



MONROE CHARTER TOWNSHIP
MARIHUANA BUSINESS LICENSE RENEWAL REQUEST TO TOWNSHIP BOARD
RECREATIONAL (ADULT USE) ESTABLISHMENTS AND MEDICAL FACILITIES

Name of Marihuana Business _____

Name of licensee(s): _____

Site Address: _____ Property I.D. Number: 5812- _____ - _____ - _____

Types of license(s): _____ Number of license(s): _____

All requirements must be met at the time of submittal. Failure to make a written request to be placed on the Charter Township of Monroe Board of Trustees' agenda within 30 days* of the annual renewal date (one year from the date of the Planning Commission's approval), provide a copy of the state operating license(s) from the State of Michigan, and pay the \$5,000 annual licensing fee (per license) by the renewal date could result in notification to the State of Michigan that requirements have not been met for renewal and possible revocation of the license(s). All renewal applicants must provide the following:

_____ Copy of the state operating license(s) from the State of Michigan.

_____ Written request to be placed on the Charter Township of Monroe Board of Trustees' agenda prior to the annual renewal date. Written request must include name of Marihuana Establishment and/or Facility, Name of licensee, address, telephone number and email address of licensee; Number of licenses; Types of Licenses; Site address; and Site's Property I.D. number.

_____ Pay the nonrefundable \$5,000 annual licensing fee (per Establishment or Facility license) by cash or cashier's check. Checks are made payable to "Monroe Charter Township".

_____ Proof of Insurance providing (i) general liability coverage for loss, liability and damage claims arising out of injury to persons or property in an amount to be set by resolution of the Township Board; (ii) that the premium has been paid in advance for a full year from the date of the Certificate of Occupancy; and (iii) and that such insurance includes the Charter Township of Monroe as an additional insured pursuant to a CG 2010 or 2012 endorsement, provided.

_____ **To Be Completed by Township** _____

_____ Renewal (is) or (is not) approved by the Community Development Director & Zoning Enforcement Officer

_____ Reason: _____
Kim Fortner Date

_____ Renewal (is) or (is not) approved by the Building Official

_____ Reason: _____
Eric Kronk Date

_____ Renewal (is) or (is not) approved by the Township Fire Inspector

_____ Reason: _____
Calvin Schmitt Date

***Any Applicant who received Planning Commission Approval on or before November 5, 2020 will not be required to submit its *first* Renewal Application until the later of (a) November 1, 2021; or (b) 30 days after the Applicant has received its Operating License from the State of Michigan if and only if the Applicant has applied for its Operating License from the State of Michigan on or before November 1, 2021, provided that Applicant gives the Township written notice of its request for an extension of time to submit its first Renewal Application and provides proof of its application for its Operating License from the State of Michigan. Renewals will be due annually thereafter.**