025 Township Road Improvement contracts with the Monroe County Road Commission at a total cost of approximately \$ 147,761.00.
- I. Authorize Supervisor and Clerk to sign 2025 contract with the Monroe County Road Commission for roadside mowing and approve Precision Irrigation as contractors, at a cost of \$11,500.00.
- J. Accept and place on file letter of resignation from Dale Woolace resigning as the alternate member to the Zoning Board of Appeals, effective immediately.

**MONROE CHARTER TOWNSHIP
AGENDA**

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XII. NEW BUSINESS (cont.)

- K. Accept and place on file letter of resignation from Linda Brehmer resigning as the alternate member to the Board of Review, member of the Parks & Recreation Committee, member of the Salary Compensation Commission and member of the Township Pedestrian/Bike/Trail Committee.
- L. Approve **Amended** 2025 Appointments, as recommended by Supervisor (new appointments are highlighted).

XIII. ANNOUNCEMENTS

Monday, February 17, 2025

President's Day/Offices Closed

**Tuesday, February 18, 2025
7:00 p.m.**

Regular Township Board Meeting

XIV. PUBLIC COMMENTS

XV. ADJOURNMENT