

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Agenda  
April 16, 2024  
7:00 p.m.**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **INVOCATION/PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF MINUTES (Regular Meeting Minutes of March 19, 2024 and Board Workshop Minutes of April 2, 2024).**
- V. **APPROVE PAYMENT OF BILLS/INVOICES**
- VI. **PLANNING COMMISSION REPORT**
- VII. **FIRE DEPARTMENT REPORT**
- VIII. **FIRE COMMITTEE REPORT**
- VIX. **SHERIFF DEPARTMENT REPORT**
- X. **CONSENT AGENDA**
  - A. **Financial Reports:**
    - 1. Clerk's 2024 Budget Summary Report, period ending March 31, 2024.
    - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending March 31, 2024.
- XI. **CONSENT AGENDA**
  - B. **General Reports:**
    - 1. Supervisor.
    - 2. Building Official.
    - 3. Blight Report.
    - 4. Zoning Enforcement Officer.
  - C. **Communications:**
    - 1. Correspondence from Comcast dated March 18, 2024, Re: Programming Advisory. Correspondence from Comcast dated March 28, 2024, Re: Xfinity Residential Services Agreement.
- XII. **PRESENTATION**

Wet Weather Sanitary and Wastewater Treatment Plant Improvements  
Barry LaRoy, Director Metropolitan Wastewater Treatment Plant and Sarah  
Rutkowski from Fishbeck Engineers
- XIII. **RESOLUTIONS**
  - A. Adopt Resolution #24-08, 2024 General Fund Budget Amendment #1.
  - B. Adopt Resolution #24-09, 2024 Special Revenue Fund Budget Amendment #1.
  - C. Adopt Resolution #24-10, 2024 Capital Projects Fund Budget Amendment #1.
  - D. Adopt Resolution #24-11, 2024 Debt Service Fund Amendment #1.

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**XIII. RESOLUTIONS (cont.)**

- E. Adopt Resolution #24-12, Final Project Planning Document for Wet Weather Sanitary and WWTP Improvements and Designating an authorized Project Representative.

**XIV. ORDINANCES**

- A. Waive the second reading and adopt General Ordinance #164, a Franchise Agreement with Michigan Gas Utilities Corporation, and to have published in the Monroe News and become effective immediately after publication after adoption.

**XV. NEW BUSINESS**

- A. Approve payment of 2<sup>nd</sup> quarter service agreement for Monroe County Business Alliance in the amount of \$750.00, and Annual Chamber Service fee in the amount of \$500.00, for total invoice of \$1,250.00.
- B. Approve use of Nature Center for South Pointe Condominium Homeowner's Association meeting on May 13<sup>th</sup>, with fee being waived.
- C. Approve 1-year leave of absence for Firefighter, Brayden Johnson, effective March 22, 2024.
- D. Consider approving the week of May 13, 2024, as "Free Building Permit" week (with restrictions) in honor of Michigan Week.
- E. Authorize Supervisor and Clerk to sign Agreement to provide an additional Deputy Sheriff for Monroe Charter Township.
- F. Approve Intergovernmental Agreement between City of Monroe and Monroe Charter Township for culvert work, watermain replacement and installation of 20 fire hydrants at an estimated cost of \$251,540.00. To be paid using ARPA Funds. (culvert work was approved at March meeting)
- G. Authorize Supervisor and Clerk to sign Tech Support renewal contract with Kinzit Technologies.
- H. Approve hiring of David Tubbs as fill-in electrical inspector as needed for Electrical Inspector John Lund, effective April 16, 2024, as recommended by Community Development Director/Zoning Enforcement Officer.
- I. Approve payment to James S. Jacobs, Architects for \$9,175.00 for Township Hall addition and renovation.
- J. Open sealed bids for Fire Department Boat.
- K. Consider approving renewal of Marihuana adult use retailer and marihuana processor licenses for Hilana LLC (Pure Cannabis Outlet) of 15311 South Dixie Highway, (Property I.D. #5812-010-342-10) from 6/6/24 - 6/6/25, contingent on follow up inspection and approval of Fire Inspector.
- L. Consider approving renewal of marihuana adult use retailer license for River Raisin Investments LLC (King of Budz) of 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) from 5/2/24 - 5/2/25.

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**XV. NEW BUSINESS (cont.)**

- M. Consider application for one special outdoor event (2<sup>nd</sup> event) to be held by King of Budz at 14500 LaPlaisance Rd., D10, (Property I.D. #5812-010-221-00) on Saturday, May 25, 2024 from 11:00 a.m. to 7:00 p.m.
- N. Consider application for one special outdoor event (1<sup>st</sup> event) to be held by Quality Roots at 1121 S. Monroe St. (Property I.D. #5812-020-206-30) on Saturday, April 20, 2024, from 9:00 a.m. to 8:00 p.m.
- O. Consider application for one special outdoor event (1<sup>st</sup> event) to be held by Backpack Boyz at 14501 LaPlaisance Rd., (Property I.D. #5812-010-216-20) on Saturday, April 20, 2024, from 10:00 a.m. to 8:00 p.m.
- P. Consider application for one special outdoor event (3<sup>rd</sup> event) to be held by Mint Cannabis at 760 S. Telegraph Rd. (Property I.D. #5812-020-052-30) on Saturday, May 18, 2024.
- Q. Consider application for one special outdoor event (2<sup>nd</sup> event) to be held by URB Cannabis at 14515 LaPlaisance Rd. (Property I.D. #5812-010-234-00) on Friday, May 24, 2024 from 9:00 a.m. to 8:00 p.m.

**XVI. ANNOUNCEMENTS**

<b>Wednesday, April 24, 2024 9:00 a.m. – 12:00 p.m.</b>	<b>Tire Recycling/MCDC</b>
<b>Monday, May 6, 2024 7:00 p.m.</b>	<b>Regular Planning Commission Meeting</b>
<b>Tuesday, May 7, 2024 4:00 p.m. – 7:00 p.m.</b>	<b>Household Hazardous Waste Collection Day and Secure Document Shredding/Nature Center Parking Lot</b>
<b>Wednesday, May 8, 2024 7:00 p.m.</b>	<b>Zoning Board of Appeals Meeting</b>
<b>Tuesday, May 21, 2024 7:00 p.m.</b>	<b>Regular Township Board Meeting</b>

**XVII. PUBLIC COMMENTS**

**XVIII. ADJOURNMENT**

**FYI – ARPA Report: Activity through 3/31/2024  
Update on DISPO  
MDOT update on traffic signals (Telegraph and S. Dixie Hwy.)**