

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Agenda
September 16, 2025
7:00 p.m.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION/PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF MINUTES (Regular Meeting Minutes of August 19, 2025, Board Workshop Minutes of August 20, 2025 and Special Meeting Minutes of August 25, 2025)**
- V. APPROVE PAYMENT OF BILLS/INVOICES**
- VI. PLANNING COMMISSION REPORT**
- VII. ZONING BOARD OF APPEALS REPORT**
- VIII. FIRE DEPARTMENT REPORT**
- IX. SHERIFFS OFFICE REPORT**
- X. BLIGHT REPORT**
- XI. CONSENT AGENDA**
 - A. Financial Reports:**
 - 1. Clerk's 2025 Budget Summary Report, period ending August 31, 2025.
 - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending August 31, 2025.
 - 3. ARPA Funds Activity to date.
 - B. General Reports:**
 - 1. Supervisor
 - 2. Building Official
 - 3. Blight Report
 - 4. Zoning Enforcement Officer
 - C. Communications:**
 - 1. Correspondence from Charter Communications dated August 26, 2025 and August 31, 2025 Re: Upcoming Changes
- XII. RESOLUTION**
 - A.** Adopt Resolution #25-12, 2024 General Fund Budget Amendment #2
Adopt Resolution #25,13, 2024 Special Revenue Budget Amendment #2
Adopt Resolution #25-14, 2024 Capital Projects Budget Amendment #2
Adopt Resolution #25-15, 2024 Debt Service Budget Amendment #2
- XIII. NEW BUSINESS**
 - A.** Approve payment to Mannik & Smith Group in the amount of \$9,200.00, for survey invoice pertaining to the split and purchase of 2.75 acres located at 4845 E. Dunbar Road.

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XIII. NEW BUSINESS (cont.)

- B. Consider approving duct work cleaning bid for Township Offices.
- C. Consider sending Fire Chief Hernandez to a one-day Open House for HME & Dinges on September 23, 2025 in Grand Rapids and to include meals, transportation, and conference costs.
- D. Consider approving purchase of software from CentralSquare in the amount of \$840.00 for the Fire Department/Central Dispatch.
- E. Consider approving the purchase of 8 tablets through Verizon for the Fire Department and to include contract for public safety access at a cost of \$160.00 monthly.
- F. Approve list of items to dispose of from the Fire Department.
- G. Approve hiring Austin Obuch for the Maintenance Assistant job effective 9/17/25 and contingent on pre-employment screening process.
- H. Postponed from Township Board Meeting of 8/19/25, Anna Sloan, LLC renewal of marihuana business adult use retailer license (Urb) at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) from 10/5/25 – 10/5/26.
- I. TC MI Ann Arbor 2 LLC, renewal of marihuana business adult use retailer license (W. Cannabis) at 1118 S. Telegraph Rd, A (Property I.D. #5812-020-067-20) from 11/3/25- 11/3/26.
- J. Quality Roots Inc, renewal of marihuana business adult use retailer license (Quality Roots) at 1121 S. Monroe St. (Property I.D.# 5812-020-206-30) from 10/20/25 – 10/20/26.
- K. Fire Farm LLC, renewal of marihuana business adult use retailer license (Crave) at 1100 S. Monroe St. (Property I.D. #5812-020-216-00) from 10/13/25 – 10/13/26.
- L. Urb (2nd special event for 2025), 14515 LaPlaisance Rd, (Property I.D. #5812-010-234-00) on 10/3/25 from 9 a.m. to 7 p.m.
- M. NU Group LLC, renewal of marihuana business grower license at 14500 LaPlaisance Road., A20-A40 (Property I.D. #5812-010-221-20) from 10/5/25 – 10/5/26).
- N. NU Group LLC, renewal of marihuana adult retailer license at 14498 LaPlaisance Road (Property I.D. #5812-010-221-00) from 10/20/25 – 10/20/26.
- O. Approve promoting Lt. Scott J. McCarty to Captain of the Monroe Charter Township Fire Department.

XIV. ANNOUNCEMENTS

**Thursday, September 18, 2025
6:00 p.m.**

MTA Meeting/Monroe Charter Township

**Wednesday, October 8, 2025
7:00 p.m.**

Zoning Board of Appeals

Monday, October 13, 2025

Columbus Day/Offices Closed

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XIV. ANNOUNCEMENTS (cont.)

**Saturday, October 18, 2025
9:00 a.m. – 3:00 p.m.**

Fall Clean-up Day

Tuesday, October 21, 2025

Regular Township Board Meeting

XV. PUBLIC COMMENTS

XVI. ADJOURNMENT