

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
April 16, 2024
7:00 p.m**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, April 16, 2024 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Smith, Treasurer Barton, Trustee's Howe, Manor, Raymo and Janssens.

Others Present: Attorney McCormick, Attorney Lucas and (18) eighteen audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of March 19, 2024 and Board Workshop Minutes of April 2, 2024).

Motion #1. Motion by Manor, supported by Howe to approve the Regular Meeting Minutes of March 19, 2024 and Board Workshop Minutes of April 2, 2024, as presented.

Roll call vote: Manor yes, Howe yes, Barton yes for Regular Meeting & Abstained from Workshop, Janssens yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Raymo, supported by Janssens to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Raymo yes, Janssens yes, Manor yes, Howe yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #3. Motion by Smith, supported by Raymo to accept and place on file the Fire Department Report for the month of March 2024, as presented.

Roll call vote: Smith yes, Raymo yes, Manor yes, Janssens yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

FIRE COMMITTEE REPORT

Motion #4. Motion by Smith, supported by Manor to accept and place on file the Fire Committee Report, as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Janssens yes, Raymo yes, Barton yes Barron yes. **Motion carried.**

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

SHERIFF DEPARTMENT REPORT

Motion #5. Motion by Manor, supported by Raymo to accept and place on file the Sheriff Department Report for the month of March 2024, as presented.

Roll call vote: Manor yes, Raymo yes, Howe yes, Barton yes, Janssens yes, Smith yes, Barron yes.

Motion carried.

CONSENT AGENDA

Financial Reports:

1. Clerk's 2024 Budget Summary Report, period ending March 31, 2024.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending March 31, 2024.

General Reports:

1. Supervisor.
2. Building Official.
3. Blight Report.
4. Zoning Enforcement Officer.

Communications:

1. Correspondence from Comcast dated March 18, 2024, Re: Programming Advisory.
2. Correspondence from Comcast dated March 28, 2024, Re: Xfinity Residential Services Agreement.

Motion #6. Motion by Raymo, supported by Smith to accept the Consent Agenda and place on file, as presented.

Roll call vote: Raymo yes, Smith yes, Barton yes, Janssens yes, Howe yes, Manor yes, Barron yes.

Motion carried.

PRESENTATION

Wet Weather Sanitary and Wastewater Treatment Plant Improvements Barry LaRoy, Director Metropolitan Wastewater Treatment Plant and a representative from Fishbeck Engineers.

RESOLUTIONS

Adopt Resolution # 24-08, 2024 General Fund Budget Amendment #1. Adopt Resolution # 24-09, 2024 Special Revenue Fund Budget Amendment #1. Adopt Resolution #24-10, 2024 Capital Projects Fund Budget Amendment #1. Adopt Resolution # 24-11, 2024 Debt Service Fund Amendment #1.

Motion #7. Motion by Barton, supported by Smith to adopt Resolution # 24-08, 2024 General Fund Budget Amendment #1. Adopt Resolution # 24-09, 2024 Special Revenue Fund Budget Amendment #1. Adopt Resolution #24-10, 2024 Capital Projects Fund Budget Amendment #1. Adopt Resolution # 24-11, 2024 Debt Service Fund Amendment #1, as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

RESOLUTIONS (Con't)

Roll call vote: Barton yes, Smith yes, Raymo yes, Manor yes, Howe yes, Janssens yes Barron yes.
Motion carried.

Adopt Resolution #24-12, Final Project Planning Document for Wet Weather Sanitary and WWTP Improvements and Designating an authorized Project Representative.

Motion #8. Motion by Howe, supported by Manor to adopt Resolution #24-12, Final Project Planning Document for Wet Weather Sanitary and WWTP Improvements and Designating an authorized Project Representative, as presented.

Roll call vote: Howe yes, Manor yes, Janssens yes, Raymo yes, Smith yes, Barton yes, Barron yes.

ORDINANCES

Waive the second reading and adopt General Ordinance #164, a Franchise Agreement with Michigan Gas Utilities Corporation, and to have published in the Monroe News and become effective immediately after publication after adoption.

Motion #9. Motion by Raymo, supported by Smith to waive the second reading and adopt General Ordinance #164, a Franchise Agreement with Michigan Gas Utilities Corporation, and to have published in the Monroe News and become effective immediately after publication after adoption, as presented.

Roll call vote: Raymo yes, Smith yes, Manor yes, Janssens yes, Howe yes, Barton yes, Barron yes.
Motion carried.

NEW BUSINESS

Approve payment of 2nd quarter service agreement for Monroe County Business Alliance in the amount of \$750.00, and Annual Chamber Service fee in the amount of \$500.00, for total invoice of \$1,250.00.

Motion #10. Motion by Janssens, supported by Barron to approve payment of 2nd quarter service agreement for Monroe County Business Alliance in the amount of \$750.00, and Annual Chamber Service fee in the amount of \$500.00, for total invoice of \$1,250.00, as presented.

Roll call vote: Janssens yes, Barron yes, Smith yes, Howe yes, Manor yes, Raymo no, Barton yes.
Motion carried.

Approve use of Nature Center for South Pointe Condominium Homeowner's Association meeting on May 13th, with fee being waived.

Motion #11. Motion by Smith, supported by Howe to approve use of Nature Center for Southpointe Condominium Homeowner's Association meeting on May 13th, with fee being waived, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Manor yes, Raymo yes, Janssens yes, Barron yes.
Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

NEW BUSINESS (Con't)

Approve 1-year leave of absence for Firefighter, Brayden Johnson, effective March 22, 2024.

Motion #12. Motion by Smith, supported by Manor to approve 1-year leave of absence for Firefighter, Brayden Johnson, effective March 22, 2024.

Roll call vote: Smith yes, Manor yes, Barton yes, Janssens yes, Howe yes, Raymo yes, Barron yes.
Motion carried.

Consider approving the week of May 13, 2024, as "Free Building Permit" week (with restrictions) in honor of Michigan Week.

Motion #13. Motion by Howe, supported by Janssens to Consider approving the week of May 13, 2024, as "Free Building Permit" week (with restrictions) in honor of Michigan Week, as presented.

Roll call vote: Howe yes, Janssens yes, Raymo yes, Manor yes, Barton yes, Smith yes, Barron yes.
Motion carried.

Authorize Supervisor and Clerk to sign Agreement to provide an additional Deputy Sheriff for Monroe Charter Township.

Motion #14. Motion by Smith, supported by Howe to authorize Supervisor and Clerk to sign Agreement to provide an additional Deputy Sheriff for Monroe Charter Township, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Manor yes, Barron yes.
Motion carried.

Approve Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work, watermain replacement and installation of 20 fire hydrants at an estimated cost of \$251,540.00. To be paid using ARPA Funds. (culvert work was approved at March meeting)

Motion #15. Motion by Smith, supported by Howe to withdraw motion for Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work, watermain replacement and installation of 20 fire hydrants at an estimated cost of \$251,540.00. To be paid using ARPA Funds, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes.
Motion carried.

Motion #16. Motion by Raymo, supported by Smith to table the motion for Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work, watermain replacement and installation of 20 fire hydrants at an estimated cost of \$251,540.00. To be paid using ARPA Funds, as presented.

Comments: To allow Barry Laroy to price changes to all fire hydrants being replaced.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

NEW BUSINESS (Con't)

Roll call vote: Raymo yes, Smith yes, Manor yes, Janssens yes, Howe yes, Barton yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign Tech Support renewal contract with Kinzit Technologies.

Motion #17. Motion by Smith, supported by Howe to authorize Supervisor and Clerk to sign Tech Support renewal contract with Kinzit Technologies, as presented.

Roll call vote: Smith yes, Howe yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

Approve hiring of David Tubbs as fill-in electrical inspector as needed for Electrical Inspector John Lund, effective April 16, 2024, as recommended by Community Development Director/Zoning Enforcement Officer.

Motion #18. Motion by Smith, supported by Raymo to approve hiring of David Tubbs as fill-in electrical inspector as needed for Electrical Inspector John Lund, effective April 16, 2024, as recommended by Community Development Director/Zoning Enforcement Officer, as presented.

Roll call vote: Smith yes, Raymo yes, Howe yes, Barton yes, Manor yes, Janssens yes, Barron yes. **Motion carried.**

Approve payment to James S. Jacobs, Architects for \$14,206.25 for Township Hall addition and renovation.

Motion #19. Motion by Smith, supported by Howe to approve payment to James S. Jacobs, Architects for \$14,206.25 for Township Hall addition and renovation, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Janssens yes, Manor yes, Raymo yes, Barron yes. **Motion carried.**

Open sealed bids for Fire Department Boat.

Motion #20. Motion by Smith, supported by Manor to accept sealed bid for Fire Department Boat from Jonah Marsee in the amount \$2,500.00, as presented.

Roll call vote: Smith yes, Manor yes, Raymo yes, Howe yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

Consider approving renewal of Marihuana adult use retailer and marihuana processor licenses for Hilana LLC (Pure Cannabis Outlet) of 15311 South Dixie Highway, (Property I.D. #5812-010-342-10) from 6/6/24 - 6/6/25, contingent on follow up inspection and approval of Fire Inspector.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

NEW BUSINESS (Con't)

Motion #21. Motion by Smith, supported by Manor to consider approving renewal of Marihuana adult use retailer and marihuana processor licenses for Hilana LLC (Pure Cannabis Outlet) of 15311 South Dixie Highway, (Property I.D. #5812-010-342-10) from 6/6/24 - 6/6/25, contingent on follow up inspection and approval of Fire Inspector, as presented.

Roll call vote: Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Barron yes.
Motion carried

Consider approving renewal of marihuana adult use retailer license for River Raisin Investments LLC (King of Budz) of 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) from 5/2/24 - 5/2/25.

Motion #22. Motion by Manor, supported by Raymo to consider approving renewal of marihuana adult use retailer license for River Raisin Investments LLC (King of Budz) of 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) from 5/2/24 - 5/2/25, as presented.

Roll call vote: Manor yes, Raymo yes, Janssens yes, Howe yes, Barton no, Smith yes, Barron yes.
Motion carried.

Consider application for one special outdoor event (2nd event) to be held by King of Budz at 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) on Saturday, May 25, 2024 from 11:00 a.m. to 7:00 p.m.

Motion #23. Motion by Manor, supported by Howe to consider application for one special outdoor event (2nd event) to be held by King of Budz at 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) on Saturday, May 25, 2024 from 11:00 a.m. to 7:00 p.m., as presented.

Roll call vote: Manor yes, Howe yes, Smith yes, Janssens no, Raymo yes, Barton no, Barron yes.
Motion carried.

Consider application for one special outdoor event (1st event) to be held by Quality Roots at 1121 S. Monroe St. (Property I.D. #5812-020-206-30) on Saturday, April 20, 2024, from 9:00 a.m. to 8:00 p.m.

Motion #24. Motion by Smith, supported by Manor to consider application for one special outdoor event (1st event) to be held by Quality Roots at 1121 S. Monroe St. (Property I.D. #5812-020-206-30) on Saturday, April 20, 2024, from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Manor yes, Howe yes, Barton yes, Raymo yes, Janssens no, Barron yes.
Motion carried.

Consider application for one special outdoor event (1st event) to be held by Backpack Boyz at 14501 LaPlaisance Rd., (Property I.D. #5812-010-216-20) on Saturday, April 20, 2024, from 10:00 a.m. to 8:00 p.m.

Motion #25. Motion by Manor, supported by Smith to consider application for one special outdoor event (1st event) to be held by Backpack Boyz at 14501 LaPlaisance Rd., (Property I.D. #5812-010-216-20) on Saturday, April 20, 2024, from 10:00 a.m. to 8:00 p.m., as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

NEW BUSINESS (Con't)

Roll call vote: Manor yes, Smith yes, Barton yes, Janssens no, Howe yes, Raymo yes, Barron yes.
Motion carried.

Consider application for one special outdoor event (3rd event) to be held by Mint Cannabis at 760 S. Telegraph Rd. (Property I.D. #5812-020-052-30) on Saturday, May 18, 2024.

Motion #26. Motion by Smith, supported by Howe to consider application for one special outdoor event (3rd event) to be held by Mint Cannabis at 760 S. Telegraph Rd. (Property I.D. #5812-020-052-30) on Saturday, May 18, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Smith yes, Howe yes, Raymo yes, Manor yes, Janssens no, Barton no, Barron yes.
Motion carried.

Consider application for one special outdoor event (2nd event) to be held by URB Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) on Friday, May 24, 2024 from 9:00 a.m. to 8:00 p.m.

Motion #27. Motion by Manor, supported by Howe to consider application for one special outdoor event (2nd event) to be held by URB Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) on Friday, May 24, 2024 from 9:00 a.m. to 8:00 p.m., as presented.

Roll call vote: Manor yes, Howe yes, Janssens no, Raymo yes, Smith yes, Barton yes, Barron yes.
Motion carried.

Consider approving the purchase of 5 AED's from Stryker in the amount of \$11,027.00.

Motion #28. Motion by Smith, supported by Raymo to consider approving the purchase of 5 AED's from Stryker in the amount of \$11,027.00, as presented.

Roll call vote: Smith yes, Raymo yes, Barton yes, Janssens yes, Manor yes, Howe yes, Barron yes.
Motion carried.

Approve agreement with Mannik and Smith Group for construction engineering and inspection services for pavement maintenance program, in the amount of \$10,100.00.

Motion #29. Motion by Howe, supported by Smith to approve agreement with Mannik and Smith Group for construction engineering and inspection services for pavement maintenance program, in the amount of \$10,100.00, as presented.

Roll call vote: Howe yes, Smith yes, Manor yes, Janssens yes, Raymo yes, Barton yes, Barron yes.
Motion carried.

CLOSED SESSION

Move that the Township Board go into closed session pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

April 16, 2024

NEW BUSINESS (Con't)

if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."

Motion #30. Motion by Raymo, supported by Howe to move that the Township Board go into closed session at 8:07 p.m. pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."

Roll call vote: Raymo yes, Howe yes, Smith yes, Manor yes, Janssens yes, Barton yes, Barron yes.
Motion carried.

RECONVENE OPEN SESSION

Motion #31. Motion by Smith, supported by Raymo to reconvene open session at 9:07 p.m.

Roll call vote: Smith yes, Raymo yes, Howe no, Barton yes, Manor yes, Janssens yes, Barron yes.
Motion carried.

PUBLIC COMMENTS

Public comments began at 8:02 p.m. and ended at 8:06 p.m.

There were two comments. Rob Pizialli reported on the progress being made at Dispo on LaPlaisance Road and Joe Hernandez reminded the Board of the Fire Departments 75th Anniversary Party on Saturday, April 20th.

ADJOURNMENT

Motion #32. Motion by Raymo, supported by Smith to adjourn the Regular meeting at 9:07 p.m.

Roll call vote: Raymo yes, Smith yes, Barton yes, Janssens yes, Howe no, Manor yes, Barron yes.
Motion carried.

Attested:



Alan Barron, Supervisor
Monroe Charter Township


Christina Smith, Clerk
Monroe Charter Township