

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Agenda
July 18, 2023
7:00 p.m.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION/PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES (Regular Meeting Minutes of June 20, 2023).**
- V. APPROVE PAYMENT OF BILLS/INVOICES**
- VI. PLANNING COMMISSION REPORT**
- VII. ZONING BOARD OF APPEALS REPORT**
- VIII. FIRE DEPARTMENT REPORT**
- IX. SHERIFF DEPARTMENT REPORT**
- X. CONSENT AGENDA**
 - A. Financial Reports:**
 - 1. Clerk's 2023 Budget Summary Report, period ending June 30, 2023.
 - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending June 30, 2023.
 - B. General Reports:**
 - 1. Supervisor.
 - 2. Building Official.
 - 3. Blight Report.
 - 4. Zoning Enforcement Officer.
 - C. Communications:**
 - 1. Correspondence Charter Communications dated June 28, 2023; Re: Upcoming Changes.
 - 2. Correspondence Charter Communications dated July 7, 2023; Re: Upcoming Changes.
 - 3. Correspondence DIRECTV dated July 6, 2023; Re: Annual Video Report.
- XI. RESOLUTIONS**
 - A. Adopt Resolution #23-03, 2023 General Fund Budget Amendment #1.**
 - B. Adopt Resolution #23-04, 2023 Special Revenue Fund Budget Amendment #1.**
 - C. Adopt Resolution #23-05, 2023 Capital Projects Fund Budget Amendment #1.**
 - D. Adopt Resolution #23-06, 2023 Debt Services Fund Budget Amendment #1.**

XII. ORDINANCES

- A. Waive the first reading of proposed General Ordinance No. 156, Liquor License Ordinance Amendment (an amendment to Chapter 5, Article IV, Section 5-70, of the Monroe Charter Township Code of Ordinances), regarding the transfer of location of an existing liquor license for sale, service or allowing the consumption of alcoholic liquor on the premises; Transfer of ownership of an existing liquor license without a transfer of a location of such license, all to reference Liquor Licenses, and to have published in the Monroe News and brought back to the August 15, 2023, Regular Meeting of the Monroe Charter Township Board.

XIII. NEW BUSINESS

- A. Authorize payment of 3rd quarter 2023 service agreement to Monroe County Business Alliance in the amount of \$750.00.
- B. Authorize payment to Calkins Hehl Rafko for audit services, including preparation of the F-65 and qualifying statement in the amount of \$16,800.00.
- C. Consider request of CW-MI-LAP-14500, LLC (Cannwork Labs) to extend the August 8, 2023 deadline to obtain a State of Michigan license for a marihuana processor at 14500 LaPlaisance Road, Unit B100 for an additional 6 months, or until February 8, 2024.
- D. Approve firefighters Nick Adrian, Jeremy Drouillard, Robert Origel and Brittney Panches to attend Medical First Responder Class at Luna Pier Fire Department beginning September 9, 2023, at a cost of \$650.00 per student.
- E. Approve six (6) month medical leave of absence for Firefighter Chad Johnson effective immediately.
- F. Consider a Special Event to be held by Hempnotize on 8/18/2023, 8/19/2023 and 8/20/2023, between the hours of 7:00 a.m. – 8:00 p.m.
- G. Approve Elected Officials salaries for 2024 and 2025, as recommended by the Salary Compensation Commission.
- H. "Move that the Board of Trustees convene in closed session under Section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a letter from its attorney dated May 30, 2023, for the reason that the letter is exempt from disclosure under State law due to the attorney-client privilege."
- I. Motion to reconvene open session.
- J. Motion to direct Township Attorney to respond to the litigation as discussed in closed session.

**MONROE CHARTER TOWNSHIP
AGENDA**

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XIV. ANNOUNCEMENTS

Monday, July 24, 2023	Playground Construction Begins
Monday, August 7, 2023 7:00 p.m.	Regular Planning Commission
Wednesday, August 9, 2023 7:00 p.m.	Zoning Board of Appeals
Saturday, August 12, 2023 8:00 a.m. – 12:00 p.m.	Household Hazardous Waste Collection/Document Shredding Day
Tuesday, August 18, 2023 7:00 p.m.	Regular Township Board Meeting

XV. PUBLIC COMMENTS

XVI. ADJOURNMENT

**FYI – Planning Assistance Program Award Notice
Certificate of Occupancy for Joyology**

AGENDA ADDENDUM
July 18, 2023

Additional Items under New Business:

1. Consider using ARPA funds for bid from Penchura for additional unitary surfacing repairs at the Monroe Charter Township Park in the amount of \$1,750.00.
2. Approve Mannik & Smith to seek bids for foundation repairs for station #2.
3. Open sealed bids to seal parking lots at the Township Hall and Fire Station #1.
4. Consider an extension for Hemphotize Kitchen, LLC until the August 15, 2023 Regular Board Meeting to allow for the completion of the annual review process.