

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
July 16, 2024
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, July 16, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Janssens, Raymo, Manor and Howe.

Others Present: Chief Cherney, Attorney McCormick and (19) nineteen audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of June 18, 2024 and Closed Session Meeting Minutes of June 18, 2024).

Motion #1. Motion by Raymo, supported by Howe to approve the Regular Meeting Minutes of June 18, 2024 and the Closed Session Meeting Minutes of June 18, 2024, as presented.

Roll call vote: Raymo yes, Howe yes, Smith yes, Manor yes, Janssesn yes, Barton yes, Barron yes.

Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Manor, supported by Raymo to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Barton yes, Janssens yes, Smith yes, Barron yes.

Motion carried.

PLANNING COMMISSION REPORT

Motion #3. Motion by Howe, supported by Janssens to accept the Planning Commission Report, as presented.

Roll call vote: Howe yes, Janssens yes, Manor yes, Raymo yes, Barton yes, Smith yes, Barron yes.

Motion carried.

FIRE DEPARTMENT REPORT

Motion #4. Motion by Howe, supported by Raymo to accept and place on file the Fire Department Report for the month of June, as presented.

Roll call vote: Howe yes, Raymo yes, Manor yes, Janssens yes, Barton yes, Smith yes, Barron yes.

Motion carried.

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SHERIFF DEPARTMENT REPORT

Motion #5. Motion by Manor, supported by Smith to accept and place on file the Sheriff Department Report for the month of June, as presented.

Roll call vote: Manor yes, Smith yes, Raymo yes, Howe yes, Janssens yes, Barton yes, Barron yes.
Motion carried.

MONROE COUNTY BUSINESS ALLIANCE REPORT

Motion #6. Motion by Janssens, supported by Smith to accept and place on file the Monroe County Business Alliance Report, as presented.

Roll call vote: Janssens yes, Smith yes, Barton yes, Howe yes, Manor yes, Raymo yes, Barron yes.
Motion carried.

CONSENT AGENDA

Financial Reports:

- 1. Clerk's 2024 Budget Summary Report, period ending June 30, 2024.**
- 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending June 30, 2024.**

General Reports:

- 1. Supervisor.**
- 2. Building Official.**
- 3. Blight Report.**
- 4. Zoning Enforcement Officer.**

Motion #7. Motion by Raymo, supported by Manor to accept the Consent Agenda and place on file, as presented.

Roll call vote: Raymo yes, Manor yes, Janssens yes, Smith yes, Barton yes, Howe yes, Barron yes.
Motion carried.

RESOLUTIONS

Adopt Resolution #24-13, 2024 General Fund Budget Amendment #2. Adopt Resolution #24-14, 2024 Special Revenue Fund Budget Amendment #2. Adopt Resolution # 24-15, 2024 Capital Projects Fund Budget Amendment #2. Adopt Resolution #24-16, 2024 Debt Service Fund Amendment #2.

Motion #8. Motion by Barton, supported by Manor to adopt Resolution #24-13, 2024 General Fund Budget Amendment #2. Adopt Resolution #24-14, 2024 Special Revenue Fund Budget Amendment #2. Adopt Resolution # 24-15, 2024 Capital Projects Fund Budget Amendment #2. Adopt Resolution #24-16, 2024 Debt Service Fund Amendment #2, as presented.

Roll call vote: Barton yes, Manor yes, Smith yes, Howe yes, Janssens yes, Raymo yes, Barron yes.
Motion carried.

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ORDINANCES

Waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.304, Fences, to further regulate new fences, replacement fences, and fence maintenance, and to have published in the Monroe News and become effective 8 days after publication.

Motion #9. Motion by Howe, supported by Smith to waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.304, Fences, to further regulate new fences, replacement fences, and fence maintenance, and to have published in the Monroe News and become effective 8 days after publication, as presented.

Roll call vote: Howe yes, Smith yes, Barton yes, Manor yes, Raymo yes, Janssens yes, Barron yes.
Motion carried.

Waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.301, Subsection C, Corner Clearance, to further regulate the allowable height of structures, walls, fences, signs, landscaping or other obstructions to visibility within a triangular area formed by the intersection of two road right-of-way lines, and to have published in the Monroe News and become effective 8 days after publication.

Motion #10. Motion by Smith, supported by Manor to waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.301, Subsection C, Corner Clearance, to further regulate the allowable height of structures, walls, fences, signs, landscaping or other obstructions to visibility within a triangular area formed by the intersection of two road right-of-way lines, and to have published in the Monroe News and become effective 8 days after publication, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo, yes, Howe yes, Barton yes, Barron yes.
Motion carried.

Waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.602, Transient and Amusement Enterprises, to further regulate temporary outdoor special events and the requirements for approval, and to have published in the Monroe News and become effective 8 days after publication.

Motion #11. Motion by Smith, supported by Raymo to waive the second reading and adopt Zoning Ordinance 52-2010, as amended to include text amendments to Article 3, Section 3.602, Transient and Amusement Enterprises, to further regulate temporary outdoor special events and the requirements for approval, and to have published in the Monroe News and become effective 8 days after publication as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Howe yes, Janssens yes, Barton yes, Barron yes.
Motion carried.

NEW BUSINESS

Approve payment to Calkins, Hehl, Rafko for audit services in the amount of \$17,400.00.

Motion #12. Motion by Barton, supported by Smith to approve payment to Calkins, Hehl, Rafko for audit services in the amount of \$17,400.00, as presented.

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NEW BUSINESS (con't)

Roll call vote: Barton yes, Smith yes, Janssens yes, Howe yes, Manor yes, Raymo yes, Barron yes.

Motion carried.

Approve renewal payment in the amount of \$29,603.00 for 2024-2025 Worker's Compensation Policy with Accident Fund.

Motion #13. Motion by Smith, supported by Manor to approve renewal payment in the amount of \$29,603.00 for 2024-2025 Worker's Compensation Policy with Accident Fund, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Barron yes.

Motion carried.

Approve annual dues payment to Michigan Township Association in the amount of \$7,318.00.

Motion #14. Motion by Manor, supported by Raymo to approve annual dues payment to Michigan Township Association in the amount of \$7,318.00, as presented.

Roll call vote: Manor yes, Raymo yes, Smith yes, Howe yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Approve payment to James Jacobs Architects in the amount of \$18,247.50.

Motion #15. Motion by Howe, supported by Smith to approve payment to James Jacobs Architects in the amount of \$18,247.50, as presented.

BOARD COMMENTS

Treasurer Barton mentioned that the plans need to be approved and asked for Lisa Sulfaro, Fiscal Officer's opinion on the process.

Lisa Sulfaro stated that a few steps have been missed in the process and feels that a Board Workshop is warranted to get everyone on the same page and would like to see local contractors included in the bidding.

Clerk Smith advised that the architect would be at the August Board Meeting with the plans and samples for the Board to review. She also stated that the Board has not approved the addition, the only approval has been to seek bids to see if it can be done. Fiscal responsibility is important in this process.

Roll call vote: Howe yes, Smith yes, Barton no, Manor yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

Approve payment to Mannik & Smith for \$546.00 for 2024 paving program.

Motion #16. Motion by Smith, supported by Barton to approve payment to Mannik & Smith for \$546.00 for 2024 paving program, as presented.

Roll call vote: Smith yes, Barton yes, Manor yes, Janssens yes, Raymo yes, Howe yes, Barron yes.

Motion carried.

Consider application for one special outdoor event (5th event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812- 010-234-00) on Wednesday, August 14, 2024 from 10 a.m. - 7 p.m.

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NEW BUSINESS (con't)

Motion #17. Motion by Howe, supported by Manor to consider application for one special outdoor event (5th event for 2024 calendar year) to be held by Urb Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812- 010-234-00) on Wednesday, August 14, 2024 from 10 a.m. - 7 p.m., as presented.

Roll call vote: Howe yes, Manor yes, Raymo yes, Janssens no, Barton yes, Smith yes, Barron yes.

Motion carried.

Consider application for one special outdoor event (3rd & 4th event for 2024 calendar year) to be held by Uniq Cannabis at 14394 LaPlaisance Rd. (Property I.D. #5812- 010-205-00) on Saturday, August 10 and Sunday, August 11, 2024 from 9 a.m. – 8 p.m.

Motion #18. Motion by Smith, supported by Manor to consider application for one special outdoor event (3rd & 4th event for 2024 calendar year) to be held by Uniq Cannabis at 14394 LaPlaisance Rd. (Property I.D. #5812- 010-205-00) on Saturday, August 10 and Sunday, August 11, 2024 from 9 a.m. – 8 p.m., as presented.

Roll call vote: Smith yes, Manor yes, Barton yes, Janssens no, Howe yes, Raymo yes, Barron yes.

Motion carried.

Consider approving renewal of marihuana processor license for SSDLG, LLC, of 14750 LaPlaisance Road, H-240 (Property I.D. #5812-010-228-10) from 08/08/2024 - 08/08/2025.

Motion #19. Motion by Smith, supported by Manor to consider approving renewal of marihuana processor license for SSDLG, LLC, of 14750 LaPlaisance Road, H-240 (Property I.D. #5812-010-228-10) from 08/08/2024 - 08/08/2025, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Barron yes.

Motion carried.

Accept resignation of Brent Thomas from the Fire Department, effective July 7, 2024, as recommended by Chief Cherney.

Motion #20. Motion by Raymo, supported by Smith to Accept resignation of Brent Thomas from the Fire Department, effective July 7, 2024, as recommended by Chief Cherney, as presented.

Roll call vote: Raymo yes, Smith yes, Howe yes, Manor yes, Janssens yes, Barton yes, Barron yes.

Motion carried.

Approve Ben Calandra, Zachary Hyatt and Gavin Bukovitz as probationary Firefighters, effective August 1, 2024.

Motion #21. Motion by Smith, supported by Manor to approve Ben Calandra, Zachary Hyatt and Gavin Bukovitz as probationary Firefighters, effective August 1, 2024, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Barton yes, Raymo yes, Janssens yes, Barron yes.

Motion carried.

PUBLIC COMMENTS

Public comments began at 7:36 p.m. and ended at 7:47 p.m.

There were two comments regarding unpermitted solicitors in the Township, blight and temporary occupancy.

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ADJOURNMENT

Motion #22. Motion by Smith, supported by Manor to adjourn the meeting at 7:48 p.m.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Howe yes, Barton yes, Barron yes.

Motion carried.



Christina Smith, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township