

**MONROE COUNTY, MICHIGAN**  
**Regular Meeting Minutes**  
**May 19, 2026**  
**7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor John Manor at 7:00 p.m. on Tuesday, May 19, 2026, from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Manor, Clerk Smith, Treasurer Sulfaro, Trustees Heck, Shipman and Raymo.

**Excused:** Trustee Merkle and Chief Hernandez

**Others Present:** Blight Inspector Southworth and (4) four audience members.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of April 28, 2026, and Special Meeting Minutes of May 11, 2026)**

**Motion #1.** Motion by Heck, supported by Shipman to approve the Regular Meeting Minutes of April 28, 2026, and Special Meeting Minutes of May 11, 2026, as presented.

Roll call vote: Heck yes, Shipman yes, Sulfaro yes, Smith yes, Raymo yes, Manor yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Raymo, supported by Sulfaro to approve the payment of bills/invoices, as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Shipman yes, Smith yes, Heck yes, Manor yes. **Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #3.** Motion by Smith, supported by Shipman to accept the Planning Commission Report, as presented.

Roll call vote: Smith yes, Shipman yes, Raymo yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #4.** Motion by Smith, supported by Raymo to accept and place on file the Fire Department Report for the month of April 2026, as presented.

Roll call vote: Smith yes, Raymo yes, Heck yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

**SHERIFFS OFFICE REPORT**

**Motion #5.** Motion by Sulfaro, supported by Shipman to accept and place on file the Sheriff's Office Report for the month of April 2026, as presented.

Roll call vote: Sulfaro yes, Shipman yes, Smith yes, Raymo yes, Heck yes, Manor yes. **Motion carried.**

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**BLIGHT REPORT**

**Motion #6.** Motion by Heck, supported by Shipman to accept and place on file the Blight report for the month of April 2026, as presented.

Roll call vote: Heck yes, Shipman yes, Raymo yes, Sulfaro yes, Smith yes, Manor yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2026 Budget Summary Report, period ending April 30, 2026.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending April 30, 2026.

**General Reports:**

1. Supervisor
2. Building Official
3. Zoning Enforcement Officer

**Communications:**

1. Correspondence Charter Communications dated April 30, 2026, Re: Upcoming changes
2. Correspondence Comcast dated May 7, 2026, Re: Upcoming changes

**Motion #7.** Motion by Raymo, supported by Sulfaro to approve the Consent Agenda, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Shipman yes, Heck yes, Smith yes, Manor yes. **Motion carried.**

**PROCLAMATION**

**Approve Proclamation #26-02, Proclaiming May 19, 2026, as "Laurie Loveland Day".**

**Motion #8.** Motion by Smith, supported by Sulfaro to approve Proclamation #26-02, Proclaiming May 19, 2026, as "Laurie Loveland Day", as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Raymo yes, Heck yes, Manor yes. **Motion carried.**

**RESOLUTION**

**Resolution #26-06, Michigan Department of Transportation (MDOT) sidewalk construction work on Telegraph Road from 7th Street northerly 550'.**

**Motion #9.** Motion by Smith, supported by Raymo to adopt Resolution #26-06, Michigan Department of Transportation (MDOT) sidewalk construction work on Telegraph Road from 7th Street northerly 550', as presented.

Roll call vote: Smith yes, Raymo yes, Heck yes, Shipman yes, Sulfaro yes, Manor yes. **Motion carried.**

**REZONING**

**Waive the second reading and adopt Ordinance No. 179 to approve the request of Eihab Kinaia, LaPlaisance Two LLC, vacant property located on the west side of LaPlaisance Road, south of**

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**East Dunbar Road, north of East Albain Road, Monroe, Michigan, Property I.D. #5812-020-500-00, to rezone a portion of vacant property from C-2 (General Commercial) to R-4 (Multiple Family Residential), total area containing approximately 1.93 acres, and to have published in the Monroe News and become effective 8 days after publication after adoption.**

**Motion #10.** Motion by Smith, supported by Shipman to waive the second reading and adopt Ordinance No. 179 to approve the request of Eihab Kinaia, LaPlaisance Two LLC, vacant property located on the west side of LaPlaisance Road, south of East Dunbar Road, north of East Albain Road, Monroe, Michigan, Property I.D. #5812-020-500-00, to rezone a portion of vacant property from C-2 (General Commercial) to R-4 (Multiple Family Residential), total area containing approximately 1.93 acres, and to have published in the Monroe News and become effective 8 days after publication after adoption, as presented.

**BOARD COMMENT**

Trustee Raymo presented the Board with a letter from Township Planner Hunter Whitehill.

Roll call vote: Smith yes, Shipman yes, Heck yes, Sulfaro yes, Raymo no, Manor yes. **Motion carried.**

**ORDINANCE**

**To waive the first reading to amend Zoning Ordinance 52-2010 as amended to add Article 8, Section 8.1145, Data Center or Computing Center, to add Use Standards in order to strengthen restrictions and further regulate Data Center or Computing Center in a manner that ensures protection of health, safety, and welfare while avoiding adverse impacts to adjacent or nearby properties; Also, to include Zoning Ordinance 52-2010 as amended text amendments to Article 2, Section 2.02, Definitions, to add "Data Center or Computing Center"; Article 4, Section 4.302, Table of Permitted Uses by District (Industrial Uses) to change "Data Center or Computing Center" to a Special Approval in the Light Industrial and Heavy Industrial Zoned Districts; Article 5, Section 5.02.P, Footnotes to Schedule of Regulations that Data Center or Computing Center must meet minimum requirements identified in Section 8.1145 and still meet all of the district requirements where they are located; Article 7, Section 7.201.A(1).B, to remove Data Processing and Computer Centers as a Permitted Use in the Light Industrial Zoned District and add Data Center or Computing Center as a Permitted Use after Special Approval in the Light Industrial Zoned District (so that it is no longer Permitted by Right and will require a public hearing with notification to the surrounding property owners and occupants while giving the Planning Commission the right to impose use standards or to not approve if it does not meet the required criteria), all to reference Data Center or Computing Center, and to have published in the Monroe News and brought back to the June 16, 2026, Regular Meeting of the Monroe Charter Township Board.**

**Motion #11.** Motion by Smith, supported by Shipman to waive the first reading to amend Zoning Ordinance 52-2010 as amended to add Article 8, Section 8.1145, Data Center or Computing Center, to add Use Standards in order to strengthen restrictions and further regulate Data Center or Computing Center in a manner that ensures protection of health, safety, and welfare while avoiding adverse impacts to adjacent or nearby properties; Also, to include Zoning Ordinance 52-2010 as amended text amendments to Article 2, Section 2.02, Definitions, to add "Data Center or Computing Center"; Article 4, Section 4.302, Table of Permitted Uses by District (Industrial Uses) to change "Data Center or Computing Center" to a Special Approval in the Light Industrial and Heavy Industrial Zoned Districts; Article 5,

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Section 5.02.P, Footnotes to Schedule of Regulations that Data Center or Computing Center must meet minimum requirements identified in Section 8.1145 and still meet all of the district requirements where they are located; Article 7, Section 7.201.A(1).B, to remove Data Processing and Computer Centers as a Permitted Use in the Light Industrial Zoned District and add Data Center or Computing Center as a Permitted Use after Special Approval in the Light Industrial Zoned District (so that it is no longer Permitted by Right and will require a public hearing with notification to the surrounding property owners and occupants while giving the Planning Commission the right to impose use standards or to not approve if it does not meet the required criteria), all to reference Data Center or Computing Center, and to have published in the Monroe News and brought back to the June 16, 2026, Regular Meeting of the Monroe Charter Township Board, as presented.

Roll call vote: Smith yes, Shipman yes, Raymo yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Supervisor & Clerk to sign the Uniform Video Service Local Franchise Agreement with DirectTV.**

**Motion #12.** Motion by Heck, supported by Shipman to authorize Supervisor & Clerk to sign the Uniform Video Service Local Franchise Agreement with DirectTV, as presented.

Roll call vote: Heck yes, Shipman yes, Raymo yes, Smith yes, Sulfaro yes, Manor yes. **Motion carried.**

**Authorize Supervisor & Clerk to sign a Memorandum of Understanding with the Sheriff's Office to support using the Township Office as a docking station for the Drone as a first responder pilot program.**

**Motion #13.** Motion by Smith, supported by Sulfaro to authorize Supervisor & Clerk to sign a Memorandum of Understanding with the Sheriff's Office to support using the Township Office as a docking station for the Drone as a first responder pilot program, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Raymo yes, Heck yes, Manor yes. **Motion carried.**

**Approve payment of \$500.00 to Monroe County Business Alliance for being a partner.**

**Motion 14.** Motion by Sulfaro, supported by Shipman to approve payment of \$500.00 to Monroe County Business Alliance for being a partner, as presented.

**BOARD COMMENT**

Clarify the purpose of the \$500 charge. Since we already pay a quarterly fee, there is some question as to what specifically this additional amount covers.

Roll call vote: Sulfaro no, Shipman no, Heck no, Raymo no, Smith no, Manor no. **Motion denied.**

**Approve tabling the payment of \$500.00 to Monroe County Business Alliance for being a partner.**

**Motion #15.** Motion by Raymo, supported by Sulfaro to approve tabling the payment of \$500.00 to Monroe County Business Alliance for being a partner, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Heck yes, Shipman yes, Smith yes, Manor yes. **Motion carried.**

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**Approve repairs to Utility 9 (2009 Ford F-250) at a cost of \$3,900.00.**

**Motion #16.** Motion by Raymo, supported by Heck to approve repairs to Utility 9 (2009 Ford F-250) at a cost of \$3,900.00, as presented.

Roll call vote: Raymo yes, Heck yes, Shipman yes, Sulfaro yes, Smith yes, Manor yes. **Motion carried.**

**Consider upgrading internet at the Township Hall to fiber optic line with Spectrum for 200M speed at a cost of \$650.00 per month with no installation fees.**

**Motion #17.** Motion by Smith, supported by Sulfaro to consider upgrading internet at the Township Hall to fiber optic line with Spectrum for 200M speed at a cost of \$650.00 per month with no installation fees, as presented.

Roll call vote: Smith yes, Sulfaro yes, Raymo yes, Heck yes, Shipman yes, Manor yes, **Motion carried.**

**Consider upgrading internet at the Main Fire Station to fiber optic line with Spectrum for 200M speed at a cost of \$650.00 per month with no installation fees.**

**Motion #18.** Motion by Smith, supported by Sulfaro to consider upgrading internet at the Main Fire Station to fiber optic line with Spectrum for 200M speed at a cost of \$650.00 per month with no installation fees, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Raymo yes, Heck yes, Manor yes. **Motion carried.**

**Approve CampKids leaders and locations, as recommended by Director Britney Panches.**

**Motion #19.** Motion by Smith, supported by Raymo to approve CampKids leaders and locations, as recommended by Director Britney Panches, as presented.

Roll call vote: Smith yes, Raymo yes, Sulfaro yes, Shipman yes, Heck yes, Manor yes. **Motion carried.**

**Authorize the Clerk to sign a broker Record of Change from Harbour Investments to Creative One.**

**Motion #20.** Motion by Smith, supported by Sulfaro to authorize the Clerk to sign a broker Record of Change from Harbour Investments to Creative One, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Raymo yes, Heck yes, Manor yes. **Motion carried.**

**Approve use of Nature Center for Carrington Woods Homeowners Association meeting, Monday, June 15, 2026, with fees being waived.**

**Motion #21.** Motion by Heck, supported by Smith to approve use of Nature Center for Carrington Woods Homeowners Association meeting, Monday, June 15, 2026, with fees being waived, as presented.

Roll call vote: Heck yes, Smith yes, Shipman yes, Raymo yes, Sulfaro yes, Manor yes. **Motion carried.**

**Approve use of Nature Center for Meadowlands Condominiums Homeowners Association meeting, Tuesday, June 16, 2026, with fees being waived.**

**Motion #22.** Motion by Sulfaro, supported by Heck to Approve use of Nature Center for Meadowlands Condominiums Homeowners Association meeting, Tuesday, June 16, 2026, with fees being waived, as presented.

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Roll call vote: Sulfaro yes, Heck yes, Shipman yes, Smith yes, Raymo yes, Manor yes. **Motion carried.**

**Approve use of Nature Center for Carrington Villas Homeowners Association meeting, Thursday, June 18, 2026, with fees being waived.**

**Motion #23.** Motion by Smith, supported by Sulfaro to approve use of Nature Center for Carrington Villas Homeowners Association meeting, Thursday, June 18, 2026, with fees being waived, as presented.

Roll call vote: Smith yes, Sulfaro yes, Raymo yes, Heck yes, Shipman yes, Manor yes. **Motion carried.**

**Visiting Angels of Monroe (1<sup>st</sup> special event for 2026), 15649 S. Telegraph Road, (Property I.D. #5812-020-069-00) on 06/20/26 from 12:00 p.m. to 4:00 p.m.**

**Motion #24.** Motion by Smith, supported by Heck to approve Visiting Angels of Monroe (1<sup>st</sup> special event for 2026), 15649 S. Telegraph Road, (Property I.D. #5812-020-069-00) on 06/20/26 from 12:00 p.m. to 4:00 p.m., as presented.

Roll call vote: Smith yes, Heck yes, Sulfaro yes, Shipman yes, Raymo yes, Manor yes. **Motion carried.**

**Dacut (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> special event for 2026), 14921 LaPlaisance Rd, (Property I.D. #5812-020-500-01) on June 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> from 9:00 a.m. to 8:00 p.m., and on July 3<sup>rd</sup> and 4<sup>th</sup> from 9:00 a.m. to 8:00 p.m.**

**Motion #25.** Motion by Smith, supported by Raymo to approve Dacut (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> special event for 2026), 14921 LaPlaisance Rd, (Property I.D. #5812-020-500-01) on June 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> from 9:00 a.m. to 8:00 p.m., and on July 3<sup>rd</sup> and 4<sup>th</sup> from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Raymo yes, Shipman yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

**Urb (2<sup>nd</sup> and 3<sup>rd</sup> special event for 2026), 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) on June 20<sup>th</sup> from 9:00 a.m. to 7:00 p.m. and on July 3<sup>rd</sup> from 9:00 a.m. to 7:00 p.m.**

**Motion #26.** Motion by Raymo, supported by Sulfaro to approve Urb (2<sup>nd</sup> and 3<sup>rd</sup> special event for 2026), 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) on June 20<sup>th</sup> from 9:00 a.m. to 7:00 p.m. and on July 3<sup>rd</sup> from 9:00 a.m. to 7:00 p.m., as presented.

Roll call vote: Raymo yes, Sulfaro yes, Heck yes, Shipman yes, Smith yes, Manor yes. **Motion carried.**

**Accept and place on file e-mail notice of resignation from Firefighter Benjamin Calandra, effective immediately. Thank you, Ben, for your service to the Township.**

**Motion #27.** Motion by Raymo, supported by Heck to accept and place on file e-mail notice of resignation from Firefighter Benjamin Calandra, effective immediately, as presented.

Roll call vote: Raymo yes, Heck yes, Shipman yes, Sulfaro yes, Smith yes, Manor yes. **Motion carried.**

**Accept and place on file letter of resignation from Firefighter Gavin Bukovitz, effective May 18, 2026. Thank you, Gavin, for your service to the Township.**

**Motion #28.** Motion by Smith, supported by Heck to Accept and place on file letter of resignation from Firefighter Gavin Bukovitz, effective May 18, 2026, as presented.

Roll call vote: Smith yes, Heck yes, Raymo yes, Shipman yes, Sulfaro yes, Manor yes. **Motion carried.**

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**Approve Salary & Wage scale amendment #37.**

**Motion #29.** Motion by Sulfaro, supported by Heck to approve Salary & Wage scale amendment #36, as presented.

Roll call vote: Sulfaro yes, Heck yes, Shipman yes, Raymo yes, Smith yes, Manor yes. **Motion carried.**

**PUBLIC COMMENTS**

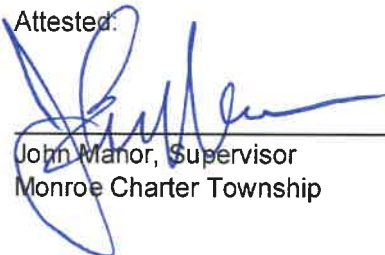
There were no public comments.

**ADJOURNMENT**

**Motion #30.** Motion by Smith, supported by Raymo to adjourn the meeting at 7:32 p.m.

Roll call vote: Smith yes, Raymo yes, Shipman yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

Attested:

  
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John Manor, Supervisor  
Monroe Charter Township

  
\_\_\_\_\_  
Christina Smith, Clerk  
Monroe Charter Township