

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Agenda  
January 16, 2024  
7:00 p.m.**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **INVOCATION/PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES (Regular Meeting Minutes of December 19, 2023).**
- V. **APPROVE PAYMENT OF BILLS/INVOICES**
- VI. **ZONING BOARD OF APPEALS REPORT**
- VII. **PLANNING COMMISSION REPORT**
- VIII. **FIRE DEPARTMENT REPORT**
- VIX. **SHERIFF DEPARTMENT REPORT**
  
- X. **CONSENT AGENDA**
  - A. **Financial Reports:**
    - 1. Clerk's 2023 Budget Summary Report, period ending December 31, 2023.
    - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending December 31, 2023.
  
  - B. **General Reports:**
    - 1. Supervisor.
    - 2. Building Official.
    - 3. Blight Report.
    - 4. Zoning Enforcement Officer.
  
  - C. **Communications:**
    - 1. Correspondence from Charter Communications dated December 28, 2023,  
Re: Upcoming Changes
  
- XI. **CLOSED SESSION**
  - A. Move that the Township Board go into closed session pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."
  
- XII. **RECONVENE OPEN SESSION**

**XIII. RESOLUTIONS**

- A. Adopt Resolution #24-01, set Poverty Exemption Guidelines and to repeal Resolution #23-02.
- B. Adopt Resolution #24-02, 2023 General Fund Y/E Budget Amendment.
- C. Adopt Resolution #24-03, 2023 Special Revenue Fund Y/E Budget Amendment.
- D. Adopt Resolution #24-04, 2023 Capital Projects Fund Y/E Budget Amendment.
- E. Adopt Resolution #24-05, 2023 Debt Service Y/E Fund Budget Amendment.

**XIV. ORDINANCE**

- A. Waive the second reading to amend Zoning Ordinance 52-2010 and adopt text amendments to Article 11, Signs, to further regulate temporary signs, temporary outdoor special event signs, single-tenant pole signs, multi-tenant pole signs, multi-tenant ground monument signs and nonconforming signs, and to have published in the Monroe News and become effective 8 days after publication.

**XV. NEW BUSINESS**

- A. Approve Sieb Plumbing to install a new Trane Rooftop Unit at Fire Station #1 for \$19,790.00 and authorize Supervisor and Clerk to sign contract.
- B. Accept resignation of Ryan Philbeck from Planning Commission and Housing Advisory Board of Appeals, effective December 21, 2023.
- C. Appoint Bruce Kral to Planning Commission, effective January 17, 2024, to fill 3-year term of Ryan Philbeck, expiring 01-01-2026.
- D. Appoint Florence Buchanan to Pedestrian/Bike/Trail Committee, 2-year term expiring 01-01-2025.
- E. Appoint Lisa Sulfaro to Housing Advisory Board of Appeals to fill 2-year term of Ryan Philbeck, expiring 01-01-2026.
- F. Appoint Joy Maynard as Sexton, a 4-year term expiring 01-01-2025.
- G. Approve membership dues to River Raisin Watershed Council for 2024 for \$100.00.
- H. Approve 1<sup>st</sup> quarter service agreement for \$750.00 to the Monroe County Business Alliance.
- I. Accept and place on file Planning Commission 2023 Annual Report and 2024 Work Plan from McKenna.
- J. Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for dust control at a cost of \$450.00.
- K. Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for roadside mowing and approve Precision Irrigation as contractors, at a cost of \$11,175.00.

**MONROE CHARTER TOWNSHIP  
AGENDA**

**REGULAR MEETING  
January 16, 2024**

**XV. NEW BUSINESS (cont.)**

L. Approve and authorize Supervisor and Clerk to sign the following 2024 Township Road Improvement contracts with the Monroe County Road Commission at a total cost of approximately \$802,104.00:

1.	Southfield Village	No cost to Township
2.	Albain Road; Township Line to US-24	\$382,410.00
3.	Leedys Garden	\$288,280.00
4.	N. Monroe Plats	\$ 1,777.00
5.	Northwood Villa-Woodside	\$ 46,560.00
6.	Southpointe Subdivision	\$ 5,501.00
7.	Goutz Road; Woodchuck Creek to Albain Rd.	\$ 77,576.00

M. Authorize payment of \$9,082.83 to R & R Fire Truck Repair Inc. for repairs to Fire Truck #7. (millage funds)

N. Authorize Supervisor and Clerk to sign 2024 Monroe Charter Township Firefighters Agreement. (Board authorized a 1-month extension)

**XVI. ANNOUNCEMENTS**

**Thursday, January 18, 2024  
6:30 p.m.**

**MTA Meeting/MCCC**

**Thursday, January 25, 2024**

**Bike/Trail Meeting  
Conference Room**

**Monday, February 5, 2024  
7:00 p.m.**

**Regular Planning Commission  
Meeting**

**Wednesday, February 14, 2024  
7:00 p.m.**

**Zoning Board of Appeals  
Meeting**

**Monday, February 19, 2024**

**President's Day/Offices Closed  
Clerk's Office Open Only for Early  
Voting**

**Tuesday, February 20, 2024  
7:00 p.m.**

**Regular Township Board Meeting**

**February 17<sup>th</sup> – 25<sup>th</sup>, 2024**

**Early Voting-Presidential Primary**

**Tuesday, February 27, 2024**

**Presidential Primary Election Day/  
Clerk's Office Open Only  
All other Township Offices Closed**

**XVII PUBLIC COMMENTS**

**XVIII. ADJOURNMENT**

**FYI – Max Wright, Eagle Scout Project  
No January Zoning Board of Appeals Notice**

**AGENDA ADDENDUM**  
**January 16, 2024**

**Additional Item under New Business:**

1. Authorize Supervisor and Clerk to sign the 2024 Agreement with Lake Erie Transit in the amount of \$32,494.27.