

MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
March 17, 2026
7:00 p.m.

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor John Manor at 7:04 p.m. on Tuesday, March 17, 2026, from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Manor, Clerk Smith, Treasurer Sulfaro, Trustees Heck, Raymo and Shipman.

Excused: Trustee Merkle

Others Present: Chief Hernandez, Attorney McCormick and (10) ten audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of February 17, 2026, and Closed Session Minutes of February 17, 2026).

Motion #1. Motion by Raymo, supported by Shipman to approve the Regular Meeting Minutes of February 17, 2026, and Closed Session Minutes of February 17, 2026, as presented.

Roll call vote: Raymo yes, Shipman yes, Smith yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Raymo, supported by Heck to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Heck yes, Smith yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

PLANNING COMMISSION REPORT

Motion #3. Motion by Heck, supported by Smith to approve the Planning Commission Report, as presented.

Roll call vote: Heck yes, Smith yes, Raymo yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #4. Motion by Heck, supported by Shipman to accept and place on file the Fire Department Report for the month of February 2026, as presented.

Roll call vote: Heck yes, Shipman yes, Sulfaro yes, Raymo yes, Smith yes, Manor yes. **Motion carried.**

SHERIFF'S OFFICE REPORT

Motion #5. Motion by Smith, supported by Heck to accept and place on file the Sheriff's Office Report for the month of February 2026, as presented.

Roll call vote: Smith yes, Heck yes, Sulfaro yes, Raymo yes, Shipman yes, Manor yes. **Motion carried.**

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BLIGHT REPORT

Motion #6. Motion by Smith, supported by Sulfaro to accept and place on file the Blight Report for the month of February 2026, as presented.

Roll call vote: Smith yes, Sulfaro yes, Heck yes, Raymo yes, Shipman yes, Manor yes. **Motion carried.**

CONSENT AGENDA

Financial Reports:

1. **Clerk's 2026 Budget Summary Report, period ending February 28, 2026.**
2. **Treasurer's Monthly Statement of Bank Accounts & Investments, period ending February 28, 2026.**

General Reports:

1. **Supervisor**
2. **Building Official**
3. **Zoning Enforcement Officer**

Motion #7. Motion by Raymo, supported by Shipman to approve the Consent Agenda, as presented.

Roll call vote: Raymo yes, Shipman yes, Sulfaro yes, Heck yes, Smith yes, Manor yes. **Motion carried.**

NEW BUSINESS

Approve hiring Brittany Panches as Camp Kids Director.

Motion #8. Motion by Raymo, supported by Sulfaro to approve hiring Brittany Panches as Camp Kids Director, as presented.

Roll call vote: Raymo yes, Sulfaro yes, Shipman yes, Heck yes, Smith yes, Manor yes. **Motion carried.**

Consider approving park design and proposal from Penchura for Kay Park in the amount of \$276,671.55 as recommended by the Parks & Recreation Committee.

Motion #9. Motion by Smith, supported by Sulfaro to consider approving park design and proposal from Penchura for Kay Park in the amount of \$296,632.24 as recommended by the Parks & Recreation Committee, as amended.

Roll call vote: Smith yes, Sulfaro yes, Heck yes, Raymo yes, Shipman yes, Manor yes. **Motion carried.**

Accept and place on file Planning Commission 2025 annual planning report and 2026 work plan presented by McKenna.

Motion #10. Motion by Raymo, supported by Smith to accept and place on file Planning Commission 2025 annual planning report and 2026 work plan presented by McKenna.

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NEW BUSINESS (con't)

Roll call vote: Raymo yes, Smith yes, Shipman yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

Consider approving the week of May 11, 2026, as "Free Building Permit" week (with restrictions) in honor of Michigan Week.

Motion #11. Motion by Sulfaro, supported by Smith to consider approving the week of May 11, 2026, as "Free Building Permit" week (with restrictions) in honor of Michigan Week, as presented.

Roll call vote: Sulfaro yes, Smith yes, Raymo yes, Heck yes, Shipman yes, Manor yes. **Motion carried.**

Consider approving maintenance agreement with W.W.Williams for the Fire Department generator and fire pump in the total contract amount of \$4,248.00 (contract date 4/1/2026-3/31/29).

Motion #12. Motion by Smith, supported by Heck to consider approving maintenance agreement with W.W.Williams for the Fire Department generator and fire pump in the total contract amount of \$4,248.00 (contract date 4/1/2026-3/31/29), as presented.

Roll call vote: Smith yes, Heck yes, Raymo yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

FDIC (International Fire Department Instructors Conference) cost of conference, lodging, travel and meals.

Motion #13. Motion by Smith, supported by Sulfaro to approve Chief Hernandez to attend the FDIC (Fire Department Instructors Conference) in Indianapolis, Indiana at a cost of \$1078.00 plus lodging in the amount of \$939, travel and meals, as amended.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Heck yes, Raymo yes, Manor yes. **Motion carried.**

Michigan Green Pioneers LLC renewal of marihuana business processor license (Uniq Pressure) of 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) from 4/4/26-4/4/27.

Motion #14. Motion by Smith, supported by Heck to approve Michigan Green Pioneers LLC renewal of marihuana business processor license (Uniq Pressure) of 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) from 4/4/26-4/4/27, as presented.

Roll call vote: Smith yes, Heck yes, Raymo yes, Shipman yes, Sulfaro yes, Manor yes. **Motion carried.**

Michigan Green Life LLC renewal of marihuana adult use retailer license (Uniq) of 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) from 4/4/26 - 4/4/27.

Motion #15. Motion by Smith, supported by Heck to approve Michigan Green Life LLC renewal of marihuana adult use retailer license (Uniq) of 14394 LaPlaisance Rd (Property I.D. #5812-010-205-00) from 4/4/26 - 4/4/27, as presented.

Roll call vote: Smith yes, Heck yes, Raymo yes, Shipman yes, Sulfaro yes, Manor yes. **Motion carried.**

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NEW BUSINESS (con't)

Green Mountain Monroe LLC renewal of marihuana adult use retailer license (Puff) of 14750 LaPlaisance Rd, H180 (Property I.D. #5812-010-228-10) from 5/15/26 - 5/15/27.

Motion #16. Motion by Smith, supported by Shipman to approve Green Mountain Monroe LLC renewal of marihuana adult use retailer license (Puff) of 14750 LaPlaisance Rd, H180 (Property I.D. #5812-010-228-10) from 5/15/26 - 5/15/27, as presented.

Roll call vote: Smith yes, Shipman yes, Heck yes, Raymo yes, Sulfaro yes, Manor yes. **Motion carried.**

CMH Holdings 2 LLC, renewal of marihuana adult use retailer license (House of D^nk) of 14750 LaPlaisance Rd, H160 (Property I.D. #5812-010-228-10) from 4/4/26- 4/4/27.

Motion #17. Motion by Heck, supported by Raymo to approve CMH Holdings 2 LLC, renewal of marihuana adult use retailer license (House of D^nk) of 14750 LaPlaisance Rd, H160 (Property I.D. #5812-010-228-10) from 4/4/26- 4/4/27, as presented.

Roll call vote: Heck yes, Raymo yes, Smith yes, Sulfaro yes, Shipman yes, Manor yes. **Motion carried.**

Jar Capital LLC, renewal of marihuana adult use retailer license (Joyology) of 14930 LaPlaisance Rd, 121 & 122 (Property I.D. #5812-020-261-11) from 5/2/26 - 5/2/27.

Motion #18. Motion by Raymo, supported by Shipman to approve Jar Capital LLC, renewal of marihuana adult use retailer license (Joyology) of 14930 LaPlaisance Rd, 121 & 122 (Property I.D. #5812-020-261-11) from 5/2/26 - 5/2/27, as presented.

Roll call vote: Raymo yes, Shipman yes, Sulfaro yes, Smith yes, Heck yes, Manor yes. **Motion carried.**

Pyrotecnico Fireworks at Monroe County Fairgrounds (1st special event for 2026), 3775 S. Custer Rd., (Property I.D. #5812-220-067-00) on 7/31/26 at approximately 9:45 p.m. (Rain date 9/18/26).

Motion #19. Motion by Smith, supported by Sulfaro to approve Pyrotecnico Fireworks at Monroe County Fairgrounds (1st special event for 2026), 3775 S. Custer Rd., (Property I.D. #5812-220-067-00) on 7/31/26 at approximately 9:45 p.m. (Rain date 9/18/26), as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Heck yes, Raymo yes, Manor yes. **Motion carried.**

Mint Cannabis (1st and 2nd special events for 2026), 760 S. Telegraph Rd, (Property I.D. #5812-020-052-30) on 3/21/26 and 4/18/26 from 9 a.m. to 6 p.m.

Motion #20. Motion by Smith, supported by Heck to approve Mint Cannabis (1st and 2nd special events for 2026), 760 S. Telegraph Rd, (Property I.D. #5812-020-052-30) on 3/21/26 and 4/18/26 from 9 a.m. to 6 p.m., as presented.

Roll call vote: Smith yes, Heck yes, Sulfaro yes, Raymo yes, Shipman yes, Manor yes. **Motion carried.**

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NEW BUSINESS (con't)

House of D^nk (1st, 2nd, 3rd, and 4th special events for 2026), 14750 LaPlaisance Rd, H160, (Property I.D. #5812-010-228-10) on 4/17/26, 4/18/26, 4/19/26 and 4/20/26 from 9 a.m. to 9 p.m.

Motion #21. Motion by Smith, supported by Raymo to approve House of D^nk (1st, 2nd, 3rd, and 4th special events for 2026), 14750 LaPlaisance Rd, H160, (Property I.D. #5812-010-228-10) on 4/17/26, 4/18/26, 4/19/26 and 4/20/26 from 9 a.m. to 8 p.m., as amended.

Roll call vote: Smith yes, Raymo yes, Heck yes, Shipman yes, Sulfaro yes, Manor yes. **Motion carried.**

NAR (1st, 2nd, 3rd, and 4th special events for 2026), 14733 S. Telegraph Rd, (Property I.D. #5812-010-442-33) on 4/17/26, 4/18/26, 4/19/26, and 4/20/26 from 9 a.m. to 8 p.m.

Motion #22. Motion by Smith, supported by Raymo to approve NAR (1st, 2nd, 3rd, and 4th special events for 2026), 14733 S. Telegraph Rd, (Property I.D. #5812-010-442-33) on 4/17/26, 4/18/26, 4/19/26, and 4/20/26 from 9 a.m. to 8 p.m., as presented.

Roll call vote: Smith yes, Raymo yes, Shipman yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

Happy Daze (1st, 2nd, and 3rd special events for 2026), 14498 LaPlaisance Rd, (Property I.D. #5812-010-221-20) on 4/18/26, 4/19/26 and 4/20/26 from 9 a.m. to 10 p.m.

Motion #23. Motion by Manor, supported by Smith to approve Happy Daze (1st, 2nd, and 3rd special events for 2026), 14498 LaPlaisance Rd, (Property I.D. #5812-010-221-20) on 4/18/26, 4/19/26 and 4/20/26 from 9 a.m. to 8 p.m., as amended.

Roll call vote: Manor yes, Smith yes, Raymo yes, Sulfaro yes, Heck yes, Shipman yes. **Motion carried.**

Puff Cannabis (1st special event for 2026), 14750 LaPlaisance Rd, H180, (Property I.D. #5812-010-228-10) on 4/20/25 from 9 a.m. to 8 p.m.

Motion #24. Motion by Heck, supported by Shipman to approve Puff Cannabis (1st special event for 2026), 14750 LaPlaisance Rd, H180, (Property I.D. #5812-010-228-10) on 4/20/25 from 9 a.m. to 8 p.m., as presented.

Roll call vote: Heck yes, Shipman yes, Raymo yes, Sulfaro yes, Smith yes, Manor yes. **Motion carried**

Urb (1st special event for 2026), 14515 LaPlaisance Rd, (Property I.D. #5812-010- 234-00) on 4/20/26 from 9 a.m. to 7 p.m.

Motion #25. Motion by Smith, supported by Sulfaro to approve Urb (1st special event for 2026), 14515 LaPlaisance Rd, (Property I.D. #5812-010- 234-00) on 4/20/26 from 9 a.m. to 7 p.m., as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Heck yes, Raymo yes, Manor yes. **Motion carried.**

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NEW BUSINESS (con't)

Pure Cannabis Outlet (1st special event for 2026), 15311 S. Dixie Hwy, (Property I.D. # 5812-010-342-10) on 4/20/26 from 9 a.m. to 10 p.m.

Motion #26. Motion by Manor, Supported by Smith to approve Pure Cannabis Outlet (1st special event for 2026), 15311 S. Dixie Hwy, (Property I.D. # 5812-010-342-10) on 4/20/26 from 9 a.m. to 8 p.m., as amended.

Roll call vote: Manor yes, Smith yes, Sulfaro yes, Heck yes, Raymo yes, Shipman yes. **Motion carried.**

King of Budz (1st special event for 2026), 14500 LaPlaisance Rd, D10, (Property I.D. # 5812-010-221-00) on 4/20/26 from 9 a.m. to 10 p.m.

Motion #27. Motion by Manor, supported by Smith to approve King of Budz (1st special event for 2026), 14500 LaPlaisance Rd, D10, (Property I.D. # 5812-010-221-00) on 4/20/26 from 9 a.m. to 8 p.m., as amended.

Roll call vote: Manor yes, Smith yes, Heck yes, Raymo yes, Shipman yes, Sulfaro yes. **Motion carried.**

Authorize the Supervisor and Clerk to sign a lease agreement in the amount of \$3,330.12, for the 2026 Ball season with Monroe Public Schools.

Motion #28. Motion by Sulfaro, supported by Heck to authorize the Supervisor and Clerk to sign a lease agreement in the amount of \$3,330.12, for the 2026 Ball season with Monroe Public Schools, as presented.

Roll call vote: Sulfaro yes, Heck yes, Shipman yes, Smith yes, Raymo yes, Manor yes. **Motion carried.**

Consider amending the agenda.

Motion #29. Motion by Smith, supported by Shipman to consider amending the agenda, as presented.

Roll call vote: Smith yes, Shipman yes, Raymo yes, Heck yes, Sulfaro yes, Manor yes. **Motion carried.**

Dacut (2nd, 3rd, 4th and 5th special events for 2026) 14921 LaPlaisance Rd., on 4/17/26, 4/18/26, 4/19/26 and 4/20/26 from 9a.m. to 8 p.m. contingent on approvals from the Sheriff and Fire Department.

Motion #30. Motion by Manor, supported by Smith to approve Dacut (2nd, 3rd, 4th and 5th special events for 2026) 14921 LaPlaisance Rd., on 4/17/26, 4/18/26, 4/19/26 and 4/20/26 from 9a.m. to 8 p.m. with contingencies provided that the Township received a timely special events application from the business, and if received, that all affected agencies approved, as amended.

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NEW BUSINESS (con't)

BOARD AND PUBLIC COMMENTS

Board members expressed concerns of setting precedence by approving the special event without the application and asked for clarification of the motion. It was confirmed if the application was not received on time by the Township that the event would be denied based on the motion.

Attorney for Dacut stated that she could not confirm at that time but would provide a copy of the application and that she had a picture of a napkin with the amount of \$200 written on it as the cost of the event.

The Clerk clarified that prior to the Board Meeting she searched her office and email for the application; it was not found and that it more than likely wasn't turned in.

Roll call vote: Manor yes, Smith yes, Heck yes, Sulfaro no, Raymo no, Shipman yes. **Motion carried.**

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

Move that the Township Board go into closed session pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."

Motion #31. Motion by Smith, supported by Sulfaro to move that the Township Board go into closed session at 7:42 p.m. pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."

Roll call vote: Smith yes, Sulfaro yes, Raymo yes, Heck yes, Shipman yes, Manor yes. **Motion carried.**

RECONVENE OPEN SESSION

Motion #32. Motion by Raymo, supported by Sulfaro to reconvene open session at 8:10 p.m.

Roll call vote: Raymo yes, Sulfaro yes, Smith yes, Shipman yes, Heck yes, Manor yes. **Motion carried.**

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NEW BUSINESS (con't)

Consider any motions of the Board based on the Closed Session.

Motion #33. Motion by Smith, supported by Sulfaro to consider any motions of the Board based on the Closed Session, as presented.

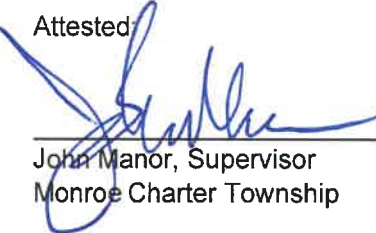
Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Heck yes, Raymo yes, Manor yes. **Motion carried.**

ADJOURNMENT

Motion #34. Motion by Raymo, supported by Heck to adjourn the meeting at 8:11 p.m.

Roll call vote: Raymo yes, Heck yes, Sulfaro yes, Shipman yes, Smith yes, Manor yes. **Motion carried.**

Attested:



John Manor, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township