

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
December 20, 2022
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 20, 2022 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Howe, Janssens, Manor and Raymo.

Others Present: Chief Cherney, Attorney McCormick and thirteen (13) audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (2023 Proposed Budget Public Hearing Minutes of November 15, 2022 and Regular Meeting Minutes of November 15, 2022)

Motion #1. Motion by Manor, supported by Howe to approve the 2023 Proposed Budget Public Hearing Minutes of November 15, 2022 and Regular Meeting Minutes of November 15, 2022, as presented.

Roll call vote: Manor yes, Howe yes, Barton yes, Janssens yes, Smith yes, Raymo yes, Barron yes.

Motion carried.

ZONING BOARD OF APPEALS REPORT

Motion #2. Motion by Raymo, supported by Manor to accept the Zoning Board of Appeals Report, as presented.

Roll call vote: Raymo yes, Manor yes, Janssens yes, Barton yes, Howe yes, Smith yes, Barron yes.

Motion carried.

PLANNING COMMISSION REPORT

Motion #3. Motion by Howe, supported by Raymo to accept the Planning Commission Report, as presented.

Roll call vote: Howe yes, Raymo yes, Smith yes, Barton yes, Manor yes, Janssens yes, Barron yes.

Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #4. Motion by Raymo, supported by Manor to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Manor yes, Barton yes, Smith yes, Howe yes, Janssens yes, Barron yes.

Motion carried.

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
December 20, 2022**

FIRE DEPARTMENT REPORT

Motion #5. Motion by Smith, supported by Howe to accept and place on file the Fire Department Report for the month of November 2022, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Manor yes, Raymo yes, Barton yes, Barron yes.
Motion carried.

CONSENT AGENDA

Financial Reports:

1. Clerk's 2022 Budget Summary Report, period ending November 30, 2022.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2022.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence from Comcast Communications dated 11-16-2022; Re: upcoming price changes.
2. Correspondence from Comcast Communications dated 11-30-2022; Re: programming advisory.
3. Correspondence from Charter Communications dated 12-9-2022; Re: upcoming changes.

Motion #6. Motion by Manor, supported by Janssens to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Smith yes, Barron yes.
Motion carried.

ORDINANCE

Waive second reading to add to the General Ordinance and adopt Code of Ordinances No. 149, Liquor License Ordinance, and to have published in the Monroe News and become effective immediately upon publication.

Motion #7. Motion by Barton, supported by Smith to waive second reading to add to the General Ordinance and adopt Code of Ordinances No. 149, Liquor License Ordinance, and to have published in the Monroe News and become effective immediately upon publication, as presented.

Roll call vote: Barton yes, Smith yes, Janssens yes, Manor yes, Raymo yes, Howe yes, Barron yes.
Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

December 20, 2022

NEW BUSINESS

Consideration of adoption of the proposed Master Plan and the LaPlaisance Road Corridor Plan, entirely replacing the current Master Plan and the LaPlaisance Road Corridor Plan adopted in 2015.

Motion #8. Motion by Manor, supported by Howe to consider adoption of the proposed Master Plan and the LaPlaisance Road Corridor, entirely replacing the current Master Plan and the Laplaisance Road Corridor Plan adopted in 2015, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Barton yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

Consider approving request of NU Group, LLC to transfer marihuana business grower license from BAJ Management to NU Group LLC at 14500 LaPlaisance Road, A10-A40, Monroe, Michigan.

Motion #9. Motion by Manor, supported by Smith to consider approving request of NU Group, LLC to transfer marihuana business grower license from BAJ Management to NU Group LLC at 14500 LaPlaisance Road, A10-A40, Monroe, Michigan, as presented.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

Approve 2023 Appointments, as recommended by Supervisor.

Motion #10. Motion by Howe, supported by Smith to approve 2023 Appointments, as recommended by Supervisor, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Barton yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

Consider approving procedural change for Special Event Applications requiring complete packet be received by Clerk's office thirty (30) days prior to Regular Board meeting.

Motion #11. Motion by Barton, supported by Manor to consider approving procedural change for Special Event Applications requiring complete packet be received by Clerk's office thirty (30) days prior to Regular Board meeting, as presented.

Roll call vote: Barton yes, Manor yes, Smith yes, Howe yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

Approve payment of \$1,711.00 annual dues to SEMCOG.

Motion #12. Motion by Manor, supported by Howe to approve payment of \$1,711.00 annual dues to SEMCOG, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Barton yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

Consider bids to install advanced security cameras for the Township Hall. (Advanced Komputer Service and Lakeside Telecom)

Motion #13. Motion by Barton, supported by Manor to consider bid from Advanced Komputer Service to install advanced security cameras for the Township Hall, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

December 20, 2022

NEW BUSINESS (con't)

Roll call vote: Barton yes, Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

Approve Special Events Application from URB Cannabis for Dec. 20, 2022 – April 10, 2023, contingent upon all approvals.

Motion #14. Motion by Manor, supported by Smith to approve Special Events Application from URB Cannabis for Dec. 20, 2022 - April 10, 2023, contingent upon all approvals, as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Barton yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

Consider bids to replace existing fence at Fire Station #1. (Monroe Fencing, Southeastern Fencing and Shamrock Fence Company, Inc.)

Motion #15. Motion by Barton, supported by Raymo to consider bid from Monroe Fencing to replace existing fence at Fire Station #1, as presented.

Board Comments: Trustee Howe mentioned that the Monroe Fencing bid was 990 linear feet and that the other two bids were 1088 linear feet.

Roll call vote: Barton no, Raymo no, Howe no, Manor no, Smith no, Janssens no, Barron no. **Motion denied.**

Motion #16. Motion by Barton, supported by Manor to consider bid from Southeastern Fencing to replace existing fence at Fire Station #1, as presented.

Roll call vote: Barton yes, Manor yes, Howe yes, Raymo yes, Smith yes, Janssens yes, Barron yes. **Motion carried.**

Consider renewing 2023 State of Michigan MiDEAL at a cost of \$230.00.

Motion #17. Motion by Smith, supported by Howe to consider renewing 2023 State of Michigan MiDEAL at a cost of \$230.00, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Barton yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

Approve estimate of \$20,348.65 to Halt Fire for repair of Engine #6.

Motion #18. Motion by Smith, supported by Howe to approve estimate of \$20,348.65 to Halt Fire for repair of Engine #6, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Manor yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

Consider approving Fire Instructor 1 class for Chadd Johnson to be held in Lenawee County at Morenci Fire Department at a cost of \$200.00 plus applicable expenses and mileage.

Motion #19. Motion by Smith, supported by Manor to consider approving Fire Instructor 1 class for Chadd Johnson to be held in Lenawee County at Morenci Fire Department at a cost of \$200.00 plus applicable expenses and mileage, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

December 20, 2022

NEW BUSINESS (con't)

Roll call vote: Smith yes, Manor yes, Howe yes, Barton yes, Janssens yes, Raymo yes, Barron yes. Motion carried.

Approve posting at Township Hall and Fire Station for Fire Inspector Trainee position. (Personnel Policy requires in-house posting prior to public posting).

Motion #20. Motion by Barton, supported by Smith to approve posting at Township Hall and Fire Station for Fire Inspector Trainee position, as presented.

Roll call vote: Barton yes, Smith yes, Manor yes, Howe yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public comments began at 7:33 p.m. and ended at 8:09 p.m.

Clerk Smith thanked and congratulated Supervisor Barron for 30 years of dedicated service to the residents of Monroe Charter Township.

There were 5 public comments regarding new traffic signal arms along South Telegraph Road, reconsideration of denied extension by a marijuana retailer, making roadway infrastructure more bicycle friendly and inclusive, and overabundance of festoons and temporary signage being within the road right-of-way at marijuana businesses.

ADJOURNMENT

Motion #21. Motion by Raymo, supported by Smith to adjourn the meeting at 8:09 p.m.

Roll call vote: Raymo yes, Smith yes, Barton yes, Howe yes, Manor yes, Janssens yes, Barron yes. **Motion carried.**



**Christina Smith, Clerk
Monroe Charter Township**

Attested:



**Alan Barron, Supervisor
Monroe Charter Township**