

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
Via Zoom
May 18, 2021
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, May 18, 2021, via Zoom from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Manor, Howe, Janssens and Raymo.

Others Present: Chief Cherney, Attorney Patricia McCormick and forty eight (48) attendees.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of April 20, 2021)

Motion #1. Motion by Manor, supported by Raymo to approve and place on file the regular meeting minutes of April 20, 2021, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Janssens yes, Barton Abstained, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Janssens, supported by Howe to approve payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Janssens yes, Howe yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

PLANNING COMMISSION REPORT

Planning Commission Report for May 2021.

Motion #3. Motion by Smith, supported by Janssens to accept and place on file the Planning Commission Report for May 2021, as presented.

Roll call vote: Smith yes, Janssens yes, Barton yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Fire Department report on the fire runs for the month of April 2021.

Motion #4. Motion by Raymo, supported by Janssens to accept and place on file the April 2021 Fire Department report, as presented.

Roll call vote: Raymo yes, Janssens yes, Howe yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

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SHERIFF DEPARTMENT REPORT

Sheriff Department report for the month of April 2021.

Motion #5. Motion by Manor, supported by Raymo to accept and place on file the Sheriff Report for the month of April 2021, as presented.

Roll call vote: Manor yes, Raymo yes, Smith yes, Barton yes, Howe yes, Janssens yes, Barron yes.
Motion carried.

CONSENT AGENDA

Financial Reports:

1. Clerk's 2021 Budget Summary Report, period ending April 30, 2021.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending April 30, 2021.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report

Communications:

1. Correspondence from Charter Communications dated 05-03-2021; Re: Upcoming changes.
2. Correspondence from Charter Communications dated 5-7-2021; Re: Upcoming changes
3. Correspondence from Comcast dated 4-30-2021; Re: Programming Advisory.

Motion #6. Motion by Janssens, supported by Manor to accept the Consent Agenda and place on file, as presented.

Roll call vote: Janssens yes, Manor yes, Smith yes, Barton yes, Howe yes, Raymo yes, Barron yes.
Motion carried.

RESOLUTION

Approve Resolution to authorize Consumers Energy to make changes in the lighting service as provided in the Standard Lighting Contract between Consumers Energy and the Township. Work to be done on South Dixie and Albain Road. (No cost to the township).

Motion #7. Motion by Janssens, supported by Howe to approve Resolution to authorize Consumers Energy to make changes in the lighting service as provided in the Standard Lighting Contract between Consumers Energy and the Township. Work to be done on South Dixie and Albain Road, as presented.

Roll call vote: Janssens yes, Howe yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes.
Motion carried.

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ORDINANCE

Waive second reading to amend Zoning Ordinance 52-2010 to include text amendments to Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 7.201.A.B Permitted Uses and/or Permitted Uses after Special Approval in the LI (Light Industrial) Zoned District; Section 9.03. A Location of Spaces; Section 9.05, Schedule of Required Parking by Use; Section 10.06.A.B.C Standards for Specific Areas; Section 10.10.B Treatment of Existing Plant Material; Section 11.02.A.3.d Sign Area; Section 11.02.F.3 Sign Illumination; Section 11.02.F.5 Temporary Signs; Section 11.03.F.M Exempt Signs; Section 11.05.A.3, B.2 Signs Allowed with a Permit; Section 11.06.4 Wall Signs; Section 11.07.5.6 Ground Monument Signs; Section 11.14 Table of Allowable Signage; Section 12.03.C.1 Lighting Types; Section 12.03.D Light Intensity; and Section 12.04.A.1 Freestanding Pole Lighting, all in reference to Light Industrial Uses and design standards, and to have published in the Monroe News and become effective 30 days after publication. (This was recommended by the Planning Commission).

Motion #8. Motion by Smith, supported by Howe to waive second reading to amend Zoning Ordinance 52-2010 to include text amendments to Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 7.201.A.B Permitted Uses and/or Permitted Uses after Special Approval in the LI (Light Industrial) Zoned District; Section 9.03. A Location of Spaces; Section 9.05, Schedule of Required Parking by Use; Section 10.06.A.B.C Standards for Specific Areas; Section 10.10.B Treatment of Existing Plant Material; Section 11.02.A.3.d Sign Area; Section 11.02.F.3 Sign Illumination; Section 11.02.F.5 Temporary Signs; Section 11.03.F.M Exempt Signs; Section 11.05.A.3, B.2 Signs Allowed with a Permit; Section 11.06.4 Wall Signs; Section 11.07.5.6 Ground Monument Signs; Section 11.14 Table of Allowable Signage; Section 12.03.C.1 Lighting Types; Section 12.03.D Light Intensity; and Section 12.04.A.1 Freestanding Pole Lighting, all in reference to Light Industrial Uses and design standards, and to have published in the Monroe News and become effective 30 days after publication.

Roll call vote: Smith yes, Howe yes, Barton yes, Manor yes, Janssens yes, Raymo yes, Barron yes.

Motion carried.

Waive second reading to add Section 8.1365 to Zoning Ordinance 52-2010 to allow and regulate Recreational and Medical Marihuana Businesses; To include text amendments to Ordinance 52-2010: Table of Contents page iii; Section 2.02 Definitions; Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 5.02 (0) Footnotes to the Schedule of Regulations; Permitted Uses and/or permitted Uses after Special Approval in the C-2 (General Commercial Section 7.102,B); and LI (Light Industrial, Section 7.201.A.B) Zoned Districts, all to reference Recreational and Medical Marihuana Businesses, and to have published in the Monroe News and brought back to the May 18 Board meeting for its second reading.

Motion #9. Motion by Janssens to table. No support.

There were 24 Board and Public comments with questions legality of new ordinance, advocates for and against the business in the area, and concerns of increased crime and traffic. Supervisor Barron also read two emails received from a concerned citizen.

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ORDINANCE (con't)

Motion #10. Motion by Manor, supported by Howe to waive the first reading amending the ordinance to allow up to 12 Marihuana Businesses to add Section 8.1365 to Zoning Ordinance 52-2010 to allow and regulate Recreational and Medical Marihuana Businesses; To include text amendments to Ordinance 52-2010: Table of Contents page iii; Section 2.02 Definitions; Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 5.02 (0) Footnotes to the Schedule of Regulations; Permitted Uses and/or permitted Uses after Special Approval in the C-2 (General Commercial Section 7.102,B); and LI (Light Industrial, Section 7.201.A.B) Zoned Districts, all to reference Recreational and Medical Marihuana Businesses, and to have published in the Monroe News and brought back to the June 15, 2021 Township Board Meeting for its second reading.

Roll call vote: Manor yes, Howe yes, Janssens no, Raymo yes, Barton yes, Smith yes, Barron yes.

Motion carried.

Motion #11. Motion by Manor, supported by Barton to extend existing moratorium for an additional 60-days beginning June 5, 2021 on all marihuana business applications.

Roll call vote: Manor yes, Barton yes, Howe yes, Janssens yes, Raymo yes, Smith yes, Barron yes.

Motion carried.

Waive second reading and approve to rezone 14727 LaPlaisance Road, Monroe, Michigan, Property ID #5812-020-260-00 (Golf Course) from C-2 (General Commercial) to LI (Light Industrial), total area containing approximately 142 acres and and have published in the Monroe News and become effective 30 days after publication.

There was one public comment against the rezone as it will hurt existing business.

Motion #12. Motion by Barton, supported by Manor to waive second reading and approve to rezone 14727 LaPlaisance Road, Monroe, Michigan, Property ID #5812-020-260-00 (Golf Course) from C-2 (General Commercial) to LI (Light Industrial), total area containing approximately 142 acres and and have published in the Monroe News and become effective 30 days after publication.

Roll call vote: Barton yes, Manor yes, Raymo yes, Howe yes, Janssens yes, Smith yes, Barron yes.

Motion carried.

NEW BUSINESS

Approve and place on file the 2020 Annual Financial Report as presented by Cooley, Hehl, Sabo and Calkins.

Motion #13. Motion by Barton, supported by Raymo to approve and place on file the 2020 Annual Financial Report as presented by Cooley, Hehl, Sabo and Calkins.

Roll call vote: Barton yes, Raymo yes, Smith yes, Manor yes, Howe yes, Janssens yes, Barron yes.

Motion carried.

Approve COVID-19 Preparedness and Response Plan for Campkids summer tot lot program.

Motion #14. Motion by Manor, supported by Howe to approve COVID-19 Preparedness and Response Plan for Campkids summer tot lot program, as presented.

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NEW BUSINESS (Con't)

Roll call vote: Manor yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes.
Motion carried.

Approve Supervisor and Clerk to sign contract with OPM Marina for 2021 season for dock space for the Fire Department rescue boat.

Motion #15. Motion by Raymo, supported by Smith to approve Supervisor and Clerk to sign contract with OPM Marina for 2021 season for dock space for the Fire Department rescue boat, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Janssens yes, Manor yes, Barton yes, Barron yes.
Motion carried.

Approve McKenna and Associates to update parts of the 2015 Master Plan at an estimated cost of \$12,000, as recommended by the Planning Commission. (Master Plans should be updated every 5 years).

Motion #16. Motion by Janssens, supported by Howe to approve McKenna and Associates to update parts of the 2015 Master Plan at an estimated cost of \$12,000, as recommended by the Planning Commission, as presented.

Roll call vote: Janssens yes, Howe yes, Smith yes, Barton yes, Manor yes, Raymo yes, Barron yes.
Motion carried.

Approve McKenna and Associates to update the 2015 LaPlaisance Road Corridor Plan at an estimated cost of \$13,900, as recommended by Planning Commission.

There was one public comment asking if this is a repeat of plan done by County.

Motion #17. Motion by Manor, supported by Janssens to approve McKenna and Associates to update the 2015 LaPlaisance Road Corridor Plan at an estimated cost of \$13,900, as recommended by Planning Commission, as presented.

Roll call vote: Manor yes, Janssens yes, Howe yes, Raymo yes, Barton yes, Smith yes, Barron yes.
Motion carried.

Hire Daniel Sulfaro as a full-time administrative assistant in the Building Department. (This position was approved last month).

Motion #18. Motion by Barton, supported by Janssens to approve hiring Daniel Sulfaro as a full-time administrative assistant in the Building Department, as presented.

Roll call vote: Barton yes, Janssens yes, Raymo yes, Howe yes, Manor yes, Smith yes, Barron yes.
Motion carried.

PUBLIC COMMENTS

Public and Board comments began at 8:29 p.m. and ended at 8:30 p.m.

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PUBLIC COMMENTS (Con't)

Trustee Raymo inquired if the June Board meeting would be in person. Wayne Blank thanked Chief Cherney for help.

ADJOURNMENT

Motion #19. Motion by Raymo, supported by Howe to adjourn the meeting at 8:30 p.m.

Roll call vote: Raymo yes, Howe yes, Smith yes, Barton yes, Manor yes, Janssens yes, Barron yes.
Motion carried.

A handwritten signature in blue ink, appearing to read "Christina Smith", written over a horizontal line.

Christina Smith, Clerk

Monroe Charter Township

Attested:

A handwritten signature in black ink, appearing to read "Alan Barron", written over a horizontal line.

Alan Barron, Supervisor

Monroe Charter Township