

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
August 20, 2024  
7:00 p.m**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, August 20, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Manor, Janssens, Raymo and Howe.

**Others Present:** Attorney McCormick, Attorney Lucas, Zoning Enforcement Officer/Community Development Director Kim Fortner and (23) twenty-three audience members.

**INVOCATION/PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting Minutes of July 16, 2024 and Workshop Meeting Minutes of August 13, 2024).**

**Motion #1.** Motion by Manor, supported by Raymo to approve the Regular Meeting Minutes of July 16, 2024 and Workshop Minutes of August 13, 2024, as presented.

Roll call vote: Manor yes, Raymo yes, Barton yes, Janssens yes, Howe yes, Smith yes, Barron yes.  
**Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Howe, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**PLANNING COMMISSION REPORT**

**Motion #3.** Motion by Janssens, supported by Raymo to accept the Planning Commission Report, as presented.

Roll call vote: Janssens yes, Raymo yes, Howe yes, Barton yes, Manor yes, Smith yes, Barron yes.  
**Motion carried.**

**FIRE COMMITTEE REPORT**

**Motion #4.** Motion by Manor, supported by Raymo to accept the Fire Committee Report, as presented.

Roll call vote: Manor yes, Raymo yes, Janssens yes, Howe yes, Barton yes, Smith yes, Barron yes.  
**Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**August 20, 2024**

**CONSENT AGENDA**

**Financial Reports:**

1. Clerk's 2024 Budget Summary Report, period ending July 31, 2024.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending July 31, 2024.

**General Reports:**

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

**Communications:**

1. Correspondence from Charter Communications dated July 25, 2024, Re: Upcoming Changes
2. Correspondence from Comcast dated July 31, 2024, Re: Programming Advisory
3. Correspondence from Comcast dated July 30, 2024, Re: Upcoming Changes
4. Correspondence from DirecTV dated July 17, 2024, Re: Annual Video Report
5. Speed Trailer Data Report

**Motion #5.** Motion by Barton, supported by Smith to accept the Consent Agenda and place on file, as presented.

Roll call vote: Barton yes, Smith yes, Raymo yes, Manor yes, Howe yes, Janssens yes, Barron yes. **Motion carried.**

**PRESENTATION**

**Lucie Fortin, Community Planner/Landscape Architect from Mannik & Smith gave a brief presentation of the LaPlaisance Road Corridor Non-Motorized Study.**

**Motion #6.** Motion by Barton, supported by Manor to approve Mannik & Smith to seek out TAP Grants for the Laplaisance Corridor, as presented.

Roll call vote: Barton yes, Manor yes, Janssens yes, Smith yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

**CLOSED SESSION**

**Move that the Board of Trustees and Zoning Enforcement Officer/Community Development Director, Kim Fortner, convene in closed session under section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act.**

**Motion #7.** Motion by Raymo, supported by Barton to move that the Board of Trustees and Zoning Enforcement Officer/Community Development Director, Kim Fortner, convene in closed session at 7:48 p.m. under section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, as presented.

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

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**CLOSED SESSION (con't)**

Roll call vote: Raymo yes, Barton yes, Howe yes, Smith yes, Janssens yes, Manor yes, Barron yes.

**Motion carried.**

**RECONVENE OPEN SESSION**

**Motion #8.** Motion by Smith, supported by Howe to reconvene open session at 8:09 p.m.

Roll call vote: Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Manor yes, Barron yes.

**Motion carried.**

**NEW BUSINESS**

**Consider sending Fire Inspector Schmitt and Fire Inspector Assistant Pancone to the Michigan Fire Inspectors Society Fall Educational Conference from October 1<sup>st</sup>-4<sup>th</sup> and to include lodging and other approved expenses.**

**Motion #9.** Motion by Barton, supported by Manor to consider sending Fire Inspector Schmitt and Fire Inspector Assistant Pancone to the Michigan Fire Inspectors Society Fall Educational Conference from October 1<sup>st</sup>-4<sup>th</sup> and to include lodging and other approved expenses, as presented.

Roll call vote: Barton yes, Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes. **Motion carried.**

**Consider approving purchase of 2024 Chevrolet 2500 Silverado with crew cab for Fire Department up to the amount of \$63,000.00.**

**Motion #10.** Motion by Manor, supported by Smith to consider approving purchase of 2024 Chevrolet 2500 Silverado with crew cab for Fire Department up to the amount of \$63,000.00, as presented.

Roll call vote: Manor yes, Smith yes, Janssens yes, Raymo yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

**Approve lease agreement with Perry ProTech for copiers in the Clerk's Office, Treasurer's Office, Building Department and Fire Department.**

**Motion #11.** Motion by Barton, supported by Smith to approve lease agreement with Perry ProTech for copiers in the Clerk's Office, Treasurer's Office, Building Department and Fire Department, as presented.

Roll call vote: Barton yes, Smith yes, Janssens yes, Manor yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

**Request Board direction on stay until new Board seated for Township addition and renovation project.**

**Motion #12.** Motion by Raymo, supported by Barton to request Board direction on stay until new Board seated for Township addition and renovation project, as presented.

Roll call vote: Raymo yes, Barton yes, Manor yes, Howe yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

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**NEW BUSINESS (con't)**

**Consider approving renewal of marihuana adult use retailer license for Attitude Wellness, LLC (Lume) of 15391 South Dixie Hwy., (Property I.D.#5812-210-001-00) from 10/13/24 – 10/13/25, contingent upon meeting the Township Fire Inspector's requirements.**

**Motion #13.** Motion by Manor, supported by Howe to consider approving renewal of marihuana adult use retailer license for Attitude Wellness, LLC (Lume) of 15391 South Dixie Hwy., (Property I.D.#5812-210-001-00) from 10/13/24 – 10/13/25, contingent upon meeting the Township Fire Inspector's requirements, as presented.

Roll call vote: Manor yes, Howe yes, Barton yes, Smith yes, Raymo yes, Janssens yes, Barron yes.

**Motion carried.**

**Consider approving renewal of marihuana adult use retailer license for Jars Holdings, LLC (Jars) of 15519 S. Telegraph Rd. (Property I.D. #5812-020-072-01) from 10/20/24 – 10/20/25, contingent upon meeting the Township Fire Inspector's requirements.**

**Motion #14.** Motion by Howe, supported by Raymo to consider approving renewal of marihuana adult use retailer license for Jars Holdings, LLC (Jars) of 15519 S. Telegraph Rd. (Property I.D. #5812-020-072-01) from 10/20/24 – 10/20/25, contingent upon meeting the Township Fire Inspector's requirements, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Smith yes, Barton yes, Manor yes, Barron yes.

**Motion carried.**

**Consider approving renewal of marihuana adult use retailer license for Anna Sloan, LLC (Urb) of 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) from 10/5/24 - 10/5/25.**

**Motion #15.** Motion by Manor, supported by Howe to consider approving renewal of marihuana adult use retailer license for Anna Sloan, LLC (Urb) of 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) from 10/5/24 - 10/5/25, as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

**Consider application for one special outdoor event (2<sup>nd</sup> event for 2024 calendar year) to be held by Quality Roots at 1121 S. Monroe St. (Property I.D. #5812-020-206-30) on Saturday, August 24, 2024 from 9 a.m. – 5 p.m.**

**Motion #16.** Motion by Manor, supported by Raymo to consider application for one special outdoor event (2<sup>nd</sup> event for 2024 calendar year) to be held by Quality Roots at 1121 S. Monroe St. (Property I.D. #5812-020-206-30) on Saturday, August 24, 2024 from 9 a.m. – 5 p.m., as presented.

Roll call vote: Manor yes, Raymo yes, Janssens no, Howe yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**Consider application for one special outdoor event (6<sup>th</sup> event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) on Sunday, September 1, 2024 from 10 a.m. – 7 p.m.**

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**REGULAR MEETING**

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**NEW BUSINESS (con't)**

**Motion #17.** Motion by Smith, supported by Howe to consider application for one special outdoor event (6th event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) on Sunday, September 1, 2024 from 10 a.m. – 7 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Janssens no, Manor yes, Raymo yes, Barron yes. **Motion carried.**

**Consider application for one special outdoor event (1<sup>st</sup> event for 2024 calendar year) to be held by First Class Cannabis Co at 14921 LaPlaisance Road (Property I.D. #5812-020-500-01) on Friday, September 13, 2024 from 9 a.m. to 8 p.m.**

**Motion #18.** Motion by Manor, supported by Smith to consider application for one special outdoor event (1st event for 2024 calendar year) to be held by First Class Cannabis Co at 14921 LaPlaisance Road (Property I.D. #5812-020-500-01) on Friday, September 13, 2024 from 9 a.m. to 8 p.m., as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Janssens no, Barton yes, Barron yes. **Motion carried.**

**Authorize Attorney Lucas to present the settlement agreement as was amended and presented during Closed Session.**

**Motion #19.** Motion by Smith, supported by Howe to authorize Attorney Lucas to present the settlement agreement as was amended and presented during Closed Session, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Raymo no, Janssens yes, Manor yes, Barron yes. **Motion carried.**

**Approve quote from Paul's Quality Collision to paint 2024 Chevrolet Silverado to match Fire Department Fleet in the amount \$7,000.00.**

**Motion #20.** Motion by Manor, supported by Raymo to approve quote from Paul's Quality Collision to paint 2024 Chevrolet Silverado to match Fire Department Fleet in the amount \$7,000.00, as presented.

Roll call vote: Manor yes, Raymo yes, Janssens yes, Smith yes, Barton yes, Howe yes, Barron yes. **Motion carried.**

**Approve quote from Herkimer Radio Service in the amount of \$10,707.00 for 2024 Chevrolet Silverado to accessorize Fire Department vehicle.**

**Motion #21.** Motion by Smith, supported by Howe to approve quote from Herkimer Radio Service in the amount of \$10,707.00 for 2024 Chevrolet Silverado to accessorize Fire Department vehicle, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

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**PUBLIC COMMENTS**

Public comments began at 8:20 p.m. and ended at 8:24 p.m.

Representative Bruck advised the Board that he is hoping for a better State budget for the upcoming year and commended the Board on a well-run meeting.

There was one additional comment inquiring on the bike path and safety within the roundabouts.

**ADJOURNMENT**

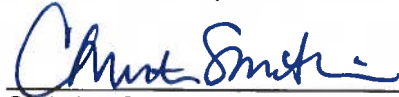
**Motion #22.** Motion by Smith, supported by Janssens to adjourn the meeting at 8:24 p.m.

Roll call vote: Smith yes, Janssens yes, Manor yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor  
Monroe Charter Township



Christina Smith, Clerk  
Monroe Charter Township