

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN**

**Regular Meeting Minutes**

**November 17, 2020**

**7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 17, 2020, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Manor, Heck, Pancone.

**Excused:** Trustee Blank

**Others Present:** Chief Cherney, Attorney Patricia McCormick and seventeen (17) people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of October 20, 2020)**

**Motion #1.** Motion by Manor, supported by Heck to approve and place on file the regular meeting minutes of October 20, 2020, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Barton, supported by Heck to approve payment of bills/invoices as listed by the Clerk.

Roll call vote: Barton yes, Heck yes, Pancone yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Chief Cherney updated the Board on the fire runs for the month of October 2020.**

**Motion #3.** Motion by Heck, supported by Pancone to accept and place on file the October 2020 Fire Department Report, as presented by Chief Cherney.

Roll call vote: Heck yes, Pancone yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Sheriff Department Report on police activity for the month of October 2020.**

**Motion #4.** Motion by Smith, supported by Pancone to accept and place on file the October 2020 Sheriff Department Report, as presented.

Roll call vote: Smith yes, Pancone yes, Barton yes, Manor yes, Heck yes, Barron yes. **Motion carried.**

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**PLANNING COMMISSION REPORT**

**Accept and place on file the Planning Commission Report.**

**Motion #5.** Motion by Heck, supported by Pancone to accept and place on file the Planning Commission report, as presented.

Roll call vote: Heck yes, Pancone yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2020 Budget Summary Report, period ending October 31, 2020.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2020.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Fire Chief

**Communications:**

1. Charter Communications correspondence dated October 30, 2020.
2. Comcast e-mail dated October 29, 2020.

**Motion #6.** Motion by Manor, supported by Smith to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Smith yes, Barton yes, Pancone yes, Heck yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #20-11, 2020 General Fund Budget Amendment #4, Resolution #20-12, 2020 Special Revenue Fund Budget Amendment #4, Resolution #20-13, 2020 Capital Projects Fund Budget Amendment #4, Resolution #20-14, 2020 Debt Service Fund Budget Amendment #4.**

**Motion #7.** Motion by Barton, supported by Manor to adopt Resolution #20-11, 2020 General Fund Budget Amendment #4, Resolution #20-12, 2020 Special Revenue Fund Budget Amendment #4, Resolution #20-13, 2020 Capital Projects Fund Budget Amendment #4, Resolution #20-14, 2020 Debt Service Fund Budget Amendment #4, as presented.

Roll call vote: Barton yes, Manor yes, Pancone yes, Heck yes, Smith yes, Barron yes. **Motion carried.**

**Adopt Resolution #20-15, 2021 General Fund Budget, Resolution #20-16, 2021 Special Revenue Fund Budget, Resolution #20-17, 2021 Capital Projects Fund, Resolution #20-18, 2021 Debt Service Fund Budget.**

**Motion #8.** Motion by Barton, supported by Smith to adopt Resolution #20-15, 2021 General Fund Budget, Resolution #20-16, 2021 Special Revenue Fund Budget, Resolution #20-17, 2021 Capital Projects Fund, Resolution #20-18, 2021 Debt Service Fund Budget, as presented.

Roll call vote: Barton yes, Smith yes, Heck yes, Pancone yes, Manor yes, Barron yes. **Motion carried.**

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**RESOLUTIONS (Con't)**

**Adopt Resolution #20-19, Publicly Funded Health Insurance Contribution Act for calendar plan year December 1, 2020 – December 1, 2021.**

**Motion #9.** Motion by Smith, supported by Manor to adopt Resolution #20-19, Publicly Funded Health Insurance Contribution Act for calendar plan year December 1, 2020 – December 1, 2021, as presented.

Roll call vote: Smith yes, Manor yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Approve Michael Woolford as Monroe County Designated Assessor, as recommended by Monroe County Board of Commissioners.**

**Motion #10.** Motion by Barton, supported by Smith to approve Michael Woolford as Monroe County Designated Assessor, as recommended by Monroe County Board of Commissioners, as presented.

Roll call vote: Barton yes, Smith yes, Pancone yes, Heck yes, Manor yes, Barron yes. **Motion carried.**

**Approve General Liability Insurance Renewal, with Cyber Liability, for 2021.**

**Motion #11.** Motion by Smith, supported by Barton to approve General Liability Insurance renewal, with Cyber Liability, for 2021, as presented.

Roll call vote: Smith yes, Barton yes, Manor yes, Pancone yes, Heck yes, Barron yes. **Motion carried.**

**Appoint Citizen Committee to work on Monroe Charter Township Marihuana Zoning Ordinance, as recommended by the Supervisor.**

**Motion #12.** Motion by Smith, supported by Pancone to appoint Citizen Committee to work on Monroe Charter Township Marihuana Zoning Ordinance, as recommended by the Supervisor, as presented.

Roll call vote: Smith yes, Pancone yes, Heck yes, Manor yes, Barton yes, Barron yes. **Motion carried.**

**Approve new firefighters Brian Merkle and Austin Foley, effective November 1, 2020, as recommended by Chief Cherney.**

**Motion #13.** Motion by Manor, supported by Barton to approve new firefighters Brian Merkle and Austin Foley, effective November 1, 2020, as recommended by Chief Cherney, as presented.

Roll call vote: Manor yes, Barton yes, Heck yes, Pancone yes, Smith yes, Barron yes. **Motion carried.**

**Approve payment of \$39,455.00 to JB Seal Coating for Fire Department Station #1 repairs.**

**Motion #14.** Motion by Smith, supported by Barton to approve payment of \$39,455.00 to JB Seal Coating for Fire Department Station #1 repairs, as presented.

Roll call vote: Smith yes, Barton yes, Pancone yes, Heck yes, Manor yes, Barron yes. **Motion carried.**

**PUBLIC AND BOARD COMMENTS**

Public and Board comments began at 7:31 p.m. Kurt Darrow, Resident of Monroe Charter Township asked if all people appointed to Marihuana Committee are residents of Monroe Charter Township and that the Board consider a broad coalition of residents not Marihuana business owners.

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**PUBLIC AND BOARD COMMENTS (Con't)**

Trustee Heck thanked the Board and public for their support throughout the last 8 years that he's served Monroe Charter Township.

Supervisor Barron commended the Clerk and Monroe Charter Township staff for a well ran election. He also thanked Trustees Heck, Pancone and Blank for their dedication and service, and announced that the public is welcome to stay after the meeting for the swearing in of all newly elected officials. Public and Board comments ended at 7:35 p.m.

**ADJOURNMENT**

**Motion #15.** Motion by Manor, supported by Heck to adjourn the meeting at 7:35 p.m.

Roll call vote: Manor yes, Heck yes, Pancone yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor

Monroe Charter Township



Christina Smith, Clerk

Monroe Charter Township