

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
February 18, 2025
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor John Manor at 7:00 p.m. on Tuesday, February 18, 2025 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Manor, Clerk Smith, Treasurer Sulfaro, Trustees Raymo, Merkle (arrived at 7:01 p.m.) and Shipman.

Others Present: Chief Cherney, Attorney McCormick and twenty-nine (29) audience members.

Excused: Trustee Heck

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of January 21, 2025)

Motion #1. Motion by Raymo, supported by Shipman to approve the Regular Meeting Minutes of January 21, 2025, as presented.

Roll call vote: Raymo yes, Shipman yes, Merkle yes, Sulfaro yes, Smith yes, Manor yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Raymo, supported by Sulfaro to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Shipman yes, Smith yes, Merkle yes, Manor yes. **Motion carried.**

FIRE DEPARTMENT REPORT & FIRE COMMITTEE REPORT

Motion #3. Motion by Smith, supported by Raymo to accept and place on file the Fire Department Report for the Month of January 2025 and the Fire Committee Report, as presented.

Roll call vote: Smith yes, Raymo yes, Merkle yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Motion #4. Motion by Smith, supported by Sulfaro to accept and place on file the Sheriff Department Report for the Month of January 2025, as presented.

Roll call vote: Smith yes, Sulfaro yes, Raymo yes, Shipman yes, Merkle yes, Manor yes. **Motion carried.**

CONSENT AGENDA

Financial Reports:

1. Clerk's 2025 Budget Summary Report, period ending January 31, 2025.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending January 31, 2025.

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CONSENT AGENDA (con't)

- B. **General Reports:**
1. Supervisor.
 2. Building Official.
 3. Blight Report.
 4. Zoning Enforcement Officer.

C. **Communications:**

1. Correspondence from Charter Communications dated February 4, 2025,
Re: Upcoming Changes

Motion #5. Motion by Smith, supported by Shipman to accept and place on file the Consent Agenda, as presented.

Roll call vote: Smith yes, Shipman yes, Sulfaro yes, Raymo yes, Merkle yes, Manor yes. **Motion carried.**

Approve promoting Sgt. Ed Bellman and Sgt. Austin Schmitt to Lieutenants, effective March 1, 2025, as recommended by Chief Cherney.

Motion #6. Motion by Raymo, supported by Sulfaro to approve promoting Sgt. Ed Bellman and Sgt. Austin Schmitt to Lieutenants, effective March 1, 2025, as recommended by Chief Cherney, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Merkle yes, Shipman yes, Smith yes, Manor yes. **Motion carried.**

Approve promoting Firefighter Scott Pancone and Firefighter Chadd Johnson to Sergeants, effective March 1, 2025, as recommended by Chief Cherney.

Motion #7. Motion by Raymo, supported by Smith to approve promoting Firefighter Scott Pancone and Firefighter Chadd Johnson to Sergeants, effective March 1, 2025, as recommended by Chief Cherney, as presented.

Roll call vote: Raymo yes, Smith yes, Shipman yes, Merkle yes, Sulfaro yes, Manor yes. **Motion carried.**

CLOSED SESSION

Move that the Township Board go into closed session pursuant to MCL 5.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body".

Motion #8. Motion by Merkle, supported by Sulfaro to move that the Township Board go into closed session at 7:20 p.m. pursuant to MCL 5.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body".

Roll call vote: Merkle yes, Sulfaro yes, Raymo yes, Shipman yes, Smith yes, Manor yes. **Motion carried.**

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RECONVENE OPEN SESSION

Motion #9. Motion by Smith, supported by Raymo to reconvene open session at 7:36 p.m., as presented.

Roll call vote: Smith yes, Raymo yes, Shipman yes, Merkle yes, Sulfaro yes, Manor yes. **Motion carried.**

NEW BUSINESS

Consider any motions of the Board based on the Closed Session.

Motion #10. Motion by Smith, supported by Sulfaro to consider any motions of the Board based on Closed Session, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Merkle yes, Raymo yes, Manor yes. **Motion carried.**

Approve and authorize Supervisor and Clerk to sign the 2025 Agreement and Contract with Lake Erie Transit in the amount of \$32,819.21.

Motion #11. Motion by Smith, supported by Shipman to approve and authorize Supervisor and Clerk to sign the 2025 Agreement and Contract with Lake Erie Transit in the amount of \$32,819.21, as presented.

Roll call vote: Smith yes, Shipman yes, Sulfaro yes, Merkle yes, Raymo yes, Manor yes. **Motion carried.**

Appoint Cheryl McLaughlin as Custer Baseball/Softball Director.

Motion #12. Motion by Raymo, supported by Smith to appoint Cheryl McLaughlin as Custer Baseball/Softball Director, as presented.

Roll call vote: Raymo yes, Smith yes, Merkle yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

Appoint Jill Wilson as CampKids Director.

Motion #13. Motion by Sulfaro, supported by Smith to appoint Jill Wilson as CampKids Director, as presented.

Roll call vote: Sulfaro yes, Smith yes, Raymo yes, Shipman yes, Merkle yes, Manor yes. **Motion carried.**

Appoint Alan Barron as Stoneco Fields Maintenance Director.

Motion #14. Motion by Smith, supported by Shipman to appoint Alan Barron as Stoneco Fields Maintenance Director, as presented.

Roll call vote: Smith yes, Shipman yes, Sulfaro yes, Raymo yes, Merkle yes, Manor yes. **Motion carried.**

Consider approving new Amazon account for Township use.

Motion #15. Motion by Smith, supported by Sulfaro to consider approving new Amazon account for Township use, as presented.

Roll call vote: Smith yes, Sulfaro yes, Raymo yes Merkle yes, Shipman yes, Manor yes. **Motion carried.**

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NEW BUSINESS (con't)

Approve and authorize Supervisor and Clerk to sign the following 2025 Township Road Improvement contracts with the Monroe County Road Commission at a total cost of approximately \$ 11,447.00.

Motion #16. Motion by Smith, supported by Merkle to approve and authorize Supervisor and Clerk to sign the following 2025 Township Road Improvement contracts with the Monroe County Road Commission at a total cost of approximately \$ 11,447.00, as presented.

Roll call vote: Smith yes, Merkle yes, Shipman yes, Sulfaro yes, Raymo yes, Manor yes. **Motion carried.**

Accept and place on file the adoption of the State's new 2021 edition of the International Building Code with amendments, deletions, and additions, to become effective April 9, 2025.

Motion #17. Motion by Smith, supported by Sulfaro to accept and place on file the adoption of the State's new 2021 edition of the International Building Code with amendments, deletions, and additions, to become effective April 9, 2025, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Merkle yes, Raymo yes, Manor yes. **Motion carried.**

Accept and place on file the adoption of the State's new 2021 edition of the International Energy Conservation Code (IECC) with amendments, deletions, and additions, to become effective on April 22, 2025.

Motion #18. Motion by Smith, supported by Shipman to accept and place on file the adoption of the State's new 2021 edition of the International Energy Conservation Code (IECC) with amendments, deletions, and additions, to become effective on April 22, 2025, as presented.

Roll call vote: Smith yes, Shipman yes, Merkle yes, Raymo yes, Sulfaro yes, Manor yes. **Motion carried.**

Approve new line of credit with Atlas (to replace Crystal Flash).

Motion #19. Motion by Raymo, supported by Smith to approve new line of credit with Atlas, as presented.

Roll call vote: Raymo yes, Smith yes, Sulfaro yes, Shipman yes, Merkle yes, Manor yes. **Motion carried.**

Approve Clerk to attend Michigan Association of Municipal Clerk's Institute from March 9th – March 14th, including meals, lodging & transportation.

Motion #20. Motion by Sulfaro, supported by Manor to approve Clerk to attend Michigan Association of Municipal Clerk's Institute from March 9th – March 14th, including meals, lodging & transportation, as presented.

Roll call vote: Sulfaro yes, Manor yes, Raymo yes, Merkle yes, Shipman yes, Smith yes. **Motion carried.**

PUBLIC COMMENTS

Public comments began at 7:45p.m. and ended at 7:47p.m.

There was one public comment inquiring about the construction on 7th Street.

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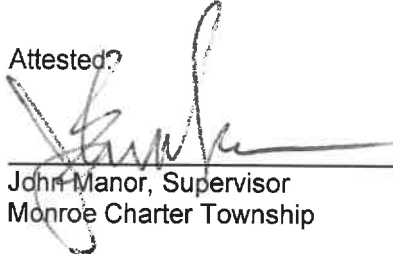
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ADJOURNMENT

Motion #21. Motion by Smith, supported by Sulfaro to adjourn the meeting at 7:47 p.m.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Merkle yes, Raymo no, Manor yes. **Motion carried.**

Attested?



John Manor, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township