

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
June 20, 2023
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, June 20, 2023 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Manor, Janssens Raymo and Howe.

Others Present: Chief Cherney, Attorney McCormick, Zoning Enforcement/Community Development Director Kim Fortner and nineteen (19) audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of May 16, 2023).

Motion #1. Motion by Raymo, supported by Janssens to approve the minutes of a Regular Meeting of May 16, 2023, as presented.

Roll call vote: Raymo yes, Janssens yes, Manor yes, Howe yes, Barton yes, Smith yes, Barron yes.

Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Howe, supported by Raymo to approve the payment on bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Raymo yes, Barton yes, Manor yes, Janssens yes, Smith yes, Barron yes.

Motion carried.

PLANNING COMMISSION REPORT

Motion #3. Motion by Smith, supported by Janssens to accept the Planning Commission Report, as presented.

Roll call vote: Smith yes, Janssens yes, Howe yes, Manor yes, Raymo yes, Barton yes, Barron yes.

Motion carried.

ZONING BOARD OF APPEALS REPORT

Motion #4. Motion by Manor, supported by Janssens to accept the Zoning Board of Appeals Report, as presented. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #5. Motion by Raymo, supported by Smith to accept and place on file the Fire Department Report for the month of May 2023, as presented.

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FIRE DEPARTMENT REPORT (Con't)

Roll call vote: Raymo yes, Smith yes, Janssens yes, Barton yes, Manor yes, Howe yes, Barron yes.

Motion carried.

SHERIFF DEPARTMENT REPORT

Motion #6. Motion by Smith, supported by Howe to accept and place on file the Sheriff Department Report for the month of May 2023, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Janssens yes, Manor yes, Raymo yes, Barron yes.

Motion carried.

CONSENT AGENDA

Financial Reports:

1. Clerk's 2023 Budget Summary Report, period ending May 31, 2023.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending May 31, 2023.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence Comcast dated May 16, 2023; Re: Price Changes.
2. Correspondence Comcast dated June 13, 2023; Re: Price Changes.

Motion #7. Motion by Manor, supported by Howe to accept the Consent Agenda and place on file, as presented.

Roll call vote: Manor yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Smith yes, Barron yes.

Motion carried.

ORDINANCES

Waive second reading to amend Zoning Ordinance 52-2010 and adopt text amendments to Article 3, Section 3.602, Transient and Amusement Enterprises, regarding temporary outdoor special events for non-residential uses; the types of temporary outdoor uses that require Township Board approval and a special event permit; event scheduling restrictions, all to reference temporary outdoor special event non-residential uses and to have published in the Monroe News and become effective eight (8) days after publication.

Motion #8. Motion by Howe, supported by Manor to waive second reading to amend Zoning Ordinance 52-2010 and adopt text amendments to Article 3, Section 3.602, Transient and Amusement Enterprises, regarding temporary outdoor special events for non-residential uses; the types of temporary outdoor uses that require Township Board approval and a special event permit; event scheduling restrictions, all to

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ORDINANCES (Con't)

reference temporary outdoor special event non-residential uses and to have published in the Monroe News and become effective eight (8) days after publication, as presented.

Roll call vote: Howe yes, Manor yes, Barton yes, Raymo yes, Janssens yes, Smith yes, Barron yes.
Motion carried.

Waive second reading to amend Zoning Ordinance 52-2010 and adopt text amendments to Article 8, Section 8.1365, Marihuana Businesses, regarding no new Recreational (Adult Use) Establishments and Medical Marihuana Facilities are allowed and no expansions of existing Recreational (Adult Use) Establishments and Medical Marihuana facilities are allowed except Marihuana Businesses already on the Planning Commission's agenda may continue; Marihuana Businesses may request an extension to become a state licensee to the Township Board, all to reference Marihuana Businesses and to have published in the Monroe News and become effective eight (8) days after publication.

Motion #9. Motion by Howe, supported by Janssens to waive second reading to amend Zoning Ordinance 52-2010 and adopt text amendments to Article 8, Section 8.1365, Marihuana Businesses, regarding no new Recreational (Adult Use) Establishments and Medical Marihuana Facilities are allowed and no expansions of existing Recreational (Adult Use) Establishments and Medical Marihuana facilities are allowed except Marihuana Businesses already on the Planning Commission's agenda may continue; Marihuana Businesses may request an extension to become a state licensee to the Township Board, all to reference Marihuana Businesses and to have published in the Monroe News and become effective eight (8) days after publication, as presented.

PUBLIC AND BOARD COMMENTS

There were 5 public comments those for and against marihuana businesses; requests to amend the proposed ordinance to allow for a microbusiness and set backs from residential properties; the purchase of a property; prequalification with the State of Michigan; an attorney letter to the Township; organic farming and consumer education.

Trustee Manor inquired on the process to expand a parking lot. Zoning Enforcement Officer/Community Development Director Kim Fortner advised that she is not able to accept site plans for an expansion due to the moratorium and the proposed ordinance prohibits any expansions.

Attorney McCormick asked if the attorney letter was sent to the Township as she would like to review.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes.
Motion carried.

Waive the second reading and adopt General Ordinance No. 155, Marihuana Businesses Ordinance Amendment (an amendment to Chapter 5, Article II, Section 5-27, Subsection (c) of the Monroe Charter Township Code), regarding allowed types of Marihuana Establishments and Facilities all limited to the number that have special land use and site plan zoning approvals from the Township Planning Commission and further limited upon the effective date of Township Ordinance No. 154 to no new marihuana establishments or facilities with limited exception, all to reference Marihuana Businesses and to have published in the Monroe News and become effective immediately after publication.

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Motion #10. Motion by Smith, supported by Howe to waive the second reading and adopt General Ordinance No. 155, Marihuana Businesses Ordinance Amendment (an amendment to Chapter 5, Article II, Section 5-27, Subsection (c) of the Monroe Charter Township Code), regarding allowed types of Marihuana Establishments and Facilities all limited to the number that have special land use and site plan zoning approvals from the Township Planning Commission and further limited upon the effective date of Township Ordinance No. 154 to no new marihuana establishments or facilities with limited exception, all to reference Marihuana Businesses and to have published in the Monroe News and become effective immediately after publication, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes.
Motion carried.

Consideration of extending Emergency Ordinance No. 152, Temporary Moratorium on Licensing Marihuana Businesses from July 1, 2023 until July 31, 2023, with the moratorium imposed upon the following actions: (A) the consideration of any applications for licensure of Marihuana Businesses, and (B) the acceptance or consideration of any Special Use or Site Plan applications to the Planning Commission for any Marihuana Businesses that are not already scheduled on the agenda of the Planning Commission, and (C) the acceptance or consideration for plans submitted for preliminary review for a potential marihuana business.

Motion #11. Motion by Manor, supported by Smith to consider extending Emergency Ordinance No. 152, Temporary Moratorium on Licensing Marihuana Businesses from July 1, 2023 until July 31, 2023, with the moratorium imposed upon the following actions: (A) the consideration of any applications for licensure of Marihuana Businesses, and (B) the acceptance or consideration of any Special Use or Site Plan applications to the Planning Commission for any Marihuana Businesses that are not already scheduled on the agenda of the Planning Commission, and (C) the acceptance or consideration for plans submitted for preliminary review for a potential marihuana business, as presented.

Roll call vote: Manor yes, Smith yes, Barton yes, Janssens yes, Howe yes, Raymo yes, Barron yes.
Motion carried.

NEW BUSINESS

Consider application for a Special Outdoor Event to be held by Monroe Boat Club, located at 7932 N. Harbor Drive on Friday, July 21st, 2023, from 5:00 p.m. - 2:00 a.m. and Saturday, July 22nd, 2023, from 12:00 p.m. - 2:00 a.m. for the Annual Club Regatta.

Motion #12. Motion by Barton, supported by Smith to consider application for a Special Outdoor Event to be held by Monroe Boat Club, located at 7932 N. Harbor Drive on Friday, July 21st, 2023, from 5:00 p.m. - 2:00 a.m. and Saturday, July 22nd, 2023, from 12:00 p.m. - 2:00 a.m. for the Annual Club Regatta, as presented.

BOARD COMMENTS

Trustee Howe asked what makes the Boat Club different from any other special events in regards to the hours?

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NEW BUSINESS (Con't)

Attorney McCormick advised that the club will be open those hours and they are a private club

Roll call vote: Barton yes, Smith yes, Janssens yes, Raymo yes, Manor yes, Howe yes, Barron yes.

Motion carried.

Consider application for a Special Outdoor Event to be held by Monroe Superstore/Ralph Mahalak, located at 15160 S. Dixie Hwy., on Friday, August 4th, 2023, from 12:00 p.m. - 6:00 p.m. for "Jeep Fest."

Motion #13. Motion by Smith, supported by Raymo to consider application for a Special Outdoor Event to be held by Monroe Superstore/Ralph Mahalak, located at 15160 S. Dixie Hwy., on Friday, August 4th, 2023, from 12:00 p.m. - 6:00 p.m. for "Jeep Fest ", as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Janssens yes, Howe yes, Barton yes, Barron yes.

Motion carried.

Approve CampKids leaders, as recommended by Director Jill Wilson.

Motion #14. Motion by Smith, supported by Manor to approve CampKids leaders, as recommended by Director Jill Wilson, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Barton yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Approve new Firefighters Cole Congden, Aidan Hutchison and Shaun Lawson for a one (1) year probationary period starting July 1, 2023.

Motion #15. Motion by Smith, supported by Raymo to approve new Firefighters Cole Congden, Aidan Hutchison and Shaun Lawson for a one (1) year probationary period starting July 1, 2023, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Approve one (1) year leave of absence for Firefighter Jordan Nadeau beginning May 25, 2023.

Motion #16. Motion by Howe, supported by Manor to approve one (1) year leave of absence for Firefighter Jordan Nadeau beginning May 25, 2023, as presented.

Roll call vote: Howe yes, Manor yes, Smith yes, Janssens yes, Raymo yes, Barton yes, Barron yes.

Motion carried.

Consider approving three (3) year contract with FireCatt Precision Service Testing in the amount of \$4,560.00 annually for fire hose testing.

Motion #17. Motion by Manor, supported by Smith to consider approving three (3) year contract with FireCatt Precision Service Testing in the amount of \$4,560.00 annually for fire hose testing, as presented.

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NEW BUSINESS (Con't)

Roll call vote: Manor yes, Smith yes, Barton yes, Janssens yes, Howe yes, Raymo yes, Barron yes.

Motion carried.

Consider adding C-Reactive Protein test to Firefighters new hire and annual physicals at a cost of \$37.50.

Motion #18. Motion by Howe, supported by Manor to table adding C-Reactive Protein test to Firefighters new hire and annual physicals at a cost of \$37.50.

Roll call vote: Howe yes, Manor yes, Janssens no, Raymo no, Barton no, Smith yes, Barron yes. **Motion carried.**

Authorize the Supervisor and Clerk to sign the 2023 Tax Rate Request Form L- 4029.

Motion #19. Motion by Smith, supported by Manor to authorize the Supervisor and Clerk to sign the 2023 Tax Rate Request Form L- 4029, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Barton yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Consider approving quote from Kinzit Technologies for the replacement of Computer Servers at the Township Hall and Fire Department in the amount of \$61,460.22.

Motion #20. Motion by Howe, supported by Manor to table approving quote from Kinzit Technologies for the replacement of Computer Servers at the Township Hall and Fire Department in the amount of \$61,460.22 and to consider approving BAK Enterprises to consult on servers for the Township Hall and Fire Station #1 in the amount of \$500.00.

Roll call vote: Howe yes, Manor yes, Raymo yes, Janssens yes, Barton yes, Smith yes, Barron yes.

Motion carried.

Approve renewal to Michigan Townships Association (MTA) in the amount of \$7,318.00 for the 2023-2024 year.

Motion #21. Motion by Manor, supported by Smith to approve renewal to Michigan Townships Association (MTA) in the amount of \$7,318.00 for the 2023-2024 year, as presented.

Roll call vote: Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Barron yes.

Motion carried.

Approve renewal of Accident Fund Workers Compensation policy in the amount of \$25,680.00 for the 2023-2024 policy year.

Motion #22. Motion by Smith, supported by Howe to approve renewal of Accident Fund Workers Compensation policy in the amount of \$25,680.00 for the 2023-2024 policy year, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Janssens yes, Manor yes, Raymo yes, Barron yes.

Motion carried.

Kerry Bondy Letter/Request to provide for the amendment of the Monroe Charter Township Zoning Ordinance to revise the minimum setback requirements for inland lakes.

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Motion #23. Motion by Smith, supported by Barton to consider request to provide for the amendment of the Monroe Charter Township Zoning Ordinance to revise the minimum setback requirements for inland lakes, as presented.

Roll call vote: Smith yes, Barton yes, Manor yes, Janssens yes, Raymo yes, Howe yes, Barron yes.

Motion carried.

PUBLIC COMMENTS

There were 5 public and board comments regarding Fire Department procedures in respect to annual physicals and better health screenings.

ADJOURNMENT

Motion #24. Motion by Raymo, supported by Janssens to adjourn the meeting at 8:13 p.m.

Roll call vote: Raymo yes, Janssens yes, Manor yes, Howe yes, Barton yes, Smith yes, Barron yes.

Motion carried.

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township