



Plumbing Permit Application  
**MONROE CHARTER TOWNSHIP BUILDING DEPARTMENT**  
 4925 East Dunbar Road · Monroe, MI 48161  
 (734) 241-5502  
 Website: [monroechartertownship.org](http://monroechartertownship.org)

|                        |
|------------------------|
| <b>Validation Area</b> |
|                        |

**Property I.D. # 5812** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

|  |   |
|--|---|
| Authority 1972 PA 230<br>Penalty Failure to provide information may result in denial of your request | LARA is an equal opportunity employer/program. Auxiliary aids services and other reasonable accommodations are available upon request to individuals with disabilities. |
|--|---|

|  |      |  |        |
|--|------|--|--------|
| <b>I. Project or Facility Information</b>  |      |  |        |
| NAME OF OWNER/AGENT/SCHOOL/STATE DEPT  |      | HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?  |        |
|  |      | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required |        |
| STREET ADDRESS AND JOB LOCATION (Street Number and Name)   | CITY | ZIP CODE   | COUNTY |
| NAME OF CITY VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED   |      |  |        |
| <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF: |      |  |        |

|                                 |      |        |          |                                      |
|---------------------------------|------|--------|----------|--------------------------------------|
| <b>II. Applicant/Contractor</b> |      |        |          |                                      |
| NAME                            |      | E-MAIL |          |                                      |
| ADDRESS                         | CITY | STATE  | ZIP CODE | TELEPHONE NUMBER (Include Area Code) |

|  |      |        |          |                                      |
|--|------|--------|----------|--------------------------------------|
| <b>III. Owner of the land in fee of project location</b> |      |        |          |                                      |
| NAME   |      | E-MAIL |          |                                      |
| ADDRESS  | CITY | STATE  | ZIP CODE | TELEPHONE NUMBER (Include Area Code) |

|  |              |   |                 |  |
|--|--------------|---|-----------------|--|
| <b>IV. Plumbing contractor</b>                                   |              |   |                 |  |
| NAME   | COMPANY NAME | STATE OF MICHIGAN LICENSE NUMBER  | EXPIRATION DATE |  |
| ADDRESS (Street Number and Name)                                 | CITY         | STATE   | ZIP CODE        |  |
| E-MAIL ADDRESS   |              |   |                 |  |
| TELEPHONE NUMBER (Include Area Code)                             |              | FEDERAL EMPLOYER ID NUMBER (or reason for exemption)                            |                 |  |
| WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption) |              | UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption) |                 |  |

|  |                                     |   |  |                                 |
|--|-------------------------------------|---|--|---------------------------------|
| <b>V. Purpose of Project</b>           |                                     |   |  |                                 |
| <input type="checkbox"/> Single Family | <input type="checkbox"/> New        | <input type="checkbox"/> Sewer Only         | <input type="checkbox"/> Premanufactured Home Setup (State Approved) |                                 |
| <input type="checkbox"/> Other _____   | <input type="checkbox"/> Alteration | <input type="checkbox"/> Water Service Only | <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)   | <input type="checkbox"/> School |

|   |  |
|---|--|
| <b>VI. Plan Review Information</b>  |  |
| <p><b>Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.</b></p> <p><b>Plans are not required</b> for the following:</p> <ol style="list-style-type: none"> <li>1. One-and two-family dwelling containing not more than 3,500 square feet of building area.</li> <li>2. Alterations and repair work determined by the plumbing official to be of a minor nature.</li> <li>3. Buildings with a required plumbing fixture count less than 12.</li> <li>4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.</li> </ol> <p>If work being performed is described above, check box below "Plans Not Required."</p> <p><b>Plans are required</b> for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.</p> <p style="text-align: right;"><input type="checkbox"/> <b>Plans Not Required</b></p> |  |

Contract Value \$ \_\_\_\_\_

**VII. Fee Schedule** - enter the number of items being installed, multiply by the unit price for total fee.

\*Application fee includes 1 inspection.  
Whole House with up to 2 1/2 baths for \$175.00 **90**

**Item #2, Mobile Home Unit Site:** WHEN item is used for sewer excavations in a new park, the permit application should include the application fee, the number of unit sites and a final inspection. WHEN setting a mobile home in a park, or a mobile or **modular** home on private property, a permit should include the application fee, a sewer or building drain, a water service or water distribution pipe and a final inspection.

**Item #3, Fixtures, Floor Drains, Special Drains and Water Connected Appliances Include:**

|               |                        |              |                   |                |  |
|---------------|------------------------|--------------|-------------------|----------------|--|
| Water Closets | Sink (any description) | Slop Sink    | Drinking Fountain | Floor Drain    | Water Outlet or Connection to any Make-up Water Tank |
| Bathub        | Emergency Eye Wash     | Bidet        | Condensate Drain  | Roof Drain     | Water Outlet or Connection to Heating System         |
| Lavatories    | Emergency Shower       | Cuspidor     | Washing Machine   | Grease Trap    | Water Outlet or Connection to Filters                |
| Shower Stall  | Garbage Grinder        | Dishwasher   | Acid Waste Drain  | Starch Trap    | Connection to Sprinkler System (Irrigation)          |
| Laundry Tray  | Water Outlet Cooler    | Refrigerator | Embalmng Table    | Plaster Trap   | Water Connected Sterilizer                           |
| Urinal        | Ice Making Machine     |              | Bed Pan Washer    | Water Softener | Water Connected Dental Chair                         |
| Autopsy       | Water Connected Still  |              | Oil Separator     | Sand Trap      | Water Connection to Carbonated Beverage Dispensers   |

**Plus Any Other Fixture, Drain or Water Connected Appliance Not Specifically Listed**

**Item #21, Domestic Water Treatment and Filtering Equipment:** A license is not required for the installation of domestic water treatment and filtering equipment that requires modifications to an existing cold water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded in item #21 and the appropriate water distribution pipe (system) size fee.

|   | Fee         | # Items | Total   |   | Fee         | # Items | Total   |
|---|-------------|---------|---------|---|-------------|---------|---------|
| 1. Application Fee (non-refundable)                                   | \$75.00     | 1       | \$75.00 | Water Distributing Pipe (system)  | \$5.00      |         |         |
| 2. Mobile Home Park Site*   | \$5.00 each |         |         | 14. 3/4" Water Distribution Pipe  |             |         |         |
| 3. Fixtures, floor drains, special drains, water connected appliances | \$5.00 each |         |         | 15. 1" Water Distribution Pipe  | \$10.00     |         |         |
| 4. Stacks (soil, waste, vent and conductor)                           | \$3.00 each |         |         | 16. 1-1/4" Water Distribution Pipe                                      | \$15.00     |         |         |
| 5. Sewage ejectors, sumps   | \$5.00 each |         |         | 17. 1-1/2" Water Distribution Pipe                                      | \$20.00     |         |         |
| 6. Sub-soil drains  | \$5.00 each |         |         | 18. 2" Water Distribution Pipe  | \$25.00     |         |         |
| Water Service   |             |         |         | 19. Over 2" Water Distribution Pipe                                     | \$30.00     |         |         |
| 7. Less than 2"   | \$5.00      |         |         | 20. Reduced pressure zone back-flow preventer                           | \$5.00 each |         |         |
| 8. 2" to 6"   | \$25.00     |         |         | 21. Domestic water treatment and filtering equipment <b>only**</b>      | \$5.00 each |         |         |
| 9. Over 6"  | \$50.00     |         |         | 22. Medical Gas System  | \$45.00     |         |         |
| 10. Connection (bldg drain-bldg sewers)                               | \$5.00      |         |         | 23. Water Heater  | \$5.00      |         |         |
| Sewers (sanitary, storm or combined)                                  |             |         |         | Inspections   |             |         |         |
| 11. Less than 6"  | \$5.00      |         |         | 24. Rough/Additional Inspection   | \$75.00     |         |         |
| 12. 6" and over   | \$25.00     |         |         | 25. Final Inspection  | \$75.00     | 1       | \$75.00 |
| 13. Manholes, Catch Basins  | \$5.00 each |         |         | 26. Certification Fee   | \$30.00     |         |         |
| Whole house with up to 2 1/2 baths                                    | \$175.00    |         |         | 27. Re-Open Expired Permit  | \$75.00     |         |         |
|   |             |         |         | 28. Island Inspection Fee (Where ferries, boats or planes are involved) | \$50.00     |         |         |

\*See VII Fee Schedule Item #2, #3 and #21 above

**Total Fee** (Must include the \$75.00 non-refundable application and \$75.00 final inspection fees)

**VIII. Instructions for Completing Application**

**Make checks payable to** Monroe Charter Township

**General:** All installations shall be in compliance with the Michigan Plumbing Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. **When ready for an inspection, call the inspector providing as much advance notice as possible and provided the job location, permit number, and contact information. Schedule permitting, the inspector will respond to an inspection request within 2 business days to schedule the inspection. Inspections are typically performed within 5 business days subject to the inspection schedule.**

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

I, \_\_\_\_\_ (name), \_\_\_\_\_ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, or proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).

|           |      |
|-----------|------|
| SIGNATURE | DATE |
|-----------|------|

**THIS APPLICATION MUST BE FILLED OUT COMPLETELY**