

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
November 16, 2021  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 16, 2021 from the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Smith, Treasurer Barton, Trustees Janssens, Howe and Raymo.

**Excused:** Trustee Manor

**Others Present:** Chief Cherney and seventeen (17) attendees.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Budget Workshop Minutes of October 19, 2021 and Regular Meeting Minutes of October 19, 2021)**

**Motion #1.** Motion by Raymo, supported by Howe to approve the Budget Workshop Minutes of October 19, 2021 and Regular Meeting Minutes of October 19, 2021, as presented.

Roll call vote: Raymo yes, Howe yes, Smith yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Howe, supported by Raymo to approve payment of bills/invoices as listed by the Clerk, as presented.

Roll call vote: Howe yes, Raymo yes, Barton yes, Janssens yes, Smith yes, Barron yes. **Motion Carried.**

**FIRE DEPARTMENT REPORT**

**Motion #3.** Motion by Janssens, supported by Raymo to accept and place on file the Fire Department reports from the month of October 2021, as presented.

Roll call vote: Janssens yes, Raymo yes, Howe yes, Smith yes, Barton yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

**Motion #4.** Motion by Janssens, supported by Raymo to accept and place on file the Sheriff Department report for October 2021, as presented.

Roll call vote: Janssens yes, Raymo yes, Smith yes, Barton yes, Howe yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

A. **Financial Reports:**

1. Clerk's 2021 Budget Summary Report, period ending October 31, 2021.
2. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2021.

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
November 16, 2021**

**CONSENT AGENDA (Con't)**

- B. General Reports:**
1. Supervisor.
  2. Building Official.
  3. Blight Report.
  4. Zoning Enforcement Officer.
- C. Communications:**
1. Correspondence from Charter Communications dated 10-22-2021; Re: upcoming changes.
  2. Correspondence from Comcast dated 11-4-2021; Re: Programming Advisory.

**Motion #5.** Motion by Howe, supported by Barton to accept the Consent Agenda and place on file, as presented.

Roll call vote: Howe yes, Barton yes, Janssens yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

- A. Adopt Resolution #21-10, 2021 General Fund Budget Amendment #2.
- B. Adopt Resolution #21-11, 2021 Special Revenue Fund Budget Amendment #2.
- C. Adopt Resolution #21-12, 2021 Capital Projects Fund Budget Amendment #2.
- D. Adopt Resolution #21-13, 2021 Debt Service Fund Amendment #2.

**Motion #6.** Motion by Barton, supported by Howe to Adopt Resolution #21-10, 2021 General Fund Budget Amendment #2, Adopt Resolution #21-11, 2021 Special Revenue Fund Budget Amendment #2, Adopt Resolution #21-12, 2021 Capital Projects Fund Budget Amendment #2, Adopt Resolution #21-13, 2021 Debt Service Fund Amendment #2, as presented.

Roll call vote: Barton yes, Howe yes, Smith yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**REZONING**

Waive the first reading for request of Nathan Cole, 15213 South Dixie Hwy., Monroe, MI, Property I.D. #5812-010-349-00, to rezone a portion of property from R-3(High Density Residential) to C-2 (General Commercial), total area containing approximately 1.942 acres, and to be published in the Monroe News and brought back to the December 21, 2021 Board Meeting for its second reading.

**Motion #7.** Motion by Smith, supported by Janssens to waive the first reading for request of Nathan Cole, 15213 South Dixie Hwy., Monroe, MI, Property I.D. #5812-010-349-00, to rezone a portion of property from R-3(High Density Residential) to C-2 (General Commercial), total area containing approximately 1.942 acres, and to be published in the Monroe News and brought back to the December 21, 2021 Board Meeting for its second reading, as presented.

Roll call vote: Smith yes, Janssens yes, Raymo yes, Barton yes, Howe yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
November 16, 2021**

**NEW BUSINESS**

**Approve license renewal for Fire Farm LLC located at 1100 S. Monroe Street, Monroe, MI 48161, as required by Ordinance 140.**

**Motion #8.** Motion by Smith, supported by Howe to approve license renewal for Fire Farm LLC located at 1100 S. Monroe Street, Monroe, MI 48161, as required by Ordinance 140, as presented.

Roll call vote: Smith yes, Howe yes, Barton yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Approve license renewal for Green Bronco LLC (Mint Cannabis) located at 760 S. Telegraph Rd., Monroe, MI 48161, as required by Ordinance 140.**

**Motion #9.** Motion by Howe, supported by Raymo to approve license renewal for Green Bronco LLC (Mint Cannabis) located at 760 S. Telegraph Rd., Monroe, MI 48161, as required by Ordinance 140, as presented.

Roll call vote: Howe yes, Raymo yes, Janssens yes, Smith yes, Barton yes, Barron yes. **Motion carried.**

**Approve license renewal for BAJ Management located at 14500 LaPlaisance Road, Units A10-A40, Monroe, MI 48161, as required by Ordinance 140.**

**Motion #10.** Motion by Smith, supported by Howe to approve license renewal for BAJ Management located at 14500 LaPlaisance Road, Units A10-A40, Monroe, MI 48161, as required by Ordinance 140, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Barton yes, Raymo yes, Barron yes. **Motion carried.**

**Approve license renewal for Anna Sloan LLC (Urb Cannabis) located at 14515 LaPlaisance Road, Monroe, MI 48161, as required by Ordinance 140.**

**Motion #11.** Motion by Smith, supported by Howe to approve license renewal for Anna Sloan LLC (Urb Cannabis) located at 14515 LaPlaisance Road, Monroe, MI 48161, as required by Ordinance 140, as presented.

Roll call vote: Smith yes, Howe yes, Janssens yes, Raymo yes, Barton yes, Barron yes. **Motion carried.**

**Approve Resolution regarding Public Safety Communication System 800 MHz Pager Agreement.**

**Motion #12.** Motion by Barton, supported by Howe to approve Resolution regarding Public Safety Communication System 800 MHz Pager Agreement, as presented.

Roll call vote: Barton yes, Howe yes, Smith yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Approve Lt. Joe Hernandez to attend the Michigan Fire Service Instructors Association Educational Conference, December 3 – December 5, 2021, in Traverse City.**

**Motion #13.** Motion by Barton, supported by Janssens to Approve Lt. Joe Hernandez to attend the Michigan Fire Service Instructors Association Educational Conference, December 3 – December 5, 2021, in Traverse City, as presented.

Roll call vote: Barton yes, Janssens yes, Raymo yes, Howe yes, Smith yes, Barton yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP**

**REGULAR MEETING**

**MINUTES**

**November 16, 2021**

**NEW BUSINESS (Con't)**

**Consider approving \$15.00/hour wage for firefighters while attending mandatory training, effective immediately.**

**Motion #14.** Motion by Howe, supported by Raymo to approve \$15.00/hour wage for firefighters while attending mandatory training, effective immediately, as presented.

Roll call vote: Howe yes, Raymo yes, Barton yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

**Approve proposed agreement from Monroe County to provide for additional deputy for increased law enforcement within Monroe Charter Township.**

**Motion #15.** Motion by Raymo, supported by Howe to approve proposed agreement from Monroe County to provide for additional deputy for increased law enforcement within Monroe Charter Township, as presented.

Roll call vote: Raymo yes, Howe yes, Janssens yes, Smith yes, Barton yes, Barron yes. **Motion carried.**

**Approve renewal of VSP Vision Care for 2022.**

**Motion #16.** Motion by Raymo, supported by Barton to approve renewal of VSP Vision Care for 2022, as presented.

Roll call vote: Raymo yes, Barton yes, Janssens yes, Smith yes, Howe yes, Barron yes. **Motion carried.**

**Approve renewal of Delta Dental Plan of Michigan for 2022.**

**Motion #17.** Motion by Barton, supported by Janssens to approve renewal of Delta Dental Plan of Michigan for 2022, as presented.

Roll call vote: Barton yes, Janssens yes, Howe yes, Raymo yes, Smith yes, Barron yes. **Motion carried.**

**Approve renewal of Blue Cross/ Blue Shield of Michigan Health Insurance Plan for 2022.**

**Motion #18.** Motion by Raymo, supported by Howe to approve renewal of Blue Cross/ Blue Shield of Michigan Health Insurance Plan for 2022, as presented.

Roll call vote: Raymo yes, Howe yes, Smith yes, Janssens yes, Barton yes, Barron yes. **Motion carried.**

**Approve renewal of General Liability Insurance Policy through Michigan Township Participating Plan for 2022.**

**Motion #19.** Motion by Barton, supported by Smith to approve renewal of General Liability Insurance Policy through Michigan Township Participating Plan for 2022, as presented.

Roll call vote: Barton yes, Smith yes, Howe yes, Raymo yes, Janssens yes, Barron yes. **Motion carried.**

**Approve hiring Derrick Liddy and Britney Panches as probationary firefighter's effective December 1, 2021.**

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
November 16, 2021**

**NEW BUSINESS (Con't)**

**Motion #20.** Motion by Raymo, supported by Howe to approve hiring Derrick Liddy and Britney Panches as probationary firefighter's effective December 1, 2021, as presented.

Roll call vote: Raymo yes, Howe yes, Janssens yes, Barton yes, Smith yes, Barron yes. **Motion carried.**

**PUBLIC COMMENTS**

Public comments began at 7:38 p.m. and ended at 7:43 p.m.

There were four (4) Monroe Middle College students in the audience for a school project and asked the Board a few questions. The Clerk offered them the opportunity to work the elections for additional experience.

**ADJOURNMENT**

**Motion #21.** Motion by Howe, supported by Raymo to adjourn the meeting at 7:43 p.m.

Roll call vote: Howe yes, Raymo yes, Barton yes, Janssens yes, Smith yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor  
Monroe Charter Township



Christina Smith, Clerk  
Monroe Charter Township