

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Board Workshop Minutes  
August 8, 2023  
6:00 p.m**

**CALL TO ORDER**

A Board Workshop of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 6:00 p.m. on Tuesday, August 8, 2023 in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Howe, Raymo, Janssens and Manor (late).

**Others**

**Present:** Lisa Sulfaro, Fiscal Officer, Chris Westover, Monroe County Health Department, Jim Jacobs, Architect and six (6) audience members.

Supervisor Barron reminded everyone that this is only a Workshop, not a Board Meeting; therefore, no Board actions can be taken today. The purpose is to discuss the Recycling Program, Township Hall Addition, Township Park Improvements, Garbage Pick-up Service and Speed Signs. The notice was posted to the front and back doors on August 3, 2023 and posted on the Township website and Facebook on August 4, 2023.

**RECYCLE PROGRAM**

Chris Westover advised the Board of the importance of the Recycling Program as well as the Hazardous Household Waste Program and the costs associated with having these programs. He also stated that he is not permitted to assist monetarily from his budget to help pave Barron's Way.

Alternative locations were discussed but there are no guarantees where it would move to, should the Township Board decide to end it.

Supervisor Barron stated that he will write a letter to our County Commissioners requesting assistance for the paving.

**TOWNSHIP HALL ADDITION**

Treasurer Barton stated that the Township has aging infrastructure regarding the water lines and that they have a 50-year life and we are past that. Treasurer Barton also stated that she would like to see trash pick-up for all of the Township Residents siting that there could be a savings annually.

Jim Jacobs presented the Board with a plan for the potential expansion and remodel of the Building Department. He advised that the plan was taking a conservative approach and gave a price range of \$1.4 to \$1.9 million based on projects similar in size that he worked on.

The Board discussed the cost effectiveness of doing a second story rather than a basement, the importance of secure storage for election equipment and documents as well as all other required secure documents, more office space, security and ADA compliance.

Clerk Smith advised the Board that seeking bids for the addition was already approved at the October 2022 Board meeting so a vote is needed to approve the plans and Architect.

**MONROE CHARTER TOWNSHIP**

**BOARD WORKSHOP**

**MINUTES**

**August 8, 2023**

**TOWNSHIP PARK IMPROVEMENTS**

Clerk Smith advised the Board that the park project is nearing completion and mentioned that at previous workshops a second phase was discussed to add a basketball court, tennis court, gaga ball and concrete cornhole boards. This would have to be an agenda item for the Board to consider.

**GARBAGE PICK-UP SERVICE**

Treasurer Barton stated that she would like to look at contract pricing for garbage pick-up with local companies. There is the potential to save up to \$150 annually. This would be a special assessment on the tax bill and could be funded up front with the Marihuana excise tax money until we recoup it through tax collection.

Concerns were raised over those that are on a fixed income or those that may not want it. It is possible to make it a ballot initiative.

**SPEED SIGNS**

Clerk Smith informed the Board that Sheriff Goodnough had been in contact that his office is receiving multiple complaints regarding speeding in most all neighborhoods within the Township. He suggested that the Board consider purchasing two portable speed signs that could help slow drivers down. The cost is a \$20,000 for both.

Treasurer Barton asked where will they be stored and who will be putting them out?

Trustee Raymo asked who would be calibrating them?

**PUBLIC COMMENTS**

There were three public comments regarding garbage pick-up.

The meeting ended at 7:34 p.m.

Attested:



Alan Barron, Supervisor  
Monroe Charter Township



Christina Smith, Clerk  
Monroe Charter Township