

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
November 19, 2024
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 19, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Trustee's Raymo, Manor and Howe.

Excused: Treasurer Barton

Others Present: Chief Cherney, Attorney McCormick and (44) forty-four audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of October 15, 2024, Special Meeting Minutes of November 14, 2024 and Closed Session Minutes of November 14, 2024).

Motion #1. Motion by Manor, supported by Raymo to approve the Regular Meeting Minutes of October 15, 2024, Special Meeting Minutes of November 14, 2024 and Closed Session Minutes of November 14, 2024, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Howe, supported by Manor to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Manor yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

ZONING BOARD OF APPEALS REPORT

Motion #3. Motion by Smith, supported by Raymo to accept the Zoning Board of Appeals Report, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Manor yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #4. Motion by Raymo, supported by Manor to accept and place on file the Fire Department Report for the month of October 2024, as presented.

Roll call vote: Raymo yes, Manor yes, Howe yes, Smith yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Motion #5. Motion by Smith, supported by Howe to accept and place on file the Sheriff Department Report for the month of October 2024, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

November 19, 2024

CONSENT AGENDA

Financial Reports:

1. Clerk's 2024 Budget Summary Report, period ending October 31, 2024.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2024.

General Reports:

1. Supervisor
2. Building Official
3. Blight Report
4. Zoning Enforcement Officer

Motion #6. Motion by Manor, supported by Howe to accept and place on file the Consent Agenda, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

PUBLIC HEARING

Public Hearing to consider adoption of the Monroe Charter Township Five (5) Year (2024- 2028) Parks and Recreation Master Plan (approved by Planning Commission).

Questions and Board comments

There were no comments.

Questions and Public Comments

There were no public comments.

Motion to consider adoption of the Monroe Charter Township Five (5) Year (2024- 2028) Parks and Recreation Master Plan at the November 19 Regular Meeting.

Motion #7. Motion by Smith, supported by Raymo to consider the adoption of the Monroe Charter Township Five (5) Year (2024- 2028) Parks and Recreation Master Plan at the November 19 regular Meeting, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Manor yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #24-22, Monroe Charter Township Five (5) Year 2024-2028 Parks and Recreation Master Plan.

Motion #8. Motion by Manor, supported by Smith to adopt Resolution #24-22, Monroe Charter Township Five (5) Year 2024-2028 Parks and Recreation Master Plan, as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

MONROE CHARTER TOWNSHIP

REGULAR MEETING

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RESOLUTIONS (con't)

Adopt Resolution # 24-23, Resolution approving Monroe County Sewage Disposal System Series 2025 Contract.

Motion #9. Motion by Smith, supported by Manor to adopt Resolution # 24-23, Resolution approving Monroe County Sewage Disposal System Series 2025 Contract, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

Adopt Resolution # 24-24, 2025 General Fund Budget; Adopt Resolution # 24-25, 2025 Special Revenue Fund Budget; Adopt Resolution # 24-26, 2025 Capital Projects Fund Budget; Adopt Resolution #24-27, 2025 Debt Service Fund Budget.

Motion #10. Motion by Howe, supported by Smith to Adopt Resolution # 24-24, 2025 General Fund Budget; Adopt Resolution # 24-25, 2025 Special Revenue Fund Budget; Adopt Resolution # 24-26, 2025 Capital Projects Fund Budget; Adopt Resolution #24-27, 2025 Debt Service Fund Budget, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

PROCLAMATIONS

Proclamation #24-01, Proclamation honoring Eagle Scout Max Wright.

Motion #11. Motion by Manor, supported by Howe to approve Proclamation #24-01, Proclamation honoring Eagle Scout Max Wright, as presented.

Roll call vote: Manor yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

Proclamation # 24-02, Proclamation honoring Richard A. Janssens.

Motion #12. Motion by Smith, supported by Howe to approve Proclamation # 24-02, Proclamation honoring Richard A. Janssens, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

Proclamation # 24-03, Proclamation honoring Alan Barron.

Motion #13. Motion by Smith, supported by Howe to approve Proclamation # 24-03, Proclamation honoring Alan Barron, as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Manor yes, Barron yes. **Motion carried.**

ORDINANCE

Waive the second reading and adopt General Ordinance No. 168, Sewer Use Ordinance Amendment (an amendment to Chapter 30, Article III, Section 30-93, of the Monroe Charter Township Code of Ordinances), regarding additional pollutant limits established to protect against pass through and interference, as approved by EGLE and in accordance with the Monroe Metropolitan Water Pollution Control System National Pollution Discharge Elimination System, all to reference pollutant limits for sewer use, and to have published in the Monroe News and become effective immediately upon publication.

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ORDINANCE (con't)

Motion #14. Motion by Manor, supported by Howe to waive the second reading and adopt General Ordinance No. 168, Sewer Use Ordinance Amendment (an amendment to Chapter 30, Article III, Section 30-93, of the Monroe Charter Township Code of Ordinances), regarding additional pollutant limits established to protect against pass through and interference, as approved by EGLE and in accordance with the Monroe Metropolitan Water Pollution Control System National Pollution Discharge Elimination System, all to reference pollutant limits for sewer use, and to have published in the Monroe News and become effective immediately upon publication, as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Raymo yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve Monroe County Sewage Disposal System (MMWPCS) Series 2025 Contract.

Motion #15. Motion by Smith, supported by Raymo to approve Monroe County Sewage Disposal System (MMWPCS) Series 2025 Contract, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Manor yes, Barron yes. **Motion carried.**

Approve payment to Monroe County Business Alliance for 4th quarter payment of \$750.00.

Motion #16. Motion by Manor, supported by Howe to approve payment to Monroe County Business Alliance for 4th quarter payment of \$750.00, as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Raymo yes, Barron yes. **Motion carried.**

Approve four (4) year lease agreement extension for SMCC girls softball (Diamonds 3 and 4).

Motion #17. Motion by Smith, supported by Raymo to approve four (4) year lease agreement extension for SMCC girls softball, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

Approve request of Lisa Sulfaro to authorize additional training hours with Karen Kidd and to be paid at her current hourly wage for any additional time. (see attached letter)

Motion #18. Motion by Smith, supported by Manor to approve request of Lisa Sulfaro to authorize additional training hours with Karen Kidd and to be paid at her current hourly wage for any additional time, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

Accept resignation of Accountant, Lisa Sulfaro, effective November 20, 2024, at noon.

Motion #19. Motion by Smith, supported by Raymo to accept resignation of Accountant, Lisa Sulfaro, effective November 20, 2024, at noon, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

Accept resignation of Firefighter, Brian Merkle, effective November 20, 2024 at 11:59 a.m.

Motion #20. Motion by Manor, supported by Smith to accept resignation of Firefighter, Brian Merkle, effective November 20, 2024 at 11:59 a.m., as presented.

MONROE CHARTER TOWNSHIP

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NEW BUSINESS (con't)

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Barron yes. **Motion carried.**

Approve hiring Firefighter, Brian Merkle, effective November 20, 2024, at noon to the Monroe Charter Township Volunteer Fire Department.

Motion #21. Motion by Smith, supported by Howe to approve hiring Firefighter, Brian Merkle, effective November 20, 2024, at noon to the Monroe Charter Township Volunteer Fire Department, as presented,

Roll call vote: Smith yes, Howe yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

Approve sending firefighter Joe Hernandez to Michigan Fire Service Instructors Association Annual Professional Development Conference in Traverse City, December 5, 2024-December 7, 2024 to include registration, lodging and meals.

Motion #22. Motion by Smith, supported by Raymo to approve sending firefighter Joe Hernandez to Michigan Fire Service Instructors Association Annual Professional Development Conference in Traverse City, December 5, 2024-December 7, 2024 to include registration, lodging and meals, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Barron yes. **Motion carried.**

Approve Sieb to install a new furnace at Fire Station #1, 15353 S. Dixie Hwy., in the amount of \$4,745.00.

Motion #23. Motion by Smith, supported by Manor to approve Sieb to install a new furnace at Fire Station #1, 15353 S. Dixie Hwy., in the amount of \$4,745.00, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Raymo yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public comments began at 7:27 p.m. and ended at 7:41 p.m.

Township employees presented Supervisor Barron with rocking chairs and thanked him for not only being a kind boss, but also a friend.

Chief Cherney thanked Supervisor Barron for always supporting the Fire Department.

Supervisor Barron addressed the incoming Board offering congratulations and advice.

ADJOURNMENT

Motion #24. Motion by Smith, supported by Raymo to adjourn the meeting at 7:41 p.m.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe no, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township