

MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
February 17, 2026
7:00 p.m.

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor John Manor at 7:00 p.m. on Tuesday, February 17, 2026, from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Manor, Clerk Smith, Treasurer Sulfaro, Trustees Raymo, Merkle, Heck and Shipman

Others Present: Chief Hernandez, Sheriff Goodnough and Attorney McCormick and (5) five audience members.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting Minutes of January 20, 2026).

Motion #1. Motion by Raymo, supported by Heck to approve the Regular Meeting Minutes of January 20, 2026, as presented.

Roll call vote: Raymo yes, Heck yes, Shipman yes, Merkle yes, Sulfaro yes, Smith yes, Manor yes.

Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Sulfaro, supported by Smith to approve the payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Sulfaro yes, Smith yes, Shipman yes, Merkle yes, Heck yes, Raymo yes, Merkle yes.

Motion carried.

PLANNING COMMISSION REPORT

Motion #3. Motion by Heck, supported by Shipman to approve the Planning Commission Report, as presented.

Roll call vote: Heck yes, Shipman yes, Merkle yes, Smith yes, Raymo yes, Sulfaro yes, Manor yes.

Motion carried.

FIRE DEPARTMENT REPORT

Motion #4. Motion by Heck, supported by Merkle to accept and place on file the Fire Department Report for the month of January 2026, as presented.

Roll call vote: Heck yes, Merkle yes, Smith yes, Raymo yes, Sulfaro yes, Shipman yes, Manor yes.

Motion carried.

SHERIFF'S OFFICE REPORT

Sheriff Goodnough reviewed the Township's statistical data for 2025 with the Board.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

February 17, 2026

SHERIFF'S OFFICE REPORT (con't)

Motion #5. Motion by Merkle, supported by Sulfaro to accept and place on file the Sheriff's Office Report for the month of January 2026 and statistical data report for 2025, as presented.

Roll call vote: Merkle yes, Sulfaro yes, Heck yes, Raymo yes, Shipman yes, Smith yes, Manor yes.

Motion carried.

BLIGHT REPORT

Motion #6. Motion by Merkle, supported by Shipman to accept and place on file the Blight Report for the month of January 2026, as presented.

Roll call vote: Merkle yes, Shipman yes, Raymo yes, Heck yes, Sulfaro yes, Smith yes, Manor yes.

Motion carried.

CONSENT AGENDA

- A. **Financial Reports:**
 - 1. Clerk's 2026 Budget Summary Report, period ending January 31, 2026.
 - 2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending January 31, 2026.

- B. **General Reports:**
 - 1. Supervisor
 - 2. Building Official
 - 3. Zoning Enforcement Officer

- C. **Communications:**
 - 1. Correspondence Charter Communications dated January 22, 2026, Re: Upcoming changes.

Motion #7. Motion by Raymo, supported by Shipman to approve the Consent Agenda, as presented.

Roll call vote: Raymo yes, Shipman yes, Heck yes, Merkle yes, Sulfaro yes, Smith yes, Manor yes.

Motion carried.

NEW BUSINESS

Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for dust control at a cost of \$450.00.

Motion #8. Motion by Smith, supported by Sulfaro to authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission for dust control at a cost of \$450.00, as presented.

Roll call vote: Smith yes, Sulfaro yes, Shipman yes, Merkle yes, Heck yes, Raymo yes, Manor yes.

Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

February 17, 2026

NEW BUSINESS (con't)

Authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission to replace cross tile on Avalon and Lakeview at a cost of \$5,364.00. (the Road Commission will also pay \$5,364.000)

Motion #9. Motion by Smith, supported by Shipman to authorize Supervisor and Clerk to sign contract with the Monroe County Road Commission to replace cross tile on Avalon and Lakeview at a cost of \$5,364.00, as presented.

Roll call vote: Smith yes, Shipman yes, Merkle yes, Heck yes, Raymo yes, Sulfaro yes, Manor yes.

Motion carried.

Approve payment of \$65,442.21 to Geddis Paving & Excavating I, for Township Hall Park addition.

Motion #10. Motion by Smith, supported by Heck to approve payment of \$65,442.21 to Geddis Paving & Excavating I, for Township Hall Park addition, as presented.

Roll call vote: Smith yes, Heck yes, Raymo yes, Sulfaro yes, Shipman yes, Merkle yes, Manor yes.

Motion carried.

Approve sending the Treasurer to Michigan Municipal Treasurer's Association, 2026 Basic Institute Training, April 26 – May 1, 2026, to include registration fee, travel, meals and lodging.

Motion #11. Motion by Smith, supported by Heck to approve sending Treasurer to Michigan Municipal Treasurer's Association, 2026 Basic Institute Training, April 26 – May 1, 2026, to include registration fee, travel, meals and lodging, as presented.

Roll call vote: Smith yes, Heck yes, Sulfaro yes, Raymo yes, Merkle yes, Shipman yes, Manor yes.

Motion carried.

Approve use of Nature Center Parking Lot for Monroe County Household Hazardous Waste Day collection on Tuesday, May 12, 2026, from 4:00 p.m. – 7:00 p.m. and on Saturday, August 15, 2026, from 9:00 a.m. – 12:00 p.m. Document shredding will be included on August 15, 2026.

Motion #12. Motion by Sulfaro, supported by Smith to Approve use of Nature Center Parking Lot for Monroe County Household Hazardous Waste Day collection on Tuesday, May 12, 2026, from 4:00 p.m. – 7:00 p.m. and on Saturday, August 15, 2026, from 9:00 a.m. – 12:00 p.m. Document shredding will be included on August 15, 2026, as presented.

Roll call vote: Sulfaro yes, Smith yes, Raymo yes, Merkle yes, Heck yes, Shipman yes, Manor yes.

Motion carried.

Approve proposed 2026 Road Improvement Projects as recommended by the Monroe County Road Commission in the amount of \$265,297.00. (postponed from January Regular Meeting)

Motion #13. Motion by Smith, supported by Sulfaro to Approve proposed 2026 Road Improvement Projects as recommended by the Monroe County Road Commission in the amount of \$265,297.00, as presented.

Roll call vote: Smith yes, Sulfaro yes, Heck yes, Shipman yes, Merkle yes, Raymo yes, Manor yes.

Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

February 17, 2026

NEW BUSINESS (con't)

Approve the quote from Priority One Emergency to retrofit light tower on 2025 Tahoe in the amount \$6,914.94.

Motion #14. Motion by Smith, supported by Heck to approve the quote from Priority One Emergency to retrofit light tower on 2025 Tahoe in the amount \$6,914.94, as presented.

Roll call vote: Smith yes, Heck yes, Shipman yes, Merkle yes, Sulfaro yes, Raymo yes, Manor yes.

Motion carried.

Consider approving the purchase and installation of security cameras and locks for Fire Station #1 from Advanced Komputer Service in the amount of \$40,750.50.

Motion #15. Motion by Smith, supported by Shipman to consider approving the purchase and installation of security cameras and locks for Fire Station #1 from Advanced Komputer Service in the amount of \$40,750.50, as presented.

Roll call vote: Smith yes, Shipman yes, Sulfaro yes, Merkle yes, Heck yes, Raymo yes, Manor yes.

Motion carried.

Reinstate Firefighter Daniel Liddy to the Fire Department effective 2/28/26.

Motion #16. Motion by Raymo, supported by Sulfaro to reinstate Firefighter Daniel Liddy to the Fire Department effective 2/18/26.

Roll call vote: Raymo yes, Sulfaro yes, Merkle yes, Smith yes, Heck yes, Shipman yes, Manor yes.

Motion carried.

Authorize Supervisor and Clerk to sign the contract with American Property Analysts for Tax Appeal Appraisal for the property at 1 International Drive (Tenneco) in Monroe County, Michigan at a cost not to exceed \$4,750.00.

Motion #17. Motion by Smith, supported by Sulfaro to Authorize Supervisor and Clerk to sign the contract with American Property Analysts for Tax Appeal Appraisal for the property at 1 International Drive (Tenneco) in Monroe County, Michigan at a cost not to exceed \$4,750.00, as presented.

Roll call vote: Smith yes, Sulfaro yes, Raymo yes, Shipman yes, Heck yes, Merkle yes, Manor yes.

Motion carried.

Authorize Supervisor and Clerk to sign the contract with American Property Analysts for Tax Appeal Appraisal for the property at 850 S. Monroe Street (Kroger) in Monroe County, Michigan at a cost not to exceed \$3,500.00.

Motion #18. Motion by Smith, supported by Raymo to Authorize Supervisor and Clerk to sign the contract with American Property Analysts for Tax Appeal Appraisal for the property at 850 S. Monroe Street (Kroger) in Monroe County, Michigan at a cost not to exceed \$3,500.00, as presented.

Roll call vote: Smith yes, Raymo yes, Sulfaro yes, Heck yes, Merkle yes, Shipman yes, Manor yes.

Motion carried.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

February 17, 2026

NEW BUSINESS (con't)

Consider approving 1 of the park designs from one of the 3 bids provided for Kay Drive Park.

This item was removed from the agenda and referred to the Parks & Recreation Committee for review and recommendation. No Board action taken.

Accept bid from Ed Jeffery in the amount of \$1,365.67 for the purchase of the 2008 Ford Crown Victoria.

Motion #19. Motion by Smith, supported by Merkle to accept bid from Ed Jeffery in the amount of \$1,365.67 for the purchase of the 2008 Ford Crown Victoria, as presented.

Roll call vote: Smith yes, Merkle yes, Heck yes, Shipman yes, Sulfaro yes, Raymo yes, Manor yes.
Motion carried.

Appoint Alan Barron to Board of Review effective 2/17/2026 term ending 01/01/2027.

Motion #20. Motion by Smith, supported by Sulfaro to appoint Alan Barron to Board of Review effective 2/17/2026 term ending 01/01/2027, as presented.

Roll call vote: Smith yes, Sulfaro yes, Merkle yes, Heck yes, Raymo yes, Shipman yes, Manor yes.
Motion carried.

PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION

Move that the Township Board go into closed session pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body."

Motion #21. Motion by Heck, supported by Smith to Move that the Township Board go into closed session at 7:44 p.m. pursuant to MCL 15.268(1)(e) which provides that a public body may go into closed session to "consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body", as presented.

Roll call vote: Heck yes, Smith yes, Shipman yes, Sulfaro yes, Merkle yes, Raymo yes, Manor yes.
Motion Carried.

RECONVENE OPEN SESSION

Motion #22. Motion by Smith, supported by Raymo to reconvene open session at 8:08 p.m., as presented.

MONROE CHARTER TOWNSHIP

REGULAR MEETING

MINUTES

February 17, 2026

RECONVENE OPEN SESSION (con't)

Roll call vote: Smith yes, Raymo yes, Merkle yes, Heck yes, Sulfaro yes, Shipman yes, Manor yes.
Motion carried.

Direct Attorney to take action as discussed in closed session.

Motion #23. Motion by Smith, supported by Merkle to direct Attorney to take action as discussed in closed session, as presented.

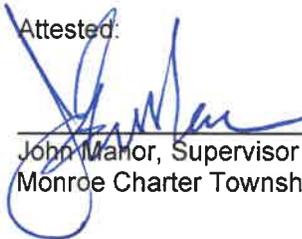
Roll call vote: Smith yes, Merkle yes, Raymo yes, Sulfaro yes, Shipman yes, Heck yes, Manor yes.
Motion carried.

ADJOURNMENT

Motion #24. Motion by Smith, supported by Shipman to adjourn the meeting at 8:10 p.m.

Roll call vote: Smith yes, Shipman yes, Raymo yes, Sulfaro yes, Heck yes, Merkle yes, Manor yes.
Motion carried.

Attested:



John Manor, Supervisor
Monroe Charter Township



Christina Smith, Clerk
Monroe Charter Township