

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
April 18, 2023  
7:00 p.m**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, April 18, 2023 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Trustee's Raymo, Janssens, Manor and Howe.

**Excused:** Treasurer Barton

**Others Present:** Attorney McCormick and twenty-six (26) audience members.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of March 21, 2023, Special Meeting Minutes of March 28, 2023).**

**Motion #1.** Motion by Manor, supported by Howe to approve the Regular Meeting Minutes of March 21, 2023, Special Meeting Minutes of March 28, 2023), as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Ramo, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Janssens yes, Manor yes, Smith yes, Howe yes, Barron yes. **Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #3.** Motion by Howe, supported by Raymo to accept the Planning Commission Report, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #4.** Motion by Janssens, supported by Raymo to accept and place on file the Fire Department Report for the month of March 2023, as presented.

Roll call vote: Janssens yes, Raymo yes, Howe yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Motion # 5.** Motion by Manor, supported by Howe to accept and place on file the Sheriff Department Report for the month of March 2023, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Smith yes, Raymo yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**April 18, 2023**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2023 Budget Summary Report, period ending March 31, 2023.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending March 31, 2023.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Motion #6.** Motion by Howe, supported by Manor to accept the Consent Agenda and place on file, as presented.

Roll call vote: Howe yes, Manor yes, Raymo yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

**PLAT EXTENSION**

**Approve 1-year extension of Final Preliminary Plat for Canterbury Farms III.**

**Motion #7.** Motion by Manor, supported by Smith to approve 1-year extension of Final Preliminary Plat for Canterbury Farms III, as presented.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Consider approving the week of May 15th through 19th of 2023 as "Free Building Permit" week in honor of Michigan Week.**

**Motion #8.** Motion by Smith, supported by Manor to consider approving the week of May 15th through 19th of 2023 as "Free Building Permit" week in honor of Michigan Week, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Authorize use of the Nature Center for Carrington Villa's Homeowners Association annual meeting on June 7, 2023, with fee waived.**

**Motion #9.** Motion by Howe, supported by Janssens to authorize use of the Nature Center for Carrington Villa's Homeowners Association annual meeting on June 7, 2023, with fee waived, as presented.

Roll call vote: Howe yes, Janssens yes, Manor yes, Smith yes, Raymo no, Barron yes. **Motion carried.**

**Authorize use of the Nature Center for Southpointe Condominium Homeowners Association annual meeting on May 15, 2023, with fee waived.**

**Motion #10.** Motion by Smith, supported by Janssens to authorize use of the Nature Center for Southpointe Condominium Homeowners Association annual meeting on May 15, 2023, with fee waived, as presented.

Roll call vote: Smith yes, Janssens yes, Manor yes, Howe yes, Raymo no, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**April 18, 2023**

**NEW BUSINESS (Con't)**

**Authorize use of the Nature Center for Orchard Meadows Homeowners Association annual meeting on May 4, 2023, with fee waived.**

**Motion #11.** Motion by Raymo, supported by Smith to authorize use of the Nature Center for Orchard Meadows Homeowners Association annual meeting on May 4, 2023, with fee waived, as presented.

Roll call vote: Raymo no, Smith yes, Janssens yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**Approve first and second quarter payment to Monroe County Business Alliance service agreement in the amount of \$1500.00.**

**Motion #12.** Motion by Howe, supported by Raymo to approve first and second quarter payment to Monroe County Business Alliance service agreement in the amount of \$1500.00, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

**Approve monthly managed Tech Support Renewal for Kinzit Technologies.**

**Motion #13.** Motion by Raymo, supported by Smith to approve monthly managed Tech Support Renewal for Kinzit Technologies, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

**Accept and place on file Annual SLFRF Compliance Report.**

**Motion #14.** Motion by Smith, supported by Manor to accept and place on file Annual SLFRF Compliance Report, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

**Approve Monroe Charter Township Volunteer Fire Department to hold a Community CPR Class on Sunday, May 21, 2023 from 1:00 p.m. to 4:00 p.m. at the Fire Station. \$15.00 fee to be paid by the Monroe Charter Township Volunteer Fire Department Association.**

**Motion #15.** Motion by Smith, supported by Janssens to approve Monroe Charter Township Volunteer Fire Department to hold a Community CPR Class on Sunday, May 21, 2023 from 1:00 p.m. to 4:00 p.m. at the Fire Station. \$15.00 fee to be paid by the Monroe Charter Township Volunteer Fire Department Association, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

**Consider request from RSD of Michigan, LLC to extend the April 4, 2023 deadline to obtain a State of Michigan license for a marihuana grower, processor, medical provisioner, and adult use retailer for vacant LaPlaisance Road property identified as Property I.D. #5812-020-260-22 for an additional year. (Kim's comments attached)**

**Motion #16.** Motion by Howe, supported by Manor to consider request from RSD of Michigan, LLC to extend the April 4, 2023 deadline to obtain a State of Michigan license for a marihuana grower, processor, medical provisioner, and adult use retailer for vacant LaPlaisance Road property identified as Property I.D. #5812-020-260-22 for an additional year, as presented.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**April 18, 2023**

**NEW BUSINESS (Con't)**

**PUBLIC AND BOARD COMMENTS**

Trustee Howe asked why there has been no movement on the project? He also advised that when they came before the Planning Commission that they were told that day that they had 1-year to become a state licensee.

The attorney and businessowners addressed the Board as to why they haven't made any progress on the site. They cited lack of knowledge that there was a time limit; working on other projects; and wanting the design to be perfect.

Roll call vote: Howe no, Manor no, Raymo no, Janssens no, Smith no, Barron no. **Motion denied.**

**Consider approving license renewal for King of Budz - River Raisin Investments LLC (14500 LaPlaisance Road, Unit D10) effective 05/02/2023-05/02/2024.**

**Motion #17.** Motion by Manor, supported by Howe to consider approving license renewal for King of Budz - River Raisin Investments LLC (14500 LaPlaisance Road, Unit D10) effective 05/02/2023-05/02/2024, as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Consider approving license renewal for Stiizy - Jar Capital LLC (14930 LaPlaisance Road, Units 121 & 122) effective 05/02/2023- 05/02/2024.**

**Motion #18.** Motion by Howe, supported by Manor to consider approving license renewal for Stiizy - Jar Capital LLC (14930 LaPlaisance Road, Units 121 & 122) effective 05/02/2023- 05/02/2024, as presented.

Roll call vote: Howe yes, Manor yes, Smith yes, Janssens no, Raymo yes, Barron yes. **Motion carried.**

**Consider application for a Special Outdoor Event to be held by Quality Roots, located at 1121 S. Monroe Street on Thursday, April 20, 2023 between 9:00 a.m. and 8:00 p.m.**

**Motion #19.** Motion by Smith, supported by Howe to consider application for a Special Outdoor Event to be held by Quality Roots, located at 1121 S. Monroe Street on Thursday, April 20, 2023 between 9:00 a.m. and 8:00 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Janssens no, Raymo yes, Manor yes, Barron yes. **Motion carried.**

**Consider application for a Special Outdoor Event to be held by Exclusive Monroe, located at 14750 LaPlaisance Road on Saturday, April 29, 2023 between 9:00 a.m. and 8:00 p.m.**

**Motion #20.** Motion by Smith, supported by Howe to consider application for a Special Outdoor Event to be held by Exclusive Monroe, located at 14750 LaPlaisance Road on Saturday, April 29, 2023 between 9:00 a.m. and 8:00 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Janssens no, Manor yes, Barron yes. **Motion carried.**

**Consider application for a Special Outdoor Event to be held by Urb Cannabis, located at 14515 LaPlaisance Road on Thursday, April 20, 2023 between 9:00 a.m. and 8:00 p.m.**

**Motion #21.** Motion by Manor, supported by Smith to consider application for a Special Outdoor Event to be held by Urb Cannabis, located at 14515 LaPlaisance Road on Thursday, April 20, 2023 between 9:00 a.m. and 8:00 p.m., as presented.

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**NEW BUSINESS (Con't)**

Roll call vote: Manor yes, Smith yes, Raymo yes, Janssens no, Howe yes, Barron yes. **Motion carried.**

**Approve the use of Frenchtown's Traffic Sign on April 20, 2023, to conduct traffic study on LaPlaisance Rd.**

**Motion #22.** Motion by Manor, supported by Raymo to approve the use of Frenchtown's Traffic Sign on April 20, 2023, to conduct traffic study on LaPlaisance Rd., as presented.

Roll call vote: Manor yes, Raymo yes, Smith yes, Janssens yes, Howe yes, Barron yes. **Motion carried.**

**Approve adding up to two phone lines on the Verizon account.**

**Motion #23.** Motion by Smith, supported by Janssens to approve adding up to two phone lines on the Verizon account, as presented.

Roll call vote: Smith yes, Janssens yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**Consider partnering with the City of Monroe to apply for a SEMCOG planning assistance application at a cost of \$4,537.50.**

**Motion #24.** Motion by Smith, supported by Raymo to consider partnering with the City of Monroe to apply for a SEMCOG planning assistance application at a cost of \$4,537.50, as presented.

Roll call vote: Smith yes, Raymo yes, Janssens yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**PUBLIC COMMENTS**

Comments began at 7:39 p.m. and ended at 7:51 p.m.

There were 3 public comments in reference to clarification on the special events; the non-motorized trails and grants; announcement of the intent to open a new business in the South Monroe Plaza; and Homeowner Association use of the Nature Center.

**ADJOURNMENT**

**Motion #25.** Motion by Raymo, supported by Smith to adjourn the meeting at 7:52 p.m.

Roll call vote: Raymo yes, Smith yes, Howe yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor  
Monroe Charter Township



Christina Smith, Clerk  
Monroe Charter Township