

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
Via Zoom  
April 20, 2021  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, April 20, 2021, via Zoom from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Trustees Manor, Howe, Janssens and Raymo.

**Excused:** Treasurer Barton

**Others Present:** Chief Cherney, Attorney Patricia McCormick and thirty (30) attendees.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of March 16, 2021)**

**Motion #1.** Motion by Smith, supported by Howe to approve and place on file the regular meeting minutes of March 16, 2021, as presented.

Raymo and Janssens had audio issues resulting in inability to vote.

Roll call vote: Smith yes, Howe yes, Manor yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Manor, supported by Howe to approve payment of bills/invoices as listed by the Clerk, as presented.

Janssens had audio issues resulting in inability to vote.

Roll call vote: Manor yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**PLANNING COMMISSION REPORT**

**Planning Commission Report for April 2021.**

**Motion #3.** Motion by Smith, supported by Raymo to accept and place on file the Planning Commission Report for April 2021, as presented.

Janssens had audio issues resulting in inability to vote.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**ZONING BOARD OF APPEALS REPORT**

**Zoning Board of Appeals Report for April 2021**

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**ZONING BOARD OF APPEALS (Con't)**

**Motion #4.** Motion by Manor, supported by Smith to accept and place on file Zoning Board of Appeals report for April 2021, as presented.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Fire Department report on the fire runs for the month of March 2021 and the 2020 Annual Report.**

**Motion #5.** Motion by Howe, supported by Janssens to accept and place on file the March 2021 Fire Department report and the 2020 Annual Fire Department Report, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Report from Sheriff regarding contract statistics.**

**Motion #6.** Motion by Raymo, supported by Janssens to accept and place on file Sheriff Report regarding contract statistics, as presented.

Roll call vote: Raymo yes, Janssens yes, Smith yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2021 Budget Summary Report, period ending March 31, 2021.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending March 31, 2021.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report

**Communications:**

Correspondence from Charter Communications dated 3/11/2021; Re: Upcoming changes.

**Motion #7.** Motion by Manor, supported by Janssens to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Janssens yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**RESOLUTION**

**Approve Resolution to authorize Consumers Energy to make changes in the lighting service as provided in the Standard Lighting Contract between Consumers Energy and the Township.**

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**RESOLUTION (Con't)**

**Motion #8.** Motion by Smith, supported by Manor to approve Resolution to authorize Consumers Energy to make changes in the lighting service as provided in the Standard Lighting Contract between Consumers Energy and the Township, as presented.

Roll call vote: Smith yes, Manor yes, Raymo yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

**ORDINANCE**

**Waive first reading to amend Zoning Ordinance 52-2010 to include text amendments to Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 7.201.A.B Permitted Uses and/or Permitted Uses after Special Approval in the LI (Light Industrial) Zoned District; Section 9.03. A Location of Spaces; Section 9.05, Schedule of Required Parking by Use; Section 10.06.A.B.C Standards for Specific Areas; Section 10.10.B Treatment of Existing Plant Material; Section 11.02.A.3.d Sign Area; Section 11.02.F.3 Sign Illumination; Section 11.02.F.5 Temporary Signs; Section 11.03.F.M Exempt Signs; Section 11.05.A.3, B.2 Signs Allowed with a Permit; Section 11.06.4 Wall Signs; Section 11.07.5.6 Ground Monument Signs; Section 11.14 Table of Allowable Signage; Section 12.03.C.1 Lighting Types; Section 12.03.D Light Intensity; and Section 12.04.A.1 Freestanding Pole Lighting, all in reference to Light Industrial Uses and design standards, and to have published in the Monroe News and brought back to the May 18 Township Board Meeting for its second reading.**

**Motion #9.** Motion by Manor, supported by Smith to waive first reading to amend Zoning Ordinance 52-2010 to include text amendments to Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 7.201.A.B Permitted Uses and/or Permitted Uses after Special Approval in the LI (Light Industrial) Zoned District; Section 9.03. A Location of Spaces; Section 9.05, Schedule of Required Parking by Use; Section 10.06.A.B.C Standards for Specific Areas; Section 10.10.B Treatment of Existing Plant Material; Section 11.02.A.3.d Sign Area; Section 11.02.F.3 Sign Illumination; Section 11.02.F.5 Temporary Signs; Section 11.03.F.M Exempt Signs; Section 11.05.A.3, B.2 Signs Allowed with a Permit; Section 11.06.4 Wall Signs; Section 11.07.5.6 Ground Monument Signs; Section 11.14 Table of Allowable Signage; Section 12.03.C.1 Lighting Types; Section 12.03.D Light Intensity; and Section 12.04.A.1 Freestanding Pole Lighting, all in reference to Light Industrial Uses and design standards, and to have published in the Monroe News and brought back to the May 18 Township Board Meeting for its second reading.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**Waive first reading to add Section 8.1365 to Zoning Ordinance 52-2010 to allow and regulate Recreational and Medical Marihuana Businesses; To include text amendments to Ordinance 52-2010: Table of Contents page iii; Section 2.02 Definitions; Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 5.02 (0) Footnotes to the Schedule of Regulations; Permitted Uses and/or permitted Uses after Special Approval in the C-2 (General Commercial Section 7.102,B); and LI (Light Industrial, Section 7.201.A.B) Zoned Districts, all to reference Recreational and Medical Marihuana Businesses, and to have published in the Monroe News and brought back to the May 18 Board meeting for its second reading.**

**Motion #10.** Motion by Howe, supported by Janssens to table waiving the first reading to add Section 8.1365 to Zoning Ordinance 52-2010 to allow and regulate Recreational and Medical Marihuana Businesses; To include text amendments to Ordinance 52-2010: Table of Contents page iii; Section 2.02 Definitions; Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations;

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**ORDINANCE (Con't)**

Section 5.02 (0) Footnotes to the Schedule of Regulations; Permitted Uses and/or permitted Uses after Special Approval in the C-2 (General Commercial Section 7.102,B); and LI (Light Industrial, Section 7.201.A.B) Zoned Districts, all to reference Recreational and Medical Marihuana Businesses, and to have published in the Monroe News and brought back to the May 18 Board meeting for its second reading.

Roll call vote: Howe yes, Janssens yes, Manor no, Smith no, Raymo yes, Barron no. **Motion denied.**

**Motion #11.** Motion by Manor, supported by Smith to waive first reading to add Section 8.1365 to Zoning Ordinance 52-2010 to allow and regulate Recreational and Medical Marihuana Businesses; To include text amendments to Ordinance 52-2010: Table of Contents page iii; Section 2.02 Definitions; Section 4.302 Table of Permitted Uses by District; Section 5.01 Schedule of Regulations; Section 5.02 (0) Footnotes to the Schedule of Regulations; Permitted Uses and/or permitted Uses after Special Approval in the C-2 (General Commercial Section 7.102,B); and LI (Light Industrial, Section 7.201.A.B) Zoned Districts, all to reference Recreational and Medical Marihuana Businesses, and to have published in the Monroe News and brought back to the May 18 Board meeting for its second reading, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo no, Howe no, Barron yes. **Motion carried.**

**Approve to rezone 14727 LaPlaisance Road, Monroe, Michigan, Property ID #5812-020-260-00 (Golf Course) from C-2 (General Commercial) to LI (Light Industrial), total area containing approximately 142 acres and brought back to the May 18 Board meeting for its second reading.**

**Motion #12.** Motion by Janssens, supported by Smith to approve to rezone 14727 LaPlaisance Road, Monroe, Michigan, Property ID #5812-020-260-00 (Golf Course) from C-2 (General Commercial) to LI (Light Industrial), total area containing approximately 142 acres and brought back to the May 18 Board meeting for its second reading, as presented.

Roll call vote: Janssens yes, Smith yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Supervisor and Clerk to sign contract with Monroe County Road Commission for work on Mortar Creek Road from the rail crossing to LaPlaisance Road, at a cost of \$10,144.00.**

**Motion #13.** Motion by Howe, supported by Barron to authorize Supervisor and Clerk to sign contract with Monroe County Road Commission for work on Mortar Creek Road from the rail crossing to LaPlaisance Road, at a cost of \$10,144.00, as presented.

Roll call vote: Howe yes, Barron yes, Smith yes, Manor yes, Janssens yes, Raymo yes. **Motion carried.**

**Approve second quarter payment of \$750.00 to Monroe County Business Development Corporation.**

**Motion #14.** Motion by Smith, supported by Janssens to approve second quarter payment of \$750.00 to Monroe County Business Development Corporation, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Raymo yes, Manor no, Barron yes. **Motion carried.**

**Authorize Supervisor and Clerk to sign Metro Act Permit Application from Zayo Group LLC.**

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**NEW BUSINESS (Con't)**

**Motion #15.** Motion by Smith, supported by Raymo to authorize Supervisor and Clerk to sign Metro Act Permit Application from Zayo Group LLC, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Janssens yes, Manor yes, Barron yes. **Motion carried.**

**Authorize Supervisor and Clerk to sign Second Amendment to provide additional Deputy Sheriffs for increase police protection with Monroe Charter Township.**

**Motion #16.** Motion by Janssens, supported by Howe to Authorize Supervisor and Clerk to sign Second Amendment to provide additional Deputy Sheriffs for increase police protection with Monroe Charter Township, as presented.

Roll call vote: Janssens yes, Howe yes, Smith yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

**Authorize Supervisor and Clerk to sign for and accept \$12,900 salvage for totaled police vehicle and to sign off title.**

**Motion #17.** Motion by Howe, supported by Janssens to authorize Supervisor and Clerk to sign for and accept \$12,900 salvage for totaled police vehicle and to sign off title, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**Approve purchase of 2021 Dodge Charger police vehicle and authorize purchase through the Monroe County Sheriff Department at a cost of \$26,769.00.**

**Motion #18.** Motion by Howe, supported by Janssens to approve purchase of 2021 Dodge Charger police vehicle and authorize purchase through the Monroe County Sheriff Department at a cost of \$26,769.00, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Smith yes, Barron yes. **Motion carried.**

**Consider full-time position for Administrative Assistant to the Building, Planning and Zoning Department as recommended by Building Official and Zoning Enforcement Officer.**

**Motion #19.** Motion by Janssens, supported by Smith to consider full-time position for Administrative Assistant to the Building, Planning and Zoning Department as recommended by Building Official and Zoning Enforcement Officer, as presented.

Roll call vote: Janssens yes, Smith yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

**Approve promotion of Zoning Enforcement Officer Kim Fortner to Department Head of the Building Department and add to her title Community Development Director.**

**Motion #20.** Motion by Manor, supported by Janssens to approve promotion of Zoning Enforcement Officer Kim Fortner to Department Head of the Building Department and add to her title Community Development Director, as presented.

Roll call vote: Manor yes, Janssens yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**Hire Jill Wilson as Director of Kamp Kids (tot lot) summer program. (Contingent on having a summer program).**

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**Motion #21.** Motion by Manor, supported by Smith to hire Jill Wilson as Director of Kamp Kids (tot lot) summer program, as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

**PUBLIC AND BOARD COMMENTS**

Public and Board comments began at 8:37 p.m. There were 14 comments by the public and board. Public and board comments ended at 9:00 p.m.

**PUBLIC AND BOARD COMMENTS (Con't)**

Comments were made regarding the pro's and con's of Marihuana business being located within the Township. Some of the concerns were oversaturation with the amount of Marihuana businesses allowed; the increase in traffic from other areas; development of the Township with more than just Marihuana business and the amount of jobs that would be brought to the area.

**ADJOURNMENT**


**Motion #22.** Motion by Janssens, supported by Manor to adjourn the meeting at 9:00 p.m.

Roll call vote: Janssens yes, Manor yes, Smith yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor  
Monroe Charter Township

  
Christina Smith, Clerk  
Monroe Charter Township